
MINUTES
of the
TASMAN DISTRICT COUNCIL MEETING
Kaunihera Katoa
held
9.36 am, Monday, 25 March 2024
at
Tasman Council Chamber, 189 Queen Street, Richmond

- Present:** Mayor T King, Deputy Mayor S Bryant, Councillors C Butler, G Daikee, B Dowler, J Ellis, M Greening (Zoom), C Hill (Zoom), K Maling, C Mackenzie, B Maru (Zoom), D Shallcrass and T Walker
- In Attendance:** Golden Bay Community Board Member (G Knowles), Chief Executive Officer (L Rae), Group Manager - Service and Strategy (J Ridd), Group Manager – Finance (M Drummond), Group Manager - Community Infrastructure (R Kirby), Group Manager - Environmental Assurance (K Drummond), Group Manager - Information, Science and Technology (S Manners), Kaihautū (R Thomas), Team Leader - Democracy Services (E Stephenson), Community Policy Officer (S Hartley) Strategic Policy Manager (D Fletcher), Team Leader Community Policy (A Bywater), Acting Chief Operating Officer (J Cranness) and Democracy Services Advisor (K McLean)
- Apology:** Councillor M Kininmonth

1 OPENING, WELCOME

The Mayor opened the meeting with karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Councillor M Kininmonth.

Moved Councillor Dowler/Councillor Maling

CN24-03-1

That apology from Councillor M Kininmonth be accepted.

CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 LATE ITEMS

Moved Deputy Mayor Bryant/Councillor Mackenzie

CN24-03-2

That the late item, 5.3, Consultation Document, be considered at today's meeting. In accordance with section 46A(7) of the Local Government Official Information and Meetings Act 1987 and Standing Order 9.12. The reason the item was not on the agenda is because the audit of the Consultation Document took longer than anticipated. The item cannot be delayed until a subsequent meeting because it needs to be adopted by the Council now to enable consultation on the Long Term Plan (LTP) 2024-203 to commence on 28 March 2024. This in turn is required to provide for the one month minimum consultation period, hearings, deliberations and adoption of the LTP 2024-2034 by the end of June 2024 to meet the statutory deadlines under the Local Government Act.

CARRIED

5 REPORTS

5.1 Adoption of the Statement of Proposal for the Schedule of Fees and Charges 2024/2025

Community Policy Officer, Sandra Hartley, spoke to the report.

Moved Deputy Mayor Bryant/Councillor Butler

CN24-03-3

That the Tasman District Council

- 1. receives the Adoption of the Statement of Proposal for the Schedule of Fees and Charges 2024/2025 Report RCN24-03-1; and**
- 2. adopts the Statement of Proposal for the Draft Schedule of Fees and Charges 2024/2025 (Attachment 1 to the agenda report) as the basis for public consultation in accordance with Sections 83 and 87 of the Local Government Act 2002, incorporating any minor amendments at the meeting, and noted in the minutes, to this Statement of Proposal; and**
- 3. notes that an outline of the key changes to the Draft Schedule of Fees and Charges 2024/2025 is included in the Summary of Changes in the Statement of Proposal; and**
- 4. agrees that a separate Summary of Information for the Draft Schedule of Fees and Charges 2024/2025 is not necessary to enable public understanding of the proposal; and**

5. delegates to the Chief Executive Officer approval of any further minor editorial amendments to the Statement of Proposal for the Draft Schedule of Fees and Charges 2024/2025 documents prior to them being published and made available to the public; and

Consultation process

6. agrees that the Draft Schedule of Fees and Charges 2024/2025 be made available at Council offices, libraries and on the Council’s website; and
7. agrees that the Draft Schedule of Fees and Charges 2024/2025 be made available to the public on or before 28 March 2024; and
8. agrees that the submission period for this consultation will close at 5.00 pm, 28 April 2024; and
9. agrees that submitters will have the opportunity to present their views verbally; and
10. notes that the Council will hear submitters, deliberate on the submissions, and make decisions to be reflected in the final Schedule of Fees and Charges 2024/2025 to be adopted on 27 June 2024; and
11. notes that consultation on the Draft Schedule of Fees and Charges 2024/2025 will take place concurrently with the consultation on the Long Term Plan 2024-2034.

Cr Greening called for a division.

| | |
|-------------------|----------------|
| Bryant | For |
| Butler | For |
| Daikee | For |
| Dowler | For |
| Ellis | For |
| Greening | Against |
| Hill | For |
| King | For |
| Mackenzie | For |
| Maling | For |
| Maru | For |
| Shallcrass | For |
| Walker | Against |

CARRIED 11/2

Mayor King thanked staff and Audit New Zealand for their work in getting to this consultation stage for the Long Term Plan.

5.2 Adoption of consultation material - Long Term Plan 2024-2034 (LTP)

John Mackey, Audit Director, Audit New Zealand was present for this item (Zoom).

Strategic Policy Manager, Dwayne Fletcher and Team Leader Community Policy, Alan Bywater presented the report and answered questions. One potential edit was identified on page 15 of the document, which would be resolved via the delegation to the Chief Executive and the Mayor.

The report was taken as read and John Mackey explained the audit process, noting that five issues had been presented to the Audit New Zealand opinion review committee and confirmed that the consultation document met requirements.

Mayor King thanked Mr Mackey for his contribution and time commitment.

The community was encouraged to have its say on the consultation document, pressure on Councils throughout New Zealand was acknowledged. It was noted that a summary of the consultation document would be going out in next week's edition of Newline.

The officer's recommendations were moved by Councillor Mackenzie, seconded by Councillor Maling.

An amendment, by way of addition, was moved by Councillor Greening, seconded by Councillor Ellis.

That the Tasman District Council

1. agrees that the possibility of traffic lights is removed from the Draft Transportation Activity Management Plan.

Cr Greening called for a division.

| | |
|-------------------|----------------|
| Bryant | Against |
| Butler | Against |
| Daikee | Against |
| Dowler | For |
| Ellis | For |
| Greening | For |
| Hill | Against |
| King | Against |
| Mackenzie | Against |
| Maling | Against |
| Maru | Against |
| Shallcrass | Against |
| Walker | For |

LOST 4/9

The substantive motion was put

**Moved Councillor Mackenzie/Councillor Maling
CN24-03-4**

That the Tasman District Council

1. receives the Adoption of consultation material - Long Term Plan 2024-2034 report RCN24-03-2; and Supporting Information; and
2. notes the proposed change in the alcohol licensing level of service to the following:

| Level of Service | Performance Measure | Target |
|--|---|--------|
| We will provide an environmental health service that in association with other agencies fosters responsible sale | All alcohol licensing inspector reports for alcohol licence applications (excluding those with public objections or requiring additional information from the applicant) are completed and submitted to the | 100% |

| | | |
|-----------------------------|--|--|
| and consumption of alcohol. | secretary of the District Licensing Committee within 15 working days following the conclusion of the public notification period. | |
|-----------------------------|--|--|

3. adopts the following as supporting information for Tasman's 10-Year Plan Consultation Document, as required by section 93G of the LGA:

- Draft Financial Strategy (Attachment 1 to the agenda report)
- Draft Infrastructure Strategy (Attachment 2 to the agenda report)
- Draft Accounting Information (Attachment 3 to the agenda report)
- Draft Funding Impact Statement (Attachment 4 to the agenda report)
- Draft Forecasting Assumptions (Attachment 5 to the agenda report)
- Draft Council Activities Summaries (Attachment 6 to the agenda report)
- Draft Activity Management Plans (Attachments 7-19 to the agenda report)
- Draft Fostering Māori Participation in Council Decision-Making through Ngā Iwi o Te Taihū/Council Partnership (Attachment 20 to the agenda report)
- Draft Housing and Business Assessment (Attachments 21, 22 and 23 to the agenda report);
- Draft Tasman Growth Projections (Attachments 24 to the agenda report); and

Concurrent Consultations

4. notes that the Strategy and Policy Committee adopted a draft Community Facilities Funding Policy at its 16 November 2023 meeting; and

5. adopts the following as supporting information for concurrent consultations:

- Draft Revenue and Financing Policy plus associated consultation material (Attachment 25 to the agenda report)
- Draft Rates Remission Policy plus associated consultation material (Attachment 26 to the agenda report)
- Draft Policy on the Remission and Postponement of Rates on Māori Land plus associated consultation material (Attachment 27 to the agenda report)
- Draft Development and Financial Contributions Policy plus associated consultation material (Attachment 28 to the agenda report);
- Consultation material for the Draft Community Facilities Funding Policy (Attachment 29) to the agenda report;
- Draft Tasman Climate Response Strategy and Action Plan (Attachment 30 to the agenda report); and

6. agrees to use a process similar to a Special Consultative Procedure, involving the receipt of written submissions, hearing of verbal submissions and deliberations, in conjunction with the consultation process for Tasman's 10-Year Plan Consultation Document: and

Unbalanced Budget

7. notes that the Consultation Document and supporting information result in an unbalanced budget in years 1, 2, 5, 6 and 8; and
8. having had regards to the factors listed from a. to d. in paragraph 11.6 of this report, agrees to adopt an unbalanced budget for years 2024/2025, 2025/2026, 2028/2029, 2029/2030 and 2031/2032 in its proposal for the Long Term Plan 2024-2034; and Tasman’s 10-Year Plan Consultation Document
9. receives the tabled Audit Opinion from Audit New Zealand for inclusion in the Consultation Document; and
10. agrees that the Consultation Document contained in the Supplementary Agenda provides a fair representation of the matters that are proposed in the Long Term Plan 2024-2034; and
11. adopts the amended tabled Consultation Document, incorporating any minor amendments agreed at the meeting, for release as the basis for community consultation in accordance with sections 83, 83A, 93A, 93B, 93C, 93F and 93G of the Local Government Act 2002; and

Consultation Process

12. agrees that the Consultation Document, concurrent consultations and supporting information be made available through Council offices, libraries, other public offices and on the Council’s dedicated Long Term Plan website; and
13. agrees these documents will be made available to the public on or before 28 March 2024; and
14. agrees that the submission period for these consultations closes at 4.00 pm on 28 April 2024; and
15. delegates to the Mayor and Chief Executive Officer approval of any further editorial amendments in any of these documents prior to them being published and made available for public consultation.

Cr Greening called for a division.

| | |
|-------------------|----------------|
| Bryant | For |
| Butler | For |
| Daikee | For |
| Dowler | For |
| Ellis | For |
| Greening | Against |
| Hill | For |
| King | For |
| Mackenzie | For |
| Maling | For |
| Maru | For |
| Shallcrass | For |
| Walker | For |

CARRIED 12/1

Chief Executive Officer, Leonie Rae acknowledged the work of staff leading up to the consultation document, and expressed disappointment at the suggestion of cutting staff numbers.

Action: Alan Bywater to investigate the possibility of more multicultural drop in events as part of the LTP consultation.

Attachment 1 Tasman 2024 - 2034 Long Term Plan Consultation Document Audit Report

Attachment 2 Updated tabled Long Term Plan 2024 - 2034 Consultation Document

6 CONFIDENTIAL SESSION

Nil

7 CLOSING KARAKIA

The meeting concluded at 10.43am

Confirmed as a correct record of proceedings by resolution on 28 March 2024.

CN24-03-5

That the minutes of the Extraordinary Tasman District Council meeting held on Monday, 25 March 2024, be confirmed as a true and correct record of the meeting.

CARRIED