



**NELSON TASMAN  
EMERGENCY MANAGEMENT**

**GROUP**

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## **MINUTES**

of the

### **NELSON TASMAN CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP MEETING**

**Komiti Whakahaerenga Tiwhikete Whakawhanaunga**

held

**2:37pm, Wednesday, 10 April 2024**

at

**Emergency Operations Centre, , 28 Oxford Street, Richmond**

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**Present:** Tasman District Council: Mayor T King, Deputy Mayor S Bryant  
Nelson City Council: Mayor N Smith, Deputy Mayor R O'Neill-Stevens

**In Attendance:** Tasman District Council: Democracy Services Advisor (K McLean)  
Nelson City Council: Group Manager Corporate Services (N Harrison)  
NEMA: Regional Emergency Management Advisor (M Gilloly)  
Emergency Management: (J Kennedy), (K Anderson), (K Solly), (L Swatton),  
(R Gibson) and (K King)  
Toa Consulting: Consultant (J Tetlow)

#### **1 OPENING, WELCOME**

The meeting was opened with karakia.

#### **2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Deputy Mayor Bryant/Mayor Smith  
EMC24-04-1

That the apologies be accepted from Deputy Mayor O'Neill-Stevens for absence and Mayor King for lateness.

**CARRIED**

#### **3 DECLARATIONS OF INTEREST**

Nil

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#### 4 LATE ITEMS

Nil

#### 5 CONFIRMATION OF MINUTES

**Moved Mayor Smith/Deputy Mayor Bryant  
EMC24-04-2**

**That the minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 28 November 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Mayor Smith/Deputy Mayor Bryant  
EMC24-04-3**

**That the confidential minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 28 November 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### 6 PRESENTATIONS AND VERBAL UPDATES

##### 6.1 Update from the National Emergency Management Agency

Regional Emergency Management Advisor, Mike Gillooly, took the update as read and noted one amendment regarding the Emergency Bill and noted that the Minister had written to the relevant Committee and Parliament to withdraw the Bill. He confirmed that the intention was for the Minister to introduce a new Bill this term that was fit for purpose.

**Action:** Mr Gillooly to follow up regarding the Government Fast Track Bill whether NEMA has knowledge regarding tools for Councils and joint management to consent emergency works.

Mayor King joined the meeting via Zoom at 2:48pm.

##### 6.2 Overview of CDEM Response from the Lee Valley Fire Event

Manager Emergency Management, Joe Kennedy, provided an update and answered questions, noting that the learnings from the Lee Valley Event would feed into the work programme accordingly.

**Action:** An agenda item be added to the next CDEM Group agenda to report back on the post FENZ review of the event.

##### 6.3 Update on the Review of the NTCDEM Group Plan

Mr Kennedy introduced Jim Tetlow who managed the project. Mr Tetlow presented a PowerPoint presentation, which is available on Councils website, in the Minute Attachments

Document. Mr Kennedy and Mr Tetlow answered questions around the project timeline, iwi engagement, NEMA engagement/review, consultation timeline, staffing/resourcing, risks assessment and key changes.

**Need to get PP and attach but I don't have it so ignore that isn't done**

## 7 REPORTS

### 7.1 Report of the Nelson Tasman Emergency Management Office

Mr Kennedy took the report as read and questions on the Group Plan were dealt with under agenda item 6.3 - update on the review of the Nelson Tasman Civil Defence Emergency Management Group Plan.

Discussion was held around geotechnical advice regarding greatest risks and it was agreed that additional wording 'subject to the receipt of additional information from the Institute of Geological Nuclear Sciences Limited regarding tsunami and seismic risks, as noted in the minutes' be added to clause 3.

**Action:** Mr Tetlow to confirm with GNS Science that the risks on agenda pages 42 and 43 were correct.

Mr Kennedy provided an update on the upcoming weather event, noting that rainfall was expected to peak early Thursday morning through till midnight.

#### **Moved Mayor Smith/Mayor King EMC24-04-4**

**That the Nelson Tasman Civil Defence Emergency Management Group**

- 1. receives the Report of the Nelson Tasman Emergency Management Office report REMC24-04-1 and its attachments; and**
- 2. receives the draft Nelson Tasman Civil Defence Emergency Management Group Plan 2024; and**
- 3. approves the release of the draft Nelson Tasman Civil Defence Emergency Management Group Plan for public consultation, subject to the receipt of additional information from the Institute of Geological Nuclear Sciences Limited regarding tsunami and seismic risks, as noted in the minutes; and**
- 4. notes the final draft Nelson Tasman Civil Defence Emergency Management Group Plan document will be circulated to Elected Members prior to consultation taking place; and**
- 5. delegates approval of the final draft Nelson Tasman Civil Defence Emergency Management Group Plan consultation document to the Nelson City and Tasman District Council Mayors prior to the release of the draft consultation document for public consultation; and**
- 6. notes the draft minutes of Civil Defence Emergency Management Coordinating Executive Group 13 March 2024.**

**CARRIED**

**6 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 4:45pm

Confirmed as a correct record of proceedings by resolution on Enter date .

Unconfirmed