
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
Hapori Whānui ō Motueka
held
4:00 pm, Tuesday, 16 April 2024
at
Motueka Library, Wallace Street, Motueka and via Zoom

Present: Board Members T Graham (Chairperson), C Hutt (Deputy Chair) via Zoom, D Armstrong, N Hughes and Councillors B Maru, B Dowler and T Walker

In Attendance: Councillor (G Daikee, J Ellis), Golden Bay Community Board Member (G Knowles, Deputy Chair), Group Manager Community Infrastructure (R Kirby), Group Manager – Information, Science and Technology (S Manners), Team Leader – Legal (L Townshend), Reserves Officer (T Strange) and Executive Assistant (H East)

Absent:

1 OPENING, WELCOME, KARAKIA

The Chair opened the meeting at 4:00pm.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

3.1 Christin Schaeffner - RMCB24-04-01

Ms Schaeffner spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 1).

3.2 Mathias Schaeffner - RMCB24-04-03

Mr Schaeffner spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 2).

3.3 Ian Williamson - Protected Trees and Parker Street Generator

Mr Williamson spoke to tabled notes speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 3).

3.4 Kevin Fourie - Positive development in Energy Empowerment

Mr Fourie spoke of a new "app" [Empower Energy – Addressing Energy Affordability](#) He provided a PowerPoint presentation, which is available on Council's website in the Minutes Attachment Document (Attachment 4).

3.5 David Ogilvie – 6 Weekly Board Meetings

Mr Ogilvie spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 5).

3.6 Mary Lafrentz - Kiyosato

Ms Lafrentz spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 6).

Tabled Documents

Attachment 1 C Schaeffner - Speaking notes

Attachment 2 M Schaeffner - Speaking notes

Attachment 3 I Williamson - Speaking notes

Attachment 4 K Fourie - Speaking notes

Attachment 5 D Ogilvie - Speaking notes

Attachment 6 M Lafrentz - Speaking notes

Chair Graham presented the karakia.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Board Member Armstrong/Deputy Chairperson Hutt
MCB24-04-1**

That the minutes of the Motueka Community Board meeting held on Tuesday, 19 March 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Adoption of Motueka Community Board Code of Conduct 2024

Team Leader – Legal, Leith Townshend, spoke to the report which was taken as read, and answered questions.

Chair Graham noted the insert into the policy, regarding Councillors being subject to the Tasman District Council Code of Conduct and the Motueka Community Code of Conduct.

Member Armstrong moved recommendation 3, this lapsed as it was not seconded.

The Chair moved recommendation 4, with the removal of one statement and accepting that the councillors were subject to the Motueka Code of Conduct as members of the board.

The meeting was adjourned at 4:57pm and reconvened at 5:06pm.

Moved Board Member Armstrong/Deputy Chairperson Hutt MCB24-04-2

That the Motueka Community Board

- 1. receives the Adoption of Motueka Community Board Code of Conduct 2024 report RMCB24-04-1; and**
- 2. in accordance with Schedule 7, Part 1 Clause 15 of the Local Government Act 2002, adopts the Motueka Community Board Code of Conduct 2024 (Attachment 2 to the agenda report) with the removal of the following wording:**

For the purpose of this policy the Motueka Community Board acknowledge that Councillors are already subject to the Councils Code of Conduct and are therefore excluded from the Community Boards Code of Conduct.

CARRIED

Moved Chairperson Graham/Board Member Hughes MCB24-04-3

That the Motueka Community Board

- 1. in accordance with Schedule 7, Part 1 Clause 15 of the Local Government Act 2002, adopts the Motueka Community Board Code of Conduct 2024 (Attachment 2 to the agenda report) with the removal of the following wording:**

For the purpose of this policy the Motueka Community Board acknowledge that Councillors are already subject to the Councils Code of Conduct and are therefore excluded from the Community Boards Code of Conduct.

CARRIED

8.2 Tasman District Council Policy on the Community Boards Special Project Funds

Team Leader – Legal, Leith Townshend, spoke to the report which was taken as read, and

answered questions.

**Moved Board Member Armstrong/Board Member Hughes
MCB24-04-4**

That the Motueka Community Board

- 1. receives the Tasman District Council Policy on the Community Boards Special Project Funds report RMCB24-04-2; and**
- 2. recommends the draft Tasman District Council Policy for Community Board Special Project Funds, in Attachment 1 to the agenda report, to Council for adoption.**

CARRIED

8.3 Chair's Report

Chair Graham presented her report.

**Moved Chairperson Graham/Board Member Hughes
MCB24-04-5**

That the Motueka Community Board

- 1. receives the Chair's Report RMCB24-04-3; and**
- 2. endorses the attached Motueka Community Board submission on the Tasman District Council's Long Term Plan 2024 – 2034, in Attachment 1 to the agenda report; and**
- 3. delegates to the Chair of the Motueka Community Board the authority to submit and speak to the Motueka Community Board submission as part of the Long Term Plan 2024 – 2034 consultation process.**

CARRIED

Councillors Dowler, Maru and Walker abstained from voting

The Board agreed to rename the Chair's Report to Board Report.

Chair Graham noted that the planning and publication of Long Term Plan engagement sessions needed improvement to increase community engagement. Chair Graham urged the members to spread the word in the community.

It was noted that the review of the 8-week rule before Council had come about from Board Member Hughes' persistence and had support from Board members.

The Board had a discussion about smart bins and excess rubbish. Deputy Chair Knowles suggested that the Motueka Community Board contact festival organisers and encourage them to take responsibility for rubbish. The Board noted that excess rubbish was a problem at times for a variety of reasons.

Board Member Hughes requested that Item 7.2 from the Chair's Report be referred to in the minutes. *Board Member Hughes wishes it to be noted in the minutes that some Board members do not agree with Council's position that we automatically adhere to a Code of Conduct without sighting and agreeing to it. The Board confirm the Code of Conduct was never presented to the Board during induction. On 7 August 2023 the Board secretary sent the code of conducts via email to Board members in preparation for a proposed workshop that was later cancelled by*

Council. In February 2024 a Board driven workshop with an external facilitator was conducted where the Board had opportunity to review and create a Board code of conduct.

Deputy Chair Hutt left the meeting at 5:40pm.

The Board's meeting frequency was discussed and the Board decided not to make a decision and stay with the current monthly rotation. The Board agreed that the feedback be passed back to Council.

The Board discussed the items from Public Forum.

Mr Kirby confirmed that there was a generator attached to the Parker Street wastewater treatment plant in the event of a power outage.

Mr Kirby informed the Board that a service request had been raised with the New Zealand Transport Agency to request for the manhole at King Edward and High Street intersection be checked.

The Board acknowledged the presentation by Mr Fourie.

The Board reviewed the Action List and noted updates.

Action: Chair Graham requested a turnaround time for minutes and actions of five working days, and for the meeting recording to be publicly available immediately following the meeting.

Action: Mr Strange to follow up on the maintenance of the protected twin oaks on Parker Street.

Action: The Board agreed to be included in the invites to the Kyosato meetings and for a member to attend, along with Councillor Walker.

Action: Councillor Maru agreed to write a letter of support to Motueka Riding Disabled Association.

Action: Chair Graham to provide feedback at the next meeting following a closed meeting with Ministers to discuss homelessness, a potential housing crisis and youth engagement.

Action: Councillor Walker to follow up with external agencies on positive development in energy empowerment.

8.4 Financial Summary

The report was taken as read.

**Moved Chairperson Graham/Board Member Hughes
MCB24-04-6**

**That the Motueka Community Board receives the Financial Summary report RMCB24-04-4
CARRIED**

Finance staff believe the first payment shown to RDA on the financial summary was granted in the last financial year but processed in this financial year. Hence two payments showing in financial year 2023-2024.

It was noted that the Discretionary Fund payment to the Historical Wharf Restoration Association would be included in the next Financial Summary Report.

Chair Graham informed the Board that Community Board executive committee levy expenses were a split payment between Motueka Community Board and Golden Bay Community Board towards the Local Government New Zealand levy.

8.5 Special Projects Action List

Reserves Officer, Tony Strange, and the Board reviewed the Special Projects Action List and updates were noted.

**Moved Chairperson Graham/Board Member Armstrong
MCB24-04-7**

**That the Motueka Community Board receives the Special Projects Action List report
RMCB24-04-5
CARRIED**

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

Chair Graham closed the meeting with a karakia.

The meeting concluded at 6:36pm.

Confirmed as a correct record of proceedings by resolution on 21 May 2024.