

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 19 March 2024
Time: 4:00 pm
Meeting Room: Motueka Library
Venue: Wallace Street, Motueka
Zoom conference link: <https://us02web.zoom.us/j/82685642935?pwd=QIRTaGV2YXF5aTNJSGczbVVONXIEQT09>
Meeting ID: 826 8564 2935
Meeting Passcode: 706138

Motueka Community Board

Hapori Whānui ō Motueka

AGENDA

MEMBERSHIP

Chairperson	T Graham
Deputy Chairperson	C Hutt
Members	D Armstrong
	N Hughes
	Cr B Dowler
	Cr B Maru
	Cr T Walker

(Quorum 4 members)

Contact Telephone: 03 528 2015
Email: emma.gee@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF [MINUTES](#)

That the minutes of the Motueka Community Board meeting held on Tuesday, 20 February 2024, be confirmed as a true and correct record of the meeting.

7 PRESENTATIONS

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8 REPORTS

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8.5 Special Projects Action List 100

9 CORRESPONDENCE

Nil

10 CONFIDENTIAL SESSION

Nil

11 CLOSING KARAKIA

7 PRESENTATIONS

7.1 TRANSPORT CHOICES MOTUEKA

Report To: Motueka Community Board

Meeting Date: 19 March 2024

Report Author: Emma Gee, Team Leader - Customer Services (Motueka)


Report Authorisers:

Report Number:

1. Presentation / Whakatakotoranga

Team Leader – Project Managers, Rob O’Grady, will make a presentation to the Motueka Community Board on Transport Choices Motueka via Zoom.

2. Attachments / Tuhinga tāpiri

1.   Transport Choices Motueka

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Community Board Update – for meeting on 19 March 24

1. Manoy Path

- Construction recently completed.
- Recommend allowing more time for grass to grow and not opening for parking on grass until April.

2. Footpath widening corner High Street and Old Wharf Road

- Construction recently completed.

3. Wallace Street Bus Stop

- Bus stop relocation underway.
- Piles drilled and concrete poured.
- Works due for completion late March / early April.

4. Lower Moutere Store Cycle Path Diversion

- Construction underway.
- Forecast completion date 22 March 24.

5. Motueka West Works – Pah / Queen Vic / Whakarewa

- Consultation with property owners (Te Āwhina Marae, Whakatū) ongoing and progressing well.
- Currently awaiting construction pricing.

8 REPORTS

8.1 DISCRETIONARY FUND APPLICATION

Report To:	Motueka Community Board
Meeting Date:	19 March 2024
Report Author:	Emma Gee, Team Leader - Customer Services (Motueka)
Report Authorisers:	
Report Number:	RMCB24-03-1

Summary

- 1.1 Three applications have been received for the March 2024 round of Discretionary Funding.
 - 1.1.1 Historical Wharf Restoration - \$700.00
 - 1.1.2 Motueka Riding Disabled Association - \$700.00
 - 1.1.3 Big Brothers Big Sisters - \$700.00
- 1.2 The applications comply with the Board guidelines, Attachment 1.
- 1.3 The applications are attached, Attachment 2-4. The applicants have been asked to attend the meeting to speak to the application.
- 1.4 The Motueka Community Board Discretionary Fund currently has a balance of \$11,980.
- 1.5 If any application is approved, payment will be made to the applicant by direct credit within ten working days of receiving the bank account details.









2. Recommendation

That the Motueka Community Board

1. receives the Discretionary Fund Application report RMCB24-03-1; and
2. grants or declines applications as follows:

Applicant	Request	Grant/Decline
Historical Wharf Restoration	\$ 700.00	
Motueka Riding Disabled Association	\$ 700.00	
Big Brothers Big Sisters	\$ 700.00	
Total:	\$2,100.00	

3. Attachments / Tuhinga tāpiri

1.	  Board guidelines	8
2.	  Historical Wharf Restoration	11
3.	  Motueka Riding Disabled Association	41
4.	  Big Brothers Big Sisters	44



TASMAN DISTRICT COUNCIL POLICY ON COMMUNITY BOARD DISCRETIONARY FUNDS

POLICY REFERENCES

• Sponsor:	Group Manager Finance - Mike Drummond
• Effective date:	27 April 2023
• Review due:	Five yearly
• Legal compliance:	Council approval of the Policy, which requires to comply with Council's Revenue and Financing Policy
• Associated Documents/References	Tasman District Council Revenue and Financing Policy
• Policy Number	P100
• Approved by Council (If Applicable)	27 April 2023

1. Purpose of the Community Boards' Discretionary Funding

Each of the two community boards in Tasman District receive funding from Council through targeted rates. The Boards may use part of the funding as a discretionary fund to allocate funding:

- a) for community projects and initiatives in their Ward that their Community Board considers will benefit their community; and
- b) to support their Community Board functions, including:
 - I. Board members attendance at conferences or training workshops;
 - II. Board advertising and communication;
 - III. Board community surveys;
 - IV. and for Board functions; and
- c) to support youth related activities in their Ward.

2. Application

This policy applies to the disbursement of funds from the Motueka and Golden Bay Community Board Discretionary Funds.



3. Review of this Policy

This policy may be amended either as part of a five yearly review or where one or both community boards have requested a review and proposed changes to the Policy.

4. Generic criteria for the allocation of Discretionary Funds by either the Motueka or the Golden Bay Community Board:

- 4.1 All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes as set out in Council's 10 Year Plan;
- 4.2 Projects need to demonstrate local community support.
- 4.3 Projects must take place within the ward of the Community Board which has allocated funding for the project and demonstrate a clear benefit to that community, including addressing an identified community need.
- 4.4 Discretionary funding will not be provided for:
 - Ongoing operational costs that are not project specific;
 - Costs that cannot be verified with appropriate quotes;
 - Projects that have already been completed.
- 4.5 Funding is for not for individuals, and not to be for a project that is the responsibility of Central Government or other agencies.
- 4.6 Applications must be for a specific project and disclose any other Council funding applied for, e.g., Community Grants.
- 4.7 An organisation may receive only one Discretionary Fund grant a year.
- 4.8 Applications should be made three weeks before the Community Board receiving the application meets to consider funding allocations.
- 4.9 Applicants should provide appropriate financial statements e.g., a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- 4.10 Where appropriate (for example a public event), funding applications should be supported by an appropriate Health and Safety Plan. Funds will be allocated through monthly funding rounds. Applicants may be given less funding than they apply for.
- 4.11 Applicants are strongly encouraged to attend the meeting at which applications are considered, in order to speak to their request and answer any questions on the information supplied.
- 4.12 All decisions made by a community board to award funding to an applicant for a project will become public information following the meeting and be included in the minutes of the Board meeting. Applications and supporting information submitted to one of the community boards for funding will be included in an agenda for a meeting of that community board but be subject to the requirements of the Local Government Official Information and Meetings Act 1987 (which may require certain information to not be disclosed as part of a public agenda but distributed separately to Board members - for example financial or commercially sensitive information, personal information).
- 4.13 Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.



- 4.14 Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 4.15 The Motueka and Golden Bay Community Boards acknowledge that there could be extraordinary situations with applications which do not fully meet the criteria described in this policy. The Community Boards reserve the right to consider and approve such applications where there are exceptional and unique circumstances, with the reasons for the approval to be recorded in the resolution.

5. Specific criteria for the allocation of Discretionary Funding by Motueka Community Board

- 5.1 Applications are to follow the Motueka Community Board Discretionary Fund application form template, available from the Council's website, the Motueka Council Office or Motueka Library
- 5.2 Written applications can be delivered to the Motueka Council office or sent to the Motueka Community Board, C/- Tasman District Council, 7 Hickmott Place, Motueka.
- 5.3 There is a \$700 maximum for applications for projects.
- 5.4 Projects must be completed within 12 months of receiving funding.
- 5.5 Successful applicants will report back to the Motueka Community Board on the project and how the funding was used, within 12 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

6. Specific criteria for the allocation of Discretionary Funding by the Golden Bay Community Board

- 6.1 Application forms are available from the Council website, or the Takaka Service Centre.
- 6.2 Written applications can be dropped off at the council office or sent to the Golden Bay Community Board, C/- Tasman District Council.
- 6.3 There is a \$500 maximum for applications for projects.
- 6.4 Projects must be completed within 6 months of receiving funding.
- 6.5 Successful applicants will report back to the Golden Bay Community Board on the project and how the funding was used, within 6 months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.

Adopted by Tasman District Council

Date of approval: 27 April 2023

8.2 ADOPTION OF MOTUEKA COMMUNITY BOARD CODE OF CONDUCT 2024

Decision Required

Report To:	Motueka Community Board
Meeting Date:	19 March 2024
Report Author:	Leith Townshend, Team Leader - Legal
Report Authorisers:	Jennie McFarlane, Legal & Democracy Services Manager
Report Number:	RMCB24-03-2

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 To adopt the Motueka Community Board Code of Conduct 2024.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 Any code of conduct adopted by a council or community board must be adopted under Schedule 7, Part 1 Clause 15 of the Local Government Act 2002.
- 2.2 A council is required to have a code of conduct for the Mayor and councillors.
- 2.3 This is optional for community boards, however when community boards have chosen to adopt a code of conduct, the Local Government Act 2002 provisions for codes of conduct will apply and the code of conduct can only then be amended or replaced with a new code by the board or future boards.
- 2.4 A 75% majority of **all members present** is required to adopt, amend, or replace a code of conduct.
- 2.5 Should the proposed replacement draft Motueka Community Board Code of Conduct not be adopted, the Board's existing code of conduct (**Attachment 1**) will remain in place, until amended or replaced.

3. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board

- 1. receives the Adoption of Motueka Community Board Code of Conduct 2024 report RMCB24-03-2; and**

either

- 2. in accordance with Schedule 7, Part 1 Clause 15 of the Local Government Act 2002, adopts the Motueka Community Board Code of Conduct (Attachment 2 to the agenda report),**

or

- 3. in accordance with Schedule 7, Part 1 Clause 15 of the Local Government Act 2002, adopts the Motueka Community Board Code of Conduct (Attachment 2 to the agenda report), once Appendix 1 has been replaced with the Local Government New Zealand**

general explanation of the Local Government and Official Information and Meetings Act 1987 (LGOIMA), and any other enactment or rule of law that affects members.

or

4. **in accordance with Schedule 7, Part 1 Clause 15 of the Local Government Act 2002, adopts the Motueka Community Board Code of Conduct (Attachment 2 to the agenda report), once Appendix 1 has been replaced with the Local Government New Zealand general explanation of the Local Government and Official Information and Meetings Act 1987 (LGOIMA), and any other enactment or rule of law that affects members AND the code is updated to reflect Council’s policy on resolution of code of conduct complaints.**

4. Background / Horopaki

- 4.1 When the Motueka Community Board voted on adopting an updated Code of Conduct in October 2019, three of the members abstained from voting. This meant that the adoption of the updated code of conduct did not have 75% support from the members present, which is required by schedule 7, clause 15 of the Local Government Act 2002.
- 4.2 That mean that the 2019 code was not legally adopted.
- 4.3 However, the 2013 code which was adopted by the Motueka Community Board in 2016 remains in place. A copy of the code is attached to this report.
- 4.4 In February 2023, the Motueka Community Board took part in an externally facilitated session to consider its code of conduct and the resulting draft code of conduct (**Attachment 2**) is presented for formal consideration by the Board. The draft code is largely similar to the Board’s existing code but better reflects that the code is for a community board and not for a council.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 Staff advise that the Board’s draft code could be improved to more fully meet the requirements of the Local Government Act 2002.
- 5.2 The Act requires that a code of conduct provide members with a general explanation of the Local Government and Official Information and Meetings Act 1987 (LGOIMA), and any other enactment or rule of law that affects members. Appendix 1 to the proposed Code includes reference to LGOIMA and other key Acts but does not set out all of the Acts considered relevant by Local Government New Zealand (LGNZ).
- 5.3 LGNZ provided a new code of conduct template in October 2022 which contains their suggested legislative information. This was attached to the Council code of conduct and is attached here in (**Attachment 3**). All that is required is for the Board to replace Appendix 1 with the LGNZ suggested appendix in Attachment 3 and the code will then more fully meet the legislative requirements.
- 5.4 The Board’s draft code is based on a version of a previous code of conduct template provided by LGNZ. LGNZ provided a new template for a code of conduct in October 2022, following the triennial elections and a template for a policy in relation to complaints and breaches.
- 5.5 The Board’s draft code of conduct includes a process for dealing with breaches of the code of conduct, with very limited actions for breaches. However, the Council adopted a policy in

2023 for managing Code of Conduct complaints and breaches (based on the LGNZ template) which applies to Council and to the community boards.

- 5.6 The Council Policy will over-ride any complaints process in any Code of Conduct adopted by the two community boards.
- 5.7 This is because in accordance with Council’s Delegations Register, any decisions made by its Community Boards must be consistent with policies, procedures, standards, budgets, or resolutions adopted or made by the Council; and the Community Boards have powers to act in accordance with any statutory powers and the policies, plans and bylaws of the Council.
- 5.8 Having sections on breaches in the Board’s draft code creates confusion, ideally the Council’s Policy should be referenced in the code. However, its inclusion will not invalidate the code as a whole.
- 5.9 It is noted that the Council’s Policy makes provision for the Board Chair to be involved in complaints related to a board member.

6. Options / Kōwhiringa

6.1 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	Adopt the new code of conduct as attached	The Board will have an updated code of conduct.	Some confusion may remain in relation to breaches and the explanation of laws will not be as fulsome.
2.	Adopt the new code of conduct (with Appendix 1 replaced with the updated LGNZ information)	As above and Appendix 1 will contain a greater list of legislation and fuller explanations.	Still does not address the inconsistency between Board and Council policy on breach resolution.
3.	Amend the proposed code (with Appendix 1 replaced with the correct information) and to remove reference to the sections on breaches of the code and note that Council policy applies.	As above and provides clarity on resolution of breaches.	None identified
4.	Decline to adopt the code of conduct	None identified	The current code remains in force however it not contain the correct legislation and explanations.

6.2 Option three is recommended.

7. Legal / Ngā ture

- 7.1 The Local Government Act 2002 requires that a Code of conduct must set out:
- (a) understandings and expectations adopted by the local authority about the manner in which members may conduct themselves while acting in their capacity as members, including—
- (i) behaviour toward one another, staff, and the public; and
 - (ii) disclosure of information, including (but not limited to) the provision of any document, to elected members that—
 - (A) is received by, or is in the possession of, an elected member in his or her capacity as an elected member; and
 - (B) relates to the ability of the local authority to give effect to any provision of this Act; and
- (b) a general explanation of—
- (i) the Local Government Official Information and Meetings Act 1987; and
 - (ii) any other enactment or rule of law applicable to members.
- 7.2 Staff advice is that the Board’s draft code does currently meet the requirements of the Act, however, as noted above, a more extensive and full explanation of the laws would make the code more legally robust.

8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 8.1 It is noted that the LGNZ template for a code of conduct contains specific references to Te Tiriti o Waitangi. The Council’s Code of Conduct requires members to commit to operate in a manner that recognises and respects the significance of the principles of Te Tiriti o Waitangi and lists a number of general principles.
- 8.2 The proposed code does not mention Tiriti o Waitangi and no Iwi engagement has been undertaken in relation to this code.

9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 9.1 The decision is of moderate significance.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Moderate	The Board already has a code of conduct and this is simply an updated version.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	NA	

	Issue	Level of Significance	Explanation of Assessment
3.	Is there a significant impact arising from duration of the effects from the decision?	NA	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	NA	
5.	Does the decision create a substantial change in the level of service provided by Council?	NA	
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	NA	
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	NA	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	NA	
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	NA	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters services?	NA	

10. Communication / Whakawhitiwhiti Kōrero

10.1 If adopted, the new code of conduct will be published on to the Council's website.

11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

11.1 NA

12. Risks / Ngā Tūrarū

12.1 There are no risks associated with this decision.







13. Conclusion / Kupu Whakatepe

- 13.1 The Motueka Community Board already has a code of conduct. The decision today is whether to replace the current code with an amended version.
- 13.2 Staff have reviewed the proposed code and advise that it does currently meet the requirements of the Act and it can easily be rectified by using Attachment 3 as Appendix 1 to the code.
- 13.3 However, it is noted the Tasman District Council Policy for Investigation and Ruling on Alleged Breaches of the Code of Conduct overrides the resolution framework in the proposed code.

14. Next Steps and Timeline / Ngā Mahi Whai Ake

- 14.1 If adopted, the code will become the Motueka Community Board's current code until it is either amended or replaced, and will be published on the Council's website.

15. Attachments / Tuhinga tāpiri

- | | | |
|----|--|----|
| 1. |   Attachment one - Current Motueka Community Board Code of Conduct (2013) | 53 |
| 2. |   Attachment two - Proposed Motueka Community Board Code of Conduct | 71 |
| 3. |   Attachment three - Summary and Explanation of legislation which sets the standards for ethical behaviour | 82 |

8.3 CHAIRS REPORT**Information Only - No Decision Required**

Report To:	Motueka Community Board
Meeting Date:	19 March 2024
Report Author:	Terina Graham, Chair
Report Authorisers:	Richard Kirby, Group Manager - Community Infrastructure
Report Number:	RMCB24-03-3

1. Summary / Te Tuhinga Whakarāpoto

- 1.1 This is the Motueka Community Board Chairperson's regular monthly report.
- 1.2 *He tina ki runga, he tāmōre ki raro. In order to flourish above, one must be firmly rooted below.*
- 1.3 Relating this whakatauki (saying) to the Board: we all draw from our own experiences, knowledge, and perspectives, and must remain grounded, open to learn and grow. Our individual journeys have led us here together at this time, to represent and serve a greater purpose for our community.

2. Recommendation/s / Ngā Tūtohunga**That the Motueka Community Board receives the Chairs Report RMCB24-03-3****3. Productive start to 2024**

- 3.1 Thank you, board members, for your support and engagement in the various activities that we've been doing in our first few weeks back. To highlight:
- 3.2 Board voted on a resolution to present to Council to increase the TRMP 8-week rule – headed by Board Member Hughes.
- 3.3 Board workshopped to complete the Board's code of conduct to be formerly adopted if 75% present (including Councillors) agree.
- 3.4 Start of our strategic planning session highlighting some areas of importance to community such as housing crisis/homelessness and what capacity the board can help effect some positive change.
- 3.5 Special projects proposed plan, promotions, and community engagement is underway - headed by Deputy Chair Hutt.
- 3.6 Reignited engagement with Te Awhina / Iwi representatives – headed by Board Member Armstrong.
- 3.7 Chair and deputy chair met with National MP Maureen Pugh to highlight matters of importance to Motueka community.
- 3.8 Board member representation at various committee meetings and community engagement.

- 3.9 Board member Armstrong and I were privileged to attend the soft launch of the new youth space at the Recreation centre – headed by Councillor Walker in her role as Chair of the Motueka Community Development Trust.

4. Committee Updates

- 4.1 **Our Town Motueka** - Board Member Hughes reports the group have successfully erected 20 new flags across town with a more cost-effective and robust system.
- 4.2 **Arts Council** - Chair Graham attended AGM with well-attended Art Walk. MAC is running a flag design competition for everyone in the community to go on the Flagtrax the project by Our Town Motueka. Find more details: www.motuekaartscouncil.com/members-events
- 4.3 **Te Awhina Marae** - Board Member Armstrong reignited connection, confirmed they have a two well-stocked emergency pods, one of which is intended to move to higher ground at the urupa.
- 4.4 **Motueka Aerodrome** - Councillor Dowler reports skydiving operator explained the noisier aircraft is temporarily being used whilst the quieter one is undergoing its 14-year full-frame inspection and 7 yearly maintenance. Parts are being sourced from overseas then the switch of aircrafts will happen soon after.
- 4.5 **Special Olympics** – Councillor Walker attended meeting provided update on current agenda topics relevant to Motueka bylaws up for review. Acknowledged the high use of the Bocce court, up to 20 athletes participating on Tuesday mornings.

5. Long Term Plan

- 5.1 **LTP Consultation Preparation** - The Motueka Community Board in collaboration with Council staff, and hopefully with representatives from the Community Pool Committee and local Iwi will be hosting a drop in session for all members of the public to learn about local and district activities.
- 5.2 The aim is to engage, inform and encourage as many of our community to input into the LTP. There will be forms, laptops and staff to assist anyone wanting to provide feedback.
- 5.3 **Have your say:**
- Long Term Plan LTP@tasman.govt.nz
 - Community TDC encourage community feedback via [Home | Shape Tasman](#)
 - Email info@tasman.govt.nz
 - Post to Tasman District Council, Private Bag 4, Richmond, 7050

6. Community Concerns

- 6.1 **Motueka Aerodrome Noise:** As highlighted in committee updates section 4, it is positive to hear the quieter aircraft is planning to be back soon to replace the noisier one. Board Member Hughes shared a copy of Council complaints records which highlights 132-line items of complaints with additional 22 complaints against items raised from 2003 - 2021. We are unsure how many are unique complainants and if or how concerns were addressed.
- 6.2 **Civil Aviation Authority Notice:** A letter from CAA as per a notification from TDC of a proposal to review historical alterations to the aerodrome has gone out to some residents.

CAA is requesting public submissions by 26 April 2024. For further information:
aeronautical.services@caa.govt.nz

6.3 Any others to be raised in section 7 Items from Board.

7. Items from Board Members

- 7.1 Deputy Chair Hutt – Special Projects updates.
- 7.2 Any other items from Board.

8. Any other items from Public Forum

- 8.1 Discussion on items from today’s Public Forum session.
- 8.2 Communicate outcomes and actions.

9. Action List

9.1 The Action List is attached for review, Attachment 1.

10. Correspondence

10.1 Correspondence list:

Date	From	Subject
14/02/24	K Garrett - Empowerment Trust	Accountability Form
15/02/24	N Hughes	Code of Conduct
02/03/24	N Hughes	Councils Code of Conduct
02/03/24	N Hughes	Aerodrome Proposal
04/03/24	N Hughes	Aerodrome Activities
05/03/24	N Hughes	Cars buried after 2018 cyclone
05/03/24	N Hughes	Concern over car burials
06/03/24	N Hughes	CAA

11. Attachments / Tuhinga tāpiri

1.   Action List

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8.4 FINANCIAL SUMMARY

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	19 March 2024
Report Author:	Liz Cameron, Assistant Management Accountant
Report Authorisers:	Mhairi Lamont, Management Accountant
Report Number:	RMCB24-03-4



1. Summary / Te Tuhinga Whakarāpoto

- 1.1 The financial report for the period ending 29 February 2024 is attached (**Attachment 1**).
- 1.2 The net financial position as at 29 February is a deficit of \$3,587.
- 1.3 There were no Community Board expenses during February.
- 1.4 The net position of the Motueka Community Board's overall funds as at 29 February 2024 is a surplus balance of \$190,460.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board receives the Financial Summary report RMCB24-04-4

3. Attachments / Tuhinga tāpiri

1.   Financial Summary

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8.5 SPECIAL PROJECTS ACTION LIST

Information Only - No Decision Required

Report To: Motueka Community Board

Meeting Date: 19 March 2024

Report Author: Emma Gee, Team Leader - Customer Services (Motueka)

Report Authorisers:

Report Number: RMCB24-03-5

1. Summary / Te Tuhinga Whakarāpoto

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

2. Recommendation/s / Ngā Tūtohunga

That the Motueka Community Board receives the Special Projects Action List report RMCB24-03-5

3. Attachments / Tuhinga tāpiri

1.   Special Projects Action List

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