
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING

held
4:00 pm, Tuesday, 19 March 2024
at
Motueka Library, Wallace Street, Motueka

Present: Board Members T Graham (Chair), C Hutt (Deputy Chair), D Armstrong, N Hughes and Councillors B Maru, B Dowler and T Walker

In Attendance: Councillor (M Kininmonth), Golden Bay Community Board Member (G Knowles), Group Manager – Information, Science and Technology (S Manners), Team Leader – Legal (L Townshend), Team Leader - Project Managers (R O’Grady), Reserves Officer - Contracts & Projects (T Strange), Senior Enterprise Portfolio Officer (S Batt), Reserves Manager (G Reburn), and Administration Officer (M Ellis)

1 OPENING, WELCOME

The Chair opened the meeting with a karakia and invited Golden Bay Board Member Knowles to join the table.

The new Harbourmaster, Peter Renshaw, introduced himself.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

3.1 Ray Hellyer - Correspondence

Mr Hellyer spoke to tabled speaking notes, which are available on Council’s website in the Minutes Attachment Document (Attachment 1).

3.2 Kevin Fourie - Flying and skydive operation's at Motueka Airport

Mr Fourie spoke to tabled speaking notes, which are available on Council’s website in the Minutes Attachment Document (Attachment 2).

3.3 Ian Williamson - Motueka pool, social and new housing

Mr Williamson spoke to tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 3).

3.4 Christin and Mathias Schaeffner (Tasman Democracy Inc.) - Agenda item: Adoption of Motueka Community Board Code of Conduct 2024 Report RMCB24-03-2

Mrs Schaeffner spoke on behalf of Tasman Democracy Inc. and tabled speaking notes, which are available on Council's website in the Minutes Attachment Document (Attachment 4).

Tabled Documents

Attachment 1 R Hellyer - Speaking notes

Attachment 2 K Fourie - Speaking notes

Attachment 3 I Williamson - Speaking notes

Attachment 4 Tasman Democracy Inc - Speaking notes

Attachment 5 Special Projects Timeline

Attachment 6 Special Projects 2024

4 DECLARATIONS OF INTEREST

Deputy Chair Hutt declared an interest in the Discretionary Fund application from the Motueka Historical wharf.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Deputy Chairperson Hutt/Board Member Armstrong
MCB24-03-1**

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 February 2024, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

7.1 Transport Choices Motueka

Team Leader - Project Managers, Mr O'Grady spoke to a presentation, which is available on Council's website in the agenda document.

8 REPORTS

8.1 Discretionary Fund Application

Deputy Chair Hutt spoke to the Historical Wharf Group application and abstained from voting, due to her conflict of interest.

**Moved Councillor Maru/Board Member Armstrong
MCB24-03-2**

1. That the Motueka Community Board receives the Discretionary Fund Application report RMCB24-03-3; and
2. grants or declines applications as follows:

Applicant	Request	Grant/Decline
Historical Wharf Restoration	\$ 700.00	Granted \$700.00
Motueka Riding Disabled Association	\$ 700.00	Declined \$700.00 - Ineligible

CARRIED

Big Brothers Big Sisters of Nelson/Tasman - Programme Director, Ms Neilson spoke to the Big Brothers Big Sisters application.

**Moved Councillor Walker/Councillor Maru
MCB24-03-3**

1. That the Motueka Community Board grants or declines applications as follows:

Applicant	Request	Grant/Decline
Big Brothers Big Sisters	\$ 700.00	Granted - \$700.00

CARRIED

8.2 Adoption of Motueka Community Board Code of Conduct 2024

Team Leader – Legal, Mr Townshend spoke to the report which was taken as read, and answered questions.

Councillors Dowler, Walker and Maru left the room at 4:51 pm.

Community Board Member Hughes requested that it be noted in the minutes, his view that Board Members had not been presented with previous Codes of Conduct for 2013, 2016 or 2019.

The meeting was adjourned at 5:01pm and reconvened at 5:12pm, to enable a new motion to be drafted.

A correction to the agenda report has been identified in that the date in paragraph 4.4 of the agenda report should be February 2024, not 2023.

**Moved Chairperson Graham/Board Member Armstrong
MCB24-03-4**

That the Motueka Community Board

1. receives the Adoption of Motueka Community Board Code of Conduct 2024 report RMCB24-03-5.

CARRIED

Board Member Hughes requested his vote against the motion be recorded in the minutes.

**Moved Chairperson Graham/Deputy Chairperson Hutt
MCB24-03-5**

That the Motueka Community Board

1. **agrees to leave the Adoption of Motueka Community Board Code of Conduct 2024 report RMCB24-03-5 to lie on the table, pursuant to standing orders, to be further considered at a later Motueka Community Board meeting.**

CARRIED

Councillors Dowler, Walker and Maru rejoined the meeting at 5:16pm.

8.3 Chair's Report

The Chair presented her report, which was taken as read and answered questions around the Motueka aerodrome noise and special projects.

Action: Mr Strange to follow up with staff on the maintenance around the tables on the Riwaka side of Motueka Bridge.

Action: Mr Stange to follow up with Project Manager, J Bywater about Decks Reserve procurement process and the funding surplus and contingency fund to ensure available funds are not left unspent.

Action: Mr Strange to liaise with Mr David Kemp in regards to seating plans.

Action: Board members were invited to attend the Long Term Plan Community Engagement at the Memorial Hall on 3 April 2024, 4:00 – 7:00 pm and Board Member Armstrong would lead the drafting of the Board's submission to the Long Term Plan.

**Moved Chairperson Graham/Board Member Hughes
MCB24-03-6**

That the Motueka Community Board receives the Chairs Report RMCB24-03-2.

CARRIED

8.1 The Board discussed items from Public Forum and noted the following:

Action: Mr Hellyer's public forum item would be discussed offline.

Action: The Board would like the correspondence between LGNZ and TDC regarding the Motueka Community Board Code of Conduct emails 2023 without the content redacted.

8.4 Financial Summary

Action: Councillor Maru to follow up with staff to clarify reimbursements.

**Moved Deputy Chairperson Hutt/Board Member Hughes
MCB24-03-7**

That the Motueka Community Board receives the Financial Summary report RMCB24-04-6

CARRIED

8.5 Special Projects Action List

The Board reviewed the Special Projects Action List and updates were noted.

**Moved Deputy Chairperson Hutt/Board Member Hughes
MCB24-03-8**

That the Motueka Community Board

- 1. receives the Special Projects Action List Report RMCB24-03-4**

CARRIED

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

The meeting concluded at 7:58 pm.

Confirmed as a correct record of proceedings by resolution on 16 April 2024.

Confirmed