



Notice is given that an ordinary meeting of the Nelson Tasman Civil Defence Emergency Management will be held on:

**Date:** Wednesday 10 April 2024  
**Time:** 2:30 pm  
**Meeting Room:** Emergency Operations Centre,  
**Venue:** 28 Oxford Street, Richmond

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**Nelson Tasman Civil Defence Emergency  
Management Group**

**Komiti Whakahaerenga Tiwhikete Whakawhanaunga**

**AGENDA**

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**MEMBERSHIP**

(Quorum 2 members)

Contact Telephone: 03 543 8444  
Email: [councildemocracy@tasman.govt.nz](mailto:councildemocracy@tasman.govt.nz)  
Website: [www.tasman.govt.nz](http://www.tasman.govt.nz)

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.







## AGENDA

### 1 OPENING, WELCOME, KARAKIA

### 2 APOLOGIES AND LEAVE OF ABSENCE

#### Recommendation

That apologies be accepted.

### 3 DECLARATIONS OF INTEREST

### 4 LATE ITEMS

### 5 CONFIRMATION OF [MINUTES](#)

That the minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 28 November 2023, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 28 November 2023, be confirmed as a true and correct record of the meeting.

### 6 PRESENTATIONS AND VERBAL UPDATES

- 6.1 Update from the National Emergency Management Agency ..... 6
- 6.2 Overview of CDEM Response to the Lee Valley Fire Event
- 6.3 Update on the Review of the NTCDEM Group Plan

### 7 REPORTS

- 7.2 Report of the Nelson Tasman Emergency Management Office..... 10

That the Nelson Tasman Civil Defence Emergency Management Group

1. receives the Report of the Nelson Tasman Emergency Management Office report **REMC24-04-1** and its attachments; and
2. receives the draft Nelson Tasman Civil Defence Emergency Management Group Plan 2024; and
3. approves the release of the draft Nelson Tasman Civil Defence Emergency Management Group Plan for public consultation; and
4. notes the draft minutes of CDEM Coordinating Executive Group 13 March 2024.

### 8 CONFIDENTIAL SESSION

Nil

### 9 CLOSING KARAKIA

## 6 PRESENTATIONS AND VERBAL UPDATES

### 6.1 UPDATE FROM THE NATIONAL EMERGENCY MANAGEMENT AGENCY

<b>Report To:</b>	Nelson Tasman Civil Defence Emergency Management Group
<b>Meeting Date:</b>	10 April 2024
<b>Report Author:</b>	Mike Gillooly, Senior Regional Emergency Management Advisor (NEMA)
<b>Report Number:</b>	REMC24-04-2

#### 1. Presentation / Whakatakotoranga

Mike Gillooly will provide an update on the National Emergency Management Agency to the Nelson Tasman Civil Defence Emergency Management Group

#### 2. Attachments / Tuhinga tāpiri

1. [↓](#) Update from NEMA

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## National Emergency Management Agency Update

Nelson Tasman CDEM Group Joint Committee

10 April 2024

### NEMA Update

1. **Minister for Emergency Management and Recovery - Hon Mark Mitchell**

NEMA's Briefing to the Incoming Minister (BIM) has been proactively released on the DPMC website: [Proactive Release: BIM for Emergency Management and Recovery](#).

2. **National Exercise Rū Whenua**

The exercise will be led by NEMA and conducted over three dates in 2024; 12 June, 26 June, and 10 July 2024, with accompanying lead-up activities taking place prior to the main exercise days. Your CDEM Group has been invited to participate in the main exercise.

3. **Catastrophic Planning (CATPlan)**

NEMA have produced the first draft of an operational, hazard agnostic National CATPlan handbook. This guides the National Controller on how to coordinate response actions across government and stakeholders, in the event of a natural hazard catastrophic emergency. This identifies gaps which exist both for catastrophic events, and for lower impact events. To address some of these gaps, NEMA have prioritised four areas of work in 2024:

- Rapid Relief – developing a national rapid relief framework, population needs based assessment and options for mass shelter.
- Logistics – developing a national movement Concept of Operations, including movement prioritisation across government.
- Intelligence – developing a national information collection plan and improve reporting requirements in readiness and response.
- International Capabilities – improving our integration of international teams including our national reception and departure centre capability.

NEMA has begun the external engagement phase with partner agencies, consisting of three virtual (Microsoft Teams) roadshows, detailing the programme to date and how NEMA will engage across the wider system. The engagement will result in a significantly more robust handbook.

4. **Māori Emergency Management Practitioners Pānui**

Te Kāhui Mataara (NEMA's Māori Strategy) sent the first regular communication to Māori emergency management practitioners around Aotearoa. This pānui will be sent every 6 months, with updates from all levels on what is happening relevant to Māori emergency management practitioners. For further information and to subscribe to the pānui, go to the website [Get the latest about Te Kāhui Mataara \(confirmsubscription.com\)](#) or email [tekahumataara@nema.govt.nz](mailto:tekahumataara@nema.govt.nz).



## Emergency Management Bill

5. The Government reinstated the Emergency Management Bill after the 2023 general elections. The Bill recommenced at the select committee stage. Before the Christmas period, Parliament re-set all the dates for select committees to report back to the House on bills.
6. For the Emergency Management Bill, the Governance and Administration Select Committee is now due to report back by 19 December 2024. The Committee will decide its timetable for considering the Emergency Management Bill (including when it schedules oral hearings) to meet the December report back. It could be several months before the committee schedules oral hearings.
7. The report back extension means that the Government will have time to consider whether to make changes to the Bill in light of the Government Inquiry into the North Island Severe Weather Events, as well as any other changes to reflect the Government's policy priorities and to address matters raised by submitters. All the submissions received by the select committee are available on line at [Emergency Management Bill \(bills.parliament.nz\)](https://bills.parliament.nz).

## CDEM Resilience Fund

8. Applications for the fund closed on Monday 19th February. A reduced budget of \$689,000 (excluding GST) was available due to pre-approved multi-year projects. The resilience fund aligns with CDEM Group Plans and the National Disaster Resilience Strategy priorities to enhance Aotearoa New Zealand's hazard risk resilience through the development of local and regional capability and practices. For the 2024/25 financial year, preference will be given to projects that are linked to increasing Aotearoa's readiness to catastrophic events such as Hikurangi.

## NZ Red Cross Hazard App

9. NZ Red Cross is discontinuing the Hazards App at the end of June this year. A survey was facilitated by NEMA and revealed the focus of concern was around alerting, specifically the use of the App as a mechanism to issue Emergency Mobile Alerts in areas with no working cellular connectivity.
10. There is now the ability to send Emergency Mobile Alerts from satellite directly to mobile. While experimental, NEMA can issue Emergency Mobile Alerts as the finer details and contractual terms are being finalised.
11. NEMA acknowledges a gap in the hazards and alerting space that would allow for both the public, system, and sector to understand what risks are relevant to them at any given time and match it with an appropriate response. To address this directly, NEMA is working on the foundations of a mechanism that would deliver this capability.
12. NEMA continues to encourage communities to be personally prepared, aware of surroundings, and not waiting for official messaging, for example, during a long or strong





earthquake. NEMA continues to work alongside CDEM Groups and the NZ Red Cross through this process.

### COVID-19 NZ Royal Commission of Inquiry Submissions

13. Public submissions to the COVID-19 Inquiry opened on 8 February 2024 and will run until 24 March 2024. The process will be supported by a national public awareness campaign which began on 11 February. The overall campaign call to action is to “Look back to move forward” [Royal Commission of Inquiry into COVID-19](#).

### National Recovery Practitioner’s Hui

14. A cohort of over thirty regional and national recovery practitioners met in January for a National Recovery Practitioner’s hui. The hui consisted of representatives from NEMA, the Cyclone Recovery Unit and Group Recovery Managers and was hosted by Canterbury CDEM.
15. The group collectively discussed how to strengthen recovery capability and capacity, develop, and enhance connections between recovery practitioners, and align our 2024 work programmes and priorities.

**Mike Gillooly** | Senior Regional Emergency Management Advisor  
**National Emergency Management Agency | Te Rākau Whakamarumarū.**

## 7 REPORTS

### 7.1 REPORT OF THE NELSON TASMAN EMERGENCY MANAGEMENT OFFICE

Information Only - No Decision Required

<b>Report To:</b>	Nelson Tasman Civil Defence Emergency Management Group
<b>Meeting Date:</b>	10 April 2024
<b>Report Author:</b>	Joe Kennedy, Manager Emergency Management
<b>Report Number:</b>	REMC24-04-1

#### 1. Purpose of the Report

- 1.1 To provide an update from the Emergency Management (EM) Office on activity since the last meeting of the Nelson Tasman Civil Defence Emergency Management (CDEM) Group
- 1.2 In the spirit of continuous improvement, the Emergency Management Office is trialling a new reporting format. The goal is to provide you with information that is useful, readable, and links back to the objectives outlined in the CDEM Group Plan. Feedback is always welcome.

#### 2. Recommendation/s / Ngā Tūhunga

**That the Nelson Tasman Civil Defence Emergency Management Group**

1. **receives the Report of the Nelson Tasman Emergency Management Office and its attachments; and**
2. **receives the draft Nelson Tasman Civil Defence Emergency Management Group Plan 2024; and**
3. **approves the release of the draft Nelson Tasman Civil Defence Emergency Management Group Plan for public consultation; and**
4. **notes the draft minutes of Nelson Tasman Civil Defence Emergency Management Coordinating Executive Group 13 March 2024 meeting**

#### 3. Attachments / Tuhinga tāpiri

1. <a href="#">↓</a>	Report of the Emergency Management Office	12
2. <a href="#">↓</a>	Attachment 1 - Work Programme	25
3. <a href="#">↓</a>	Attachment 2 - Nelson Tasman Group Plan Draft	41
4. <a href="#">↓</a>	Attachment 3 - Civil Defence Ledger and Report	90
5. <a href="#">↓</a>	Unconfirmed CEG Minutes - 13 March	92

**Overarching documents:**

- Civil Defence Emergency Management Act 2002 [HERE](#)
- Nelson Tasman Emergency Management Group Plan 2018 [HERE](#)
- Nelson Tasman Emergency Management Work Programme [ATTACHMENT 1](#)



























































































































































































