

Notice is given that an extraordinary meeting of the Tasman District Council will be held on:

Date: Monday 25 March 2024
Time: 9.30 am - adoption of LTP consultation document
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street, Richmond

Zoom conference link: <https://us02web.zoom.us/j/88665980754?pwd=VndJbzc1aHpnZmhtekZjUjQ1OU5VUT09>

Meeting ID: 886 6598 0754

Meeting Passcode: 983809

Tasman District Council

Kaunihera Katoa

AGENDA

MEMBERSHIP

Mayor	Mayor T King	
Deputy Mayor	Deputy Mayor S Bryant	
Councillors	Councillor C Butler	Councillor M Kininmonth
	Councillor G Daikee	Councillor C Mackenzie
	Councillor B Dowler	Councillor K Maling
	Councillor J Ellis	Councillor B Maru
	Councillor M Greening	Councillor D Shallcrass
	Councillor C Hill	Councillor T Walker

(Quorum 7 members)

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AGENDA

- 1 OPENING, WELCOME, KARAKIA**
- 2 APOLOGIES AND LEAVE OF ABSENCE**

Recommendation
That apologies be accepted.

- 3 DECLARATIONS OF INTEREST**
- 4 LATE ITEMS**
- 5 REPORTS**
 - 5.1 Adoption of the Statement of Proposal for the Schedule of Fees and Charges
2024/2025..... 4
 - 5.2 Adoption of consultation material - Long Term Plan 2024-2034 84
- 6 CONFIDENTIAL SESSION**

Nil
- 6 CLOSING KARAKIA**

5 REPORTS

5.1 ADOPTION OF THE STATEMENT OF PROPOSAL FOR THE SCHEDULE OF FEES AND CHARGES 2024/2025

Decision Required

Report To:	Tasman District Council
Meeting Date:	25 March 2024
Report Author:	Sandra Hartley, Policy Officer
Report Authorisers:	Dwayne Fletcher, Strategic Policy Manager; John Ridd, Group Manager - Service and Strategy
Report Number:	RCN24-03-1

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 This report seeks the Council's approval of the Statement of Proposal for the Schedule of Fees and Charges 2024/2025 (the Schedule) (**Attachment 1**), which will form the basis for public consultation in accordance with Sections 83 and 87 of the Local Government Act 2002 (LGA).

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 This report seeks the Council's approval to adopt the Statement of Proposal for the Draft Schedule.
- 2.2 The Statement of Proposal outlines the Draft Schedule for the 2024/2025 year, including changes from the current Schedule.
- 2.3 Most fees and charges have been increased by 10.0%. This increase accounts for the significant rising costs of delivering Council services across the board and is similar to the proposed rates revenue requirement increase for 2024/2025. The increase helps maintain the share of costs met by fees and charges. Increasing fees and charges reduces the impact of cost increases on ratepayers but increases the costs to users of Council services.
- 2.4 The Council must undertake public consultation to set certain fees and charges using the Special Consultative Procedure (SCP) under the Local Government Act (2002) (LGA). In previous years, the Council has consulted on the entire Draft Schedule to meet this legislative requirement and staff propose to do the same this year.
- 2.5 Staff propose that public consultation on the Draft Schedule will occur at the same time as the Long Term Plan 2024-2034. The proposed submission period is 28 March to 28 April 2024, with hearings and deliberations in May 2024 and final approval of the new schedule in June 2024.

3. Recommendation/s / Ngā Tūtohunga

That the Tasman District Council

1. receives the Adoption of the Statement of Proposal for the Schedule of Fees and Charges 2024/2025 Report RCN24-03-1; and
2. adopts the Statement of Proposal for the Draft Schedule of Fees and Charges 2024/2025 (Attachment 1 to the agenda report) as the basis for public consultation in accordance with Sections 83 and 87 of the Local Government Act 2002, incorporating any minor amendments at the meeting to this Statement of Proposal; and
3. notes that an outline of the key changes to the Draft Schedule of Fees and Charges 2024/2025 is included in the Summary of Changes in the Statement of Proposal; and
4. agrees that a separate Summary of Information for the Draft Schedule of Fees and Charges 2024/2025 is not necessary to enable public understanding of the proposal; and
5. delegates to the Chief Executive Officer approval of any further minor editorial amendments to these documents prior to them being published and made available to the public; and

Consultation process

6. agrees that the Draft Schedule of Fees and Charges 2024/2025 be made available at Council offices, libraries and on the Council's website; and
7. agrees that the Draft Schedule of Fees and Charges 2024/2025 be made available to the public on or before 28 March 2024; and
8. agrees that the submission period for this consultation will close at 5.00 pm, 28 April 2024; and
9. agrees that submitters will have the opportunity to present their views verbally; and
10. notes that the Council will hear submitters, deliberate on the submissions, and make decisions to be reflected in the final Schedule of Fees and Charges 2024/2025 to be adopted on 27 June 2024; and
11. notes that consultation on the Draft Schedule of Fees and Charges 2024/2025 will take place concurrently with the consultation on the Long Term Plan 2024-2034.

4. Background / Horopaki

- 4.1 The Council can set fees and charges to recover costs associated with its functions, services and activities. Setting fees and charges aligns with the Council's Revenue and Financing Policy.
- 4.2 Setting fees and charges shifts some of the costs of the Council's services from ratepayers onto users of those services, where there are private benefits of the service to specific individuals.
- 4.3 Some fees and charges are set by statute, and others by the Council using the general powers of competency under Section 12 of the LGA for other services and activities. Staff review fees and charges annually and recommend changes, additions or deletions.

- 4.4 The Council must consult on the Draft Schedule using the Special Consultative Procedure (SCP) as set out under the LGA for certain fees and charges, such as Resource Consent fees. Consequently, the Council has previously chosen to consult on **all** its fees and charges using the SCP to ensure all legal obligations are met in a single process. Staff recommend continuing with this approach.
- 4.5 As per Section 83(1)(a)(ii) of the LGA, staff propose that a Summary of Information (SOI) is not required for community consultation, as the information in the Statement of Proposal is straightforward and an SOI is not necessary to enable public understanding of the proposal.

Fees and Charges

- 4.6 Most fees and charges have been increased by at least 10.0% and, where appropriate, rounded up or down to the nearest dollar. This increase is currently higher than inflation. This increase accounts for years of underinflating fees and charges and reflecting the actual cost of providing the service.
- 4.7 The proposed staff hourly charge-out rate is \$206 per hour, an increase from the \$187 hourly rate in 2024/2025.
- 4.8 Other fees and charges have been introduced, removed, or are increasing at a rate significantly different from the general 10.0% increase.
- 4.9 Those fees and charges that are proposed to increase significantly above 10.0%, are generally due to specific additional cost increases at the activity level and reflect the actual cost to provide the service. These changes are summarised in the Statement of Proposal, along with an explanation for the increase.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 The Council provides a wide range of services to the community that cost staff time and resources. Many are paid from general or targeted rates, while others are recovered from government subsidies.
- 5.2 User fees and charges are set to fund Council functions, services and activities where the people who benefit can be directly identified and charged.
- 5.3 The aim is to shift the proportion of the cost to the people who get the most use of the functions, activities and services, rather than the general ratepayer.

6. Options / Kōwhiringa

- 6.1 The options are outlined in the following table:

Option		Advantage	Disadvantage
1.	Approve the Statement of Proposal – Recommended Option	The consultation process can commence on 28 March 2024, with final adoption of the Schedule of Fees and Charges by 27 June 2024 and implementation of charges from 1 July 2024. Minor wording amendments may be made at the meeting and incorporated before consultation.	There are no major disadvantages.
2.	Amend the Statement of Proposal (minor changes)	Provides the Council with the option of amending any charges before public consultation.	Any changes may cause delays in commencing consultation, result in less time to analyse any submissions received, or cause financial impacts.
3.	Seek substantive changes to the Statement of Proposal	Enables the Mayor and Councillors to request more information on proposed fees and make changes to specific proposed charges before approving for consultation.	The proposed consultation timetable will likely not be achieved, and the Schedule may not be adopted prior to the new financial year. If the Council does not adopt a new Schedule, some activities may have a shortfall in income.

7. Legal / Ngā ture

7.1 The Council can set charges and fees:

- 7.1.1 under section 12 of the LGA, which is a global empowering provision that enables the Council to make decision and undertake acts and activities in pursuit of its functions;
- 7.1.2 under section 150 of the LGA for certain functions provided for in bylaws or in enactments that do not already explicitly provide for fees to be charged;
- 7.1.3 under section 36 of the Resource Management Act 1991; and
- 7.1.4 under other government legislation.

7.2 For most fees, the Council is obliged to consult on its fees in a way that meets the general requirements of section 82 of the LGA, which provides considerable latitude for the Council to decide how to consult its community best. However, the Council must consult on some charges using the SCP as set out in section 83 of the LGA. This includes Resource Consent fees (section 36(3) of the RMA91). Consequently, the Council has previously chosen to

consult on all its fees and charges using the SCP to ensure all legal obligations are met in a single process. Staff recommend continuing with this approach.

- 7.3 As the Draft Schedule is straightforward and self-explanatory, staff recommend that a summary of the Statement of Proposal is unnecessary to enable public understanding. The Draft Schedule is detailed, and different fees and charges will be important to different businesses and residents. The Statement of Proposal includes a summary of the main changes.

8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 8.1 The Kaihautū has sent a memo to Te Tauihu GM/CEO's forum outlining the key items being proposed in the Long Term Plan 2024-2034, including the Draft Schedule of Fees and Charges 2024, along with a timeline for consultation and submissions.

9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 9.1 Fees and charges in the Draft Schedule have a low/medium level of significance to most members of the public, while some fees and charges may have a high level of significance to others, for example, those residents on fixed incomes and who use services that the Council charges for.
- 9.2 As noted above, the Council must undertake consultation on the Draft Schedule using the SCP under section 83 of the LGA for some of its fees. Consequently, staff recommend using the SCP for all the proposed fees and charges to ensure all legal obligations are met in a single process.
- 9.3 Staff propose that the consultation period commence on 28 March 2024 and close on 28 April 2024, taking place in parallel with the Long Term Plan 2024-2034 consultation.
- 9.4 Staff propose that the Mayor and all Councillors act as the hearing panel in this case. The hearings and deliberations meeting will be carried out concurrently with the processes for the Long Term Plan 2024-2034.
- 9.5 Hearings have been scheduled for 8-10 May 2024 and a deliberations meeting for 23, 24, 29 and 30 May 2024.
- 9.6 Copies of the Draft Schedule will be made available at Council offices and libraries. In addition, it will be published on Shape Tasman.
- 9.7 Details of consultation process, including where copies of the Draft Schedule are available, and how people can make and present their submission, will be advertised in Newsline and local newspapers, the Council's website, through media releases, and social media.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low-Medium	There may be some level of public interest due to the relatively high general increase to the fees and charges. There is unlikely to be much interest in any of the fees and charges that were added or removed.

	Issue	Level of Significance	Explanation of Assessment
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Low-Medium	There may be an economic impact on some people in the community that will depend on their ability to pay. Charging for specific services delivered to users means that the Council does not have to recover these costs from rates.
3.	Is there a significant impact arising from duration of the effects from the decision?	Low	The Council reviews its Fees and Charges Schedule annually. These fees and charges are set to recover costs, in full or in part, of providing the services concerned. There is unlikely to be a significant impact from the changes proposed.
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	N/A	No
5.	Does the decision create a substantial change in the level of service provided by Council?	N/A	No
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Medium	Fees and charges are a major component of the Council's income. If the Council does not adopt a new Schedule, there may be a shortfall in the Council's income budget.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	N/A	No
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	N/A	No
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	N/A	No
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to	N/A	No

	Issue	Level of Significance	Explanation of Assessment
	freshwater and Affordable Waters services?		

10. Communication / Whakawhitiwhiti Kōrero

- 10.1 Waste Management companies were notified in December that there was an expected increase of 24% in these fees and charges and will shortly be sent a formal letter outlining the proposed fees and charges, including the timeline for consultation and submissions.
- 10.2 The Kaihautū has sent a memo to Te Taihū GM/CEO's forum outlining the key items being proposed in the Long Term Plan 2024-2034, including the Draft Schedule of Fees and Charges 2024, along with a timeline for consultation and submissions.
- 10.3 The Statement of Proposal will be made available to the public on or before 28 March 2024.
- 10.4 Copies of the Statement of Proposal for the Draft Schedule of Fees and Charges 2024/2025 will be made publicly available on the Council's website and hard copies at the Council's libraries and offices. Media releases will be made via social media, Shape Tasman, and Newsline.

11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 11.1 Fees and charges reduce the amount required to fund activities from rates. The proposed charges are reflected in the activity budgets and are aligned with the proposed budgets for the Long Term Plan 2024-2034.
- 11.2 The proposed changes to fees and charges align with the Council's Revenue and Financing Policy.
- 11.3 The financial implications of the proposed Schedule have been considered by the Council at a prior workshop.
- 11.4 The costs involved in carrying out the public consultation on the proposed Schedule and the Long Term Plan 2024-2034 will be funded from existing budgets for 2024/2025.

12. Risks / Ngā Tūraru

- 12.1 The Mayor and Councillors have considered the principles in the Financial Strategy at workshops and considered alignment of the Draft Schedule with these principles.
- 12.2 There is a risk that the Council's consultation processes might be challenged. This is mitigated through:
 - 12.2.1 having the Draft Schedule legally reviewed by Simpson Grierson;
 - 12.2.2 incorporating in the Draft Schedule the legislation under which theses fees and charges can be prescribed;
 - 12.2.3 providing a consultation period of one month. This helps ensure the community has sufficient time to understand the information and make submissions;
 - 12.2.4 communicating the availability of the consultation documents, the options and the associated rates revenue increases through a range of methods and media; and
 - 12.2.5 using the SCP for all fees and charges.
- 12.3 If the Council does not adopt the Statement of Proposal at this meeting, there is a significant risk that the Schedule of Fees and Charges 2024/2025 will not be adopted before 1 July 2024. This may lead to a shortfall in the Council's income as the Council's budgets plan for the Schedule to come into effect at this time.

13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 13.1 The Draft Schedule attached to this report was considered by staff in accordance with the process set out in the Council's 'Climate Change Consideration Guide 2022'.
- 13.2 Some fees help incentivise behaviours that contribute to reducing greenhouse gas emissions (e.g. recycling products instead of disposing them to landfills).
- 13.3 Staff are not aware of any fees that might detract from the goals of the Tasman Climate Action Plan 2019.

14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 14.1 Setting fees and charges aligns with the Council's Revenue and Financing Policy and shifts some of the costs of the Council's services from ratepayers onto users of those services, where there are private benefits of the service to specific individuals.
- 14.2 The Council sets the Schedule of Fees and Charges annually, and the Chief Executive has delegated authority to amend both the Waste Management and Commercial fees and charges during the year if required.

15. Conclusion / Kupu Whakatepe

- 15.1 The Council can set a Schedule of Fees and Charges to recover some of the costs associated with its services in a way that is consistent with its Revenue and Financing Policy.
- 15.2 This report outlines the proposed new Schedule of Fees and Charges 2024/2025 and requests that the Council approves the Statement of Proposal for public consultation. Staff propose this will run concurrently with the Long Term Plan 2024-2034 consultation from 28 March 2024 to 28 April 2024.
- 15.3 The Statement of Proposal for the Schedule of Fees and Charges 2024/2025 is provided in **Attachment 1**. Any fees that have been added, removed, or differ significantly from the general 10.0% increase are noted in the summary of the schedule.

16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 The Statement of Proposal will be made available to the public on or before 28 March 2024.
- 16.2 Copies of the Statement of Proposal for the Schedule of Fees and Charges 2024/2025 will be made publicly available on the Council's website and hard copies at the Council's libraries and offices. Media releases will be made via social media, Shape Tasman, and Newsline.
- 16.3 Consultation will be open from 28 March 2024 until 28 April 2024.
- 16.4 If required, hearings will take place between 8-10 May 2024, and deliberations will occur on 23, 24, 29 and 30 May 2024.
- 16.5 The final Schedule of Fees and Charges 2024/2025 (including any amendments recommended following public consultation) will be reported back to the Council at its meeting on 27 June 2024 for adoption.
- 16.6 Once adopted, the Schedule of Fees and Charges 2024/2025 will come into effect from 1 July 2024.

17. Attachments / Tuhinga tāpiri

1.   Draft Schedule of Fees & Charges 2024-2025

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Tasman District Council Draft Schedule of Fees and Charges 2024/2025

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STATEMENT OF PROPOSAL

SCHEDULE OF FEES & CHARGES 2024/2025

The Tasman District Council prescribes the following fees and charges that will recover some of the costs associated with Council functions, services and activities, in line with its Revenue and Financing Policy. The charges shall come into force on 1 July 2024. The fees and charges shall remain in force until they are amended which may occur during the year. Waste Management and Commercial charges may be amended by the Chief Executive Officer as per Section 3.1 of Council's Delegations Register at any time. Some fees and charges in this Schedule are set by Government regulations and cannot be changed by Council.

Fees and charges can be set under section 150 of the Local Government Act 2002 (LGA), or under specific legislation, i.e. the Resource Management Act 1991 (RMA), the Building Act 2004 (BA), Food Act 2014 (FA), Dog Control Act 1996 (DCA), Impounding Act 1955, Biosecurity Act 1983, Utilities Access Act 2010, Waste Minimisation Act 2008 (WMA), Maritime Transport Act 1994 (MTA), Local Government Act 1974 (LGA 74).

Where there is no legislation specified for the setting of fees and charges in this Schedule, Council relies on its general power of competency under section 12 of the LGA for other services and activities.

All fees and charges are GST inclusive and are set charges unless stated otherwise.

Invoiced charges are payable on the 20th day of the month after the issue of an invoice. Credit terms for commercial activities may vary. The Council reserves the right to recover any additional charges where payments are accepted by credit card.

Debt collection

Where any fee or charge (or other amounts payable) has not been paid by the due date, the Council may commence debt recovery action.

The Council reserves the right to charge interest, payable from the date the debt became due, calculated in accordance with (or on a basis that ensures it does not exceed interest calculated in accordance with) Schedule 2 of the Interest on Money Claims Act 2016.

The Council also reserves its right to recover the costs incurred in pursuing recovery of the debt on a solicitor/client basis. Debt recovery action commences when the Council sends the debt to a debt collector or a lawyer to be recovered, whether or not any court proceedings are issued.

Summary of Changes from the 2023/2024 Schedule of Charges

- 1 Most fees and charges have been increased by 10% to recover costs and account for inflation and ensure that Council's costs are recovered. These increases are noted in the specific notes below. Where it is appropriate fees and charges have been rounded up or down to the nearest dollar. There are some fees and charges that have not been increased or that have increased by less than the 10% because they are set by statute or where budgets can be met without an increase. Fees and charges that have been increased significantly over 10% have been itemised in this summary along with a brief explanation for the increase.
- 2 The hourly charge-out rate for 2023/2024, for recovering Council staff costs has increased from \$187.00 to \$206.00 to account for a 10% increase.
- 3 Building Assurance and Resource Consents have different hourly rates to reflect staff seniority and use of external contractors.
- 4 The following summarises the changes to the Schedule of Fees & Charges from the 2023/2024 Schedule:

Resource Consents

General:

- All notes and general rules at the beginning of this section including minor wording changes
- All fees/charges/deposits have generally increased
- Gravel/Shingle Extraction Fees areas now rationalised to where the effort is applied.
- Forestry Monitoring Charges now moved to actual and reasonable cost (time charged) as opposed to set activity fees

New:

- New tiered staff charge out rates
- Certification of construction, earthworks, sediment control, or other management plans requiring approval as part of compliance with resource consent conditions
- External reports and peer reviews commissioned by Council
- Surcharge – receiving hard copy resource consent applications (average time to print, scan and save into electronic document management system)
- Transfer consent holder name

Deleted:

- Return of property seized under S323 and S328 RMA – now under Noise Control in Environmental Health

Significantly increased:

- Dust suppression discharge permit, new or replacement if oil on road – increase to discourage unfavourable environmental outcome.
- Dust suppression discharge permit, new or replacement - Polymer on road – increase due to time to process the consent, which takes longer than the oil permit.
- Objections under S357, 357A & 357B RMA - increase due to average time it takes to review objection and subsequent process. Also aligns with what other Councils charge.

Significantly reduced:

- Resource consent annual administration fixed fee for residential dwellings with an on-site wastewater treatment system

Building Assurance

General:

- Minor wording changes
- Fees and charges increased to take into account the average time to process consents
- Commercial Building Work merged with All Other Building Work
- Replacement earthquake-prone building notice merged with Additional earthquake-prone building notice

New:

- Travel fees for Golden Bay and Lakes/Murchison Wards
- Hourly charge-out rates for staff
- Swimming Pool Audit conducted by IQPI lodgement
- Earthquake-prone building site visit
- Dam safety regulations charges
- Disputes and Investigations – fees apply where Council not deemed at fault

Deleted:

- Safety Barrier Inspection charge
- S 124 Dangerous & Insanitary & Affected Building Notice – removal of “excludes buildings affected by an emergency event”

Significantly increased:

- Insurance Levy > \$20,000 – increase come from increased insurance costs
- Quality Levy > \$20,000 – increase come from increased quality, accreditation and audit expenses
- Lodgement of unauthorised building reports – first review since 2014 – adjusted to average time required to process based on hourly rate.
- Lodgement of Building Act Schedule 1 (BC74) reports – first review since 2014 – adjusted to average time required to process based on hourly rate.
- Application for exemption to carry out seismic work S133AN(2) – adjusted based on time required to process and aligned with hourly charges.

- Application for an extension of time to complete seismic work for heritage buildings S133AO(3)) – adjusted based on time required to process and aligned with hourly charges.

Property Information & Development Contributions

- Generally increased or inflation adjusted

Environmental Health

Food Business

General:

- All fees and charges increased

New:

- Additional charge for each additional site for renewal of Food Control Plan registration

Deleted:

- Storage per week of items seized under S323 & 328 RMA

Significantly increased:

- Food premises – Compliance – development & issue of Improvement Notice – increase for cost recovery
- Noise (previously under Resource Consents): - increased fee for return of property seized – now covers more than one item, and charge has not been increased since 2018

Sale of Alcohol

New:

- Public notice advertising fee (s12 LGA)

Dog Control

Significant increases as the current fees do not cover the cost of the service provided

- Registration fees – rural dogs
- Registration fees – urban dogs
- Sustenance
- Drop off/pick up
- Micro-chipping impounded dogs
- Micro-chipping on request
- Kennel Licence – initial application

Biosecurity

- Hourly staff charge-out rate inflation adjusted

Maritime

- All fees increased or inflation adjusted apart from use of Sentinel for non-emergency work, which remains the same

Commercial Operators Licence

- All fees inflation adjusted

Community Infrastructure

- All transportation network charges inflation adjusted

Wastewater Network

- Generally increased by inflation

Water Supply

- All charges inflation adjusted

Waste Management

General:

- All fees and charges increased

New:

- Mixed refuse – minimum domestic weighbridge transaction
- Greenwaste – minimum commercial transaction
- Cleanfill – minimum domestic charge
- Clean, concrete, brick, rubble – weight based charge
- Volume based charge where weighbridge is not available
- Minimum domestic charge
- Minimum commercial transaction
- New notes on landfill charges from Nelson Tasman Regional Land Transport Business Plan 2024/2025

Deleted:

- Tow-ball hitch for recycling bin

Significantly increased - basically to reduce general rate requirement, moving towards a fuller user pays approach:

- Mixed refuse
- Light waste surcharges – reflect actual cost of waste management of this material, and clarify surcharge on existing costs
- Rubbish bags – increased to reflect proposed mixed refuse charges, and higher wholesale cost of these bags
 - small 45 litres
 - large 60 litres
- Greenwaste – to cover actual cost of greenwaste transport and disposal
 - less than one tonne
 - one tonne to two tonne
- Cleanfill – to cover actual cost of cleanfill transport and disposal
 - weight based charge
 - minimal commercial transaction
- Scrap metals – reflect cost of managing these materials and associated contamination problems
 - Scrap steel
 - Car bodies & other vehicles
- Refrigerating whiteware – other whiteware – reflect increased cost of product management
- York Valley & Eves Valley landfill charges – to reflect charges proposed Nelson Tasman Regional Landfill Business Unit
 - Polystyrene
 - Light wastes and sawdust

Reduced charges:

- Volume based charged where weighbridge is not available
- 60 litre bag (maximum of two bags can be charged at this rate where weighbridge is available)

Aerodromes**New:**

- Additional wording under general aviation user land charges
- Hangar application fee

Significant increase/new charging regime to ensure costs are borne by the heavy users. Market landing fees were also benchmarked against a large number of aerodromes.

- Single aircraft movement – user agreement and bond held
- Single aircraft movement – no user agreement or bond held
- Administration charge for unpaid landings
- General aviation user landing charges (via honesty box or bank transfer) no longer applicable

Port Tarohe**General:**

- Additional notes relating to charges based on Length Overall, and all vessels to be insured with current EWOFF
- Removal of requirement for port users to sign port user agreement

Significant increases to ensure port is manageable given the significant increased throughput.

- Debt recovery invoice
- Avoidance of weighbridge
- Incorrect entering of information into weighbridge system
- Penalty fee for not notifying Port Manager to pre-arrange berthage requirements
- Penalty storage charge
- Penalty fee for not removing non-permitted storage within 48 hours
- Penalty fee for not seeking approval and/or not complying with fuel transfer requirements

Wharfage

General:

- All fees increased

Deleted:

- Vehicle charges

Berthage

General:

- All fees and charges increased

Significant increase to better cover the activity, and Berthage was increased to reflect that.

- Wharf berthage ancillary services – security, line charges & all other services

Storage – Maritime

Deleted:

- Removal of wharf storage

Collingwood Holiday Park

General:

- Simplified peak and non-peak charges aligned side by side

Deleted:

- Reference to “bach” removed
- Internet, towel hire, vehicle/caravan storage and caravan/campervan site occupancy charges not applicable anymore

Corporate

Significant increase to reflect increased staffing costs, and the charge has not be reviewed since 2002:

- Official Information Requests staff charge out rates

Property Services

General:

- All charges increased

Significant increase:

- Road stopping application fee – to reflect increased costs associated with processing the application

Cemetery

General:

- All charges increased

Significant increase:

- Richmond Memorial Wall Plaque Space – cost of new wall or ash beams increased
- Late fee where a burial or ashes internment extends on-site after 4.30pm on weekday or after 2pm on Saturday or Sunday – to account for contractors’ overtime rates

Sports Grounds

General:

- All charges increased

Miscellaneous Reserves & Facilities

General:

- All charges increased

Libraries

General:

- Most fees remained the same as it is not practicable to inflate such small amounts, with exception of increases to:
 - Adult requests (inter-loan) outside Tasman District charge
 - Most room hire charges

General Rules Applying in Respect of Resource Management Fees and Charges

Charges will include all reasonable staff time associated with processing and assessing applications (including plan change requests), excluding staff travel time to and from the site of application. Costs associated with consent processing and assessment such as use of consultants and laboratory costs, where these skills cannot be provided by in-house staff, will be recovered at actual costs. This policy also applies to the monitoring of consent conditions where an annual charge is not made or where costs exceed the payable annual charge and Council elects to recover the difference.

Where multiple resource consents are sought or required for related activities, the standard application lodgement fees (deposits) shall apply for each consent, except that the notification fee shall comprise one full deposit (\$5,000.00) plus 20 percent for each additional consent required provided that the Resource Consents Manager or the Environmental Policy Manager have discretion to determine a lesser total lodgement fee when there are large numbers of separate consents required

Council reserves the right to require further deposits, interim payments or advance payments of amounts to be determined by the Resource Consents Manager, Environmental Policy Manager, Group Manager - Service & Strategy or the Group Manager - Environmental Assurance if processing activity is protracted over time or will incur costs over and above the listed deposit or standard fees. Deposits for the cost of hearings will be required when the need for a hearing is confirmed.

Where all or part of any deposit or charge is not paid, Council reserves the right not to process that application, or not to continue processing that application, in accordance with relevant statutory powers.

The cost of Councillor hearing panels is set by the Remuneration Authority and will be charged accordingly. Commissioner costs shall be charged at actual costs incurred. Where submitters request that a matter proceeds to a hearing before independent Commissioners they shall meet the costs additional to those that would have been incurred if the request had not been made (S.36(1)(ab) and (ad) RMA).

Requests for reductions and waivers are generally not available. Reductions might be justified where the person liable to pay any charge reduces the costs to Council of carrying out its functions, including through self-regulation checks approved by Council. Council can provide discounts where they meet section 36AA of the RMA.

For any Resource Consent officially received by the Council, and then withdrawn by the applicant, the Council will charge for the time spent setting up and/or processing the consent to the stage of it being withdrawn. This will be charged at the hourly rate set out in this schedule.

Please note that the deposits do not always cover all of the costs of processing an application. Where processing costs exceed the specified deposit, the additional costs will be invoiced separately.

Annual charges shall be due on 1 October or on the 20th of the month following the date of invoicing, whichever is the later, unless otherwise agreed in writing by Council. A standard administration fee of \$130.00 will be applied when a consent is deemed by the Council as not currently given effect to and the ability to give effect is not currently present. Excludes permits to take water, full fees apply. Wastewater permits are exempt.

A 50% rebate applies to the annual charges for consents with consent-specific monitoring programmes where monitoring costs are being recovered separately. Specific arrangements will be made in relation to approved self-regulation inspections.

Where a consent has expired and the activity is continuing per section 124 of the RMA while an application for a replacement consent is being processed, the applicant shall continue to be liable to pay any annual and/or monitoring charge.

Hydroelectric power generation (≥ 2.6 l/s), suction dredging, and land-based fish farming annual charges will be based on the discharge and not the take as long as the take and discharge are of equal volume. If there is a consumptive off-take then that take will attract the annual charge as for other consumptive takes. Consents to take will still attract the minimum standard water permit annual charge.

Annual charges levied on holders of resource consents will be recovered whether permits are exercised or not.

Where a water take consent is restricted to winter-only abstraction a 50% discount will apply.

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p><i>Charges for processing resource consents and undertaking related activities have been set in accordance with section 36 and section 36AAA of the RMA and section 150 of the LGA</i></p> <p>To lodge a resource consent application with Council please email to resourceconsentadmin@tasman.govt.nz.</p> <p>There are three ways the fees are structured:</p> <p>Fixed Fee – A fixed charge payable prior to processing of a resource consent. The fixed fee charge is the full and final cost of processing of the consent application.</p> <p>At Cost - At cost processing involves the charging of the actual and reasonable cost of works.</p> <p>Deposit – A deposit is paid prior to processing commences. In accordance with section 36(5) of the RMA, the applicant is required to pay an additional charge to cover the actual and reasonable cost of items such as printing, advertising, postage, additional reports and commissioners that may be required in the processing of their application. An additional charge has been set for hard copy applications as Council's preference is electronic lodgement. This charge covers one hour of administration to print, scan and save</p> <p>Where the formula or standard fee is inadequate to enable the Council to recover the actual and reasonable costs that are or will be incurred to carry out an activity, or where the Council considers that additional charges are warranted, they may be imposed under section 36(5) RMA and are subject to rights of objection.</p> <p>If a refund is due, the Council policy is to repay the person who originally supplied the deposit. Unless the Council receives written authority to the contrary, it cannot refund the money owing to someone else. Processing charges or credits of \$20.00 or less are deemed uneconomic to process and the Council will not issue invoices or refunds if the total processing costs are within this \$20.00 allowable variance.</p> <p>If you feel that your consent specifically has been incorrectly or unfairly charged, you may write in and formally request a review of your charge (email: resourceconsentadmin@tasman.govt.nz). You need to provide us with a valid reason as to why your charge should be adjusted and we will consider your case.</p>		
Hourly charge-out rate for Staff – Resource Consents		
Business Support	\$187.00	\$130.00
Graduate Planner, Consents Officer	\$187.00	\$180.00
Consents Planner	\$187.00	\$195.00
Senior Planner, Team Leader, Principal Planner	\$187.00	\$210.00

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Independent Commissioners	At cost	At cost
Disbursements	At cost	At cost
Deemed Permitted Boundary Activity Notice	\$450.00	\$550.00
Marginal or Temporary Consent Exemption Notice (Actual charge will take account of whether Project Information Memorandum fee has been paid)	At cost	At cost
Non-notified Applications for Resource Consent The following new land use consents: <ul style="list-style-type: none"> • Building in Landscape Priority Areas • Minor repair or addition to heritage building or structure • Bores (except domestic bores between 8 and 30 metre depth) • Minor building set-back or coverage breaches with affected persons approvals supplied (if not a deemed permitted boundary activity) • Three or more dogs in residential zones with affected persons approvals supplied 	\$1,320.00 deposit	\$1,450.00 deposit
Non-notified Applications for Resource Consent <ul style="list-style-type: none"> • New domestic bore not exceeding 30 metres depth (set fee includes first monitoring action) 	\$720.00	\$790.00 deposit
Non-notified Applications for Resource Consent <ul style="list-style-type: none"> • New land use activities not listed above including, but not limited to, the following: • Dwelling or building (including setback and coverage breaches) • Land Use Activities not permitted in zone • Removal of protected tree(s) • Earthworks/Land Disturbance/Vegetation Clearance • Hazardous Facilities • Dam structure • New Discharge Permit (to land, water or air) excluding dust suppression discharge permits (refer to page 8) • New Water Permit (to dam, divert, take or use water) 	\$1,650.00 deposit	\$1,820.00 deposit

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<ul style="list-style-type: none"> New Coastal Permit New Notice of Requirement Alteration of Existing Designation (Notice of Requirement S.181 RMA) New Heritage Order Replacement Water Permit (to dam, divert, take or use water) Replacement Discharge Permit (to land, water or air) Replacement Coastal Permit Transfer of Water Permit to new site (S.136(2)(b) RMA) Transfer of Discharge Permit to a new site (S.137(3)(b) RMA) 		
Non-notified Applications for Resource Consent <ul style="list-style-type: none"> New subdivision 	\$3,000.00 deposit	\$3,300.00 deposit
Non-notified Applications for: Change or Cancellation of Consent Condition(s) on existing consents (S.127 RMA); or Change or Cancellation of Consent Notice (S.221(3)(b) RMA)	\$1,320.00 deposit	\$1,450.00 deposit
Notified and Limited Notification All applications under the RMA requiring notification, including applications requesting change or cancellation of consent conditions or notified S.128 RMA reviews. Additional deposits may be required.	\$5,500.00 deposit	\$6,050.00 deposit
Non-notified Application Hearing All non-notified applications under the RMA requiring a hearing, including applications requesting change or cancellation of consent conditions or notified S.128 RMA reviews. Additional deposits may be required.	\$5,500.00 deposit	\$6,050.00 deposit
Request for a change to a Plan (private plan change request). Additional deposits may be required.	\$6,600.00 deposit	\$7,260.00 deposit
Compliance, Administration, Monitoring and Supervision The following scale of charges are used to calculate the Council's actual and reasonable costs when carrying out compliance monitoring under the Resource Management Act 1991.		

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p>Where the fixed charge is not sufficient to recover the actual and reasonable costs incurred in monitoring compliance with resource consents or national environmental standards, the RMA allows for additional charges to be made under section 36.</p> <p>the Council will also require a person to pay any actual and reasonable costs incurred in, in connection with monitoring permitted activities with this Act.</p>		
Business Support	\$187.00	\$130.00
Senior Compliance & Investigations	\$187.00	\$195.00
Principal Compliance & Investigations	\$187.00	\$210.00
Disbursements	At cost	At cost
<p>Resource Consent Monitoring</p> <p>Except where a specific (fixed) charge applies, monitoring compliance with consents will be charged actual and reasonable costs incurred using the charge rate x staff time . This may include:</p> <ul style="list-style-type: none"> • Staff time to carry out inspection (if required), audit any monitoring information provided by consent holder, follow up and non-compliance and report back to consent holders • Any disbursements related to monitoring, including sampling and testing costs and any specialist or technical advice needed 	At cost	At cost
<p>Permitted Activity Compliance Monitoring</p> <p>The following activities will be charged actual and reasonable costs incurred using the charge rate x staff time.</p> <ul style="list-style-type: none"> • Monitoring of permitted activities under a National Environmental Standard, including but not limited to Freshwater, Plantation Forestry and storing tyres outdoors • Monitoring compliance of farm operators with freshwater farm plan regulations including receiving and assessing audit reports of freshwater farm plans 	N/A	At cost
<p>Certification of construction, earthworks, sediment control or other management plans requiring approval as part of compliance with resource consent conditions</p>	N/A	At cost

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Approval of Survey Plan under S.223 RMA, approval of Engineering Plans, and Completion Certificate under S.224 RMA, including monitoring, inspection and acceptance of as built plans. No deposit is required for any of these activities. Actual Council staff time and actual costs of consultants, including disbursements, will also be charged.	At cost	At cost
Pre application and duty planning advice up to 30 minutes	N/A	Free
Pre-application and duty planning advice after the first 30 minutes of staff time (Deposits may be required or interim charges made prior to application lodgement)	At cost	At cost
External reports and peer reviews, commissioned by Council	At cost	At cost
Dust suppression discharge permit – new permit or replacement permit. If oil on road	\$374.00	\$900.00 deposit
Dust suppression discharge permit – new permit or replacement permit. Polymer on road	\$374.00	\$500.00 fixed
Outline plan consideration (S.176A RMA)	\$902.00 deposit	\$992.00 deposit
Outline Plan Waivers (S.176A(2)(c) RMA)	\$360.00 deposit	\$400.00 deposit
Certificate of Compliance (S.139 RMA)	\$1,084.00 deposit	\$1,190.00 deposit
Existing Use Certificate (S.139A RMA)	\$1,084.00 deposit	\$1,190.00 deposit
Transfer consent holder name	N/A	At cost
Extension of consent lapsing period (S.125 RMA)	\$902.00 deposit	\$990.00 deposit
Section 226(1)(e) RMA Certificate (allowing issue of separate title) (equates to two hours)	\$374.00 deposit	\$420.00 deposit

Resource Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Bond Administration Fee	\$187.00	\$206.00
Certificate under Overseas Investment Act 2005	\$902.00 deposit	\$1,000.00 deposit
Certificate of Compliance for Sale of Alcohol	\$187.00	\$180.00
Document Execution and Use of Council Seal Documents requiring Council resolution, Certification or Council Seal e.g. S221, 226, 241, 243 RMA, S327A Local Government Act 1974 - Covenants, Easements in Gross and Caveats.	At cost	At cost
Objections under S.357, 357A and 357B RMA Costs of processing objections including hearings may be charged in accordance with the general rules set out in this Schedule depending on the merits of the objection. Additional deposits may be required.	\$374.00 deposit	\$550.00 deposit
Review of Consent Conditions Request for review from consent holder	\$1,084.00 deposit	\$1,190.00 deposit
All reviews carried out under Section 128 RMA	At cost	At cost
Water meter reading fee (following failed water meter returns, 1.5 hour charge out rate – includes physical site visit to audit a meter subject to resource consent conditions)	\$280.00	\$308.00
Part transfer of coastal, water or discharge permit (S.135, S.136 and S.137 RMA) with no changes to conditions of consent	\$902.00 deposit	\$992.00 deposit
Water zone allocation waiting list registration	\$360.00	\$396.00 deposit
Full transfer of Permits (S.135(1)(a), S.136(1), S.136(2)(a), or S.137(2)(a) RMA)	\$187.00	At cost
Minor amendment to existing Water or Discharge Permit to recognise change in land description as result of subdivision or similar.	\$280.00	\$280.00
Surcharge – receiving hard copy applications (see notes above)	Fixed Fee	\$130.00

Resource Management: Administration, Monitoring and Supervision Charges of Resource Consents		Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>All charges have been set in accordance with section 36 and section 36AAA of the RMA</i>			
Coastal Structures – Annual Charges			
0 – 10 lines		\$590.00	\$649.00
Each additional line		\$33.00	\$36.00
Other structures (excluding structures that extend landward of Mean High Water Springs [MHWS])		\$130.00	\$143.00
Water Permit Annual Charges			
For stock water, private domestic use, firefighting, hydroelectric power generation ≤ 2.5 l/s and permits to take water to or from storage.		\$187.00	\$206.00
Seepage or embayment at 5 l/s and greater, cooling water, private community water supplies, schools, campgrounds and retirement villages, seawater takes and frost protection (when a separate irrigation consent is held) irrespective of the quantity authorised.		\$342.00	\$376.00
For all other permits to take water, the fee is based on the average daily quantity of water authorised as set out below.			
Less than 250 m ³ /day		\$377.00	\$415.00
250 – 499 m ³ /day		\$474.00	\$521.00
500 – 999 m ³ /day		\$605.00	\$666.00
1,000 – 2,499 m ³ /day		\$777.00	\$855.00
2,500 – 4,999 m ³ /day		\$1,193.00	\$1,312.00
5,000 – 14,999 m ³ /day		\$1,913.00	\$2,104.00
15,000 – 49,999 m ³ /day		\$4,035.00	\$4,439.00
50,000 – 299,999 m ³ /day		\$11,861.00	\$13,047.00

Resource Management: Administration, Monitoring and Supervision Charges of Resource Consents	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
300,000 m³/day or more	\$32,018.00	\$35,220.00
For Permits to Dam Water		
Damming for non-water take purposes or where a take from storage or surface take consent is held.	\$94.00	\$103.00
Consented damming for water take purposes	\$187.00	\$206.00
Discharge Permits (Water or Contaminant)		
Permits to discharge scour water from dams and pipelines, for water resource augmentation, spillway and compensation flows, minor cooling water discharges, minor spraying operations, flood/drainage discharges, stormwater-related to commercial and industrial activities, minor sediment discharges and composting.	\$187.00	\$206.00
Fish Farming		
Less than 1,000 m³/day authorised discharge	\$187.00	\$206.00
1,000 – 4,999 m³/day	\$342.00	\$376.00
5,000 – 14,999 m³/day	\$915.00	\$1,007.00
15,000 – 49,999 m³/day	\$1,866.00	\$2,053.00
50,000 – 99,999 m³/day	\$4,679.00	\$5,147.00
100,000 m³/day or more	\$6,139.00	\$6,753.00
Food Processing Industries (including by way of example, abattoirs, fish processing, vegetable processing, dairy factories, wineries)		
Food processing wastewater to land	\$342.00	\$376.00
Semi-treated/screened waste to water		
Authorised at less than 200 m³/day	\$442.00	\$486.00

Resource Management: Administration, Monitoring and Supervision Charges of Resource Consents	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
200 – 999 m ³ /day	\$1,334.00	\$1,467.00
1,000 m ³ /day or more	\$2,673.00	\$2,940.00
Fully treated waste to water		
Authorised at less than 200 m ³ /day	\$187.00	\$206.00
200 – 999 m ³ /day	\$281.00	\$309.00
1,000 m ³ /day or more	\$542.00	\$596.00
Gravel Wash and Mining Discharges		
Less than 1,000 m ³ /day authorised	\$342.00	\$376.00
1000 – 2,999 m ³ /day	\$542.00	\$596.00
3,000 m ³ /day or more	\$915.00	\$1,007.00
Sawmills, Timber Processing Discharges to land	\$342.00	\$376.00
Power Generation Discharges (≥ 2.6 l/s)		
Less than 1,000 m ³ /day authorised	\$187.00	\$206.00
1,000 – 4,999 m ³ /day	\$342.00	\$376.00
5,000 – 24,999 m ³ /day	\$657.00	\$723.00
25,000 – 299,999 m ³ /day	\$970.00	\$1,067.00
300,000 m ³ /day or more	\$6,274.00	\$6,901.00

Resource Management: Administration, Monitoring and Supervision Charges of Resource Consents	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Discharge Permits for Sewage		
Resource consent annual administration fixed fee for residential dwellings with an on-site wastewater treatment system.	\$187.00	\$130.00
All other sewage including community schemes, more than two residential dwellings and commercial wastewater systems, including visitor and tourist accommodation:		
Less than 50 m ³ /day authorised	\$377.00	\$415.00
50 – 99 m ³ /day	\$602.00	\$662.00
100 – 999 m ³ /day	\$700.00	\$770.00
1,000 – 9,999 m ³ /day	\$937.00	\$1,031.00
10,000 m ³ /day or more	\$1,475.00	\$1,623.00
Permits Discharge to Land under Section 15(1)(d) RMA	\$187.00	\$206.00
Discharge Permits (Air) Annual Charges		
Major air discharges (former Pt A [Clean Air Act] activities)	\$2,928.00	\$3,221.00
Minor air discharges (former Pt B [Clean Air Act] activities)	\$469.00	\$546.00
Minor air Discharges (former Pt C [Clean Air Act] activities)	\$187.00	\$206.00
Forestry monitoring charges <i>The Forestry Monitoring Fees and Charges set out the fixed charges for inspections and sampling under the Resource Management (National Environment Standards for Commercial Forestry) Amendment 2023.</i> Note: The number of inspections required per forest will vary depending on the size, environmental risk from the activity in that location, and the degree of compliance with the regulations. Non-compliance may result in additional inspections and/or sampling to ensure compliance has been achieved.		

Resource Management: Administration, Monitoring and Supervision Charges of Resource Consents	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Monitoring of National Environmental Standards for Commercial Forestry permitted activities	N/A	Based on actual and reasonable costs

Rights-Of-Way	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Application Right-of-Way (S.348 Local Government Act [LGA] 1974)	\$1,084.00 deposit	\$1,192.00 deposit

Gravel/Shingle Extraction Fees	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p><i>Fees and charges set in accordance with S36 of RMA</i></p> <p>Gravel/Shingle Extraction Fees – collected for the purpose of part funding the management (including monitoring, administration, and supervision) of the state the wider river environment, including, but not limited to, any specific effects of gravel extraction. Volume is based on solid measure (m³) or weight 1.8 tonne = 1m³ solid measure.</p> <p>Note: No discounts are applicable for gravel extraction</p>		
Council held land or crown land managed by Council		
<p>For land owned or controlled by Council (including land administered by the Crown) in and adjacent to all rivers in the district excluding those in the Aorere and Buller catchments:</p> <ul style="list-style-type: none"> For stopbanked rivers, extraction between the stopbank and the centre of the river. For non-stopbanked rivers, extraction between the edge of the modelled or observable area inundated by up to a 10yr return period flood (10% Annual Exceedence Probability) and the centre of the river 	\$7.69/m ³	\$7.50/m ³
<p>For land owned or controlled by Council (including land administered by the Crown) in and adjacent to rivers in the Aorere and Buller Catchments:</p> <ul style="list-style-type: none"> For stopbanked rivers, extraction between the stopbank and the centre of the river. For non-stopbanked rivers, extraction between the edge of the modelled or observable area inundated by up to a 10yr return period flood (10% Annual Exceedence Probability) and the centre of the river. 	<p>\$5.76/m³ Aorere \$4.48/m³ Buller</p>	\$6.00/m ³
<p>For privately held land where the payment of a gravel extraction fee is a condition of a resource consent:</p> <ul style="list-style-type: none"> For stopbanked rivers, extraction between the stopbank and the centre of the river For non-stopbanked rivers, extraction between the edge of the modelled or observable area inundated by up to a 10 year return period flood (10% Annual Exceedence Probability) and the centre of the river 	\$3.99/m ³	\$4.50/m ³
Coastal Marine Area	\$5.76/m ³	<p>\$4.50/m³</p> <p>*Plus any Crown royalties due</p>

Gravel/Shingle Extraction Fees	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Management of gravel extraction on private land outside those areas covered above	Actual and reasonable monitoring charges at \$187.00/hr	Actual and reasonable monitoring charges at \$206.00/hr
Gravel extraction in river reaches specified by the Group Manager - Information, Science & Technology where extraction is shown to have particular river management or environmental benefit. Proposed reaches will be reported to the Environment and Regulatory Committee prior to being specified.	\$3.99/m ³	\$4.50/m ³

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p><i>The majority of fees and charges in this section, unless specified, have been set in accordance with Sections 219, 240, 243, 281 (A) and (B) – Building Act 2004 (BA).</i></p> <p>Building Consents</p> <p>All applications for building consents shall be accompanied by a \$2,000.00 deposit, this excludes solid fuel heater applications, where the fixed fee amount will be requested as a deposit. Your deposit is a payment towards costs incurred and additional fees may apply.</p> <p>Where charges are listed as a deposit only, actual charges will be invoiced at the appropriate hourly rate or part thereof. These projects will receive invoices during the stages of the building consent process, i.e. when the building consent has been recommended to grant and when the Code Compliance Certificate Application is received.</p> <p>All project information memorandum, building consent, amendment, Schedule 1 (2) discretionary exemption and certificate of acceptance applications will incur an application fee.</p> <p>Additional charges such as a Project Information Memorandum (PIM), Resource Management Check (RMA), Ministry of Business Innovation and Employment (MBIE) Levy, Building Research Association New Zealand (BRANZ) Levy, Quality Levy, Insurance Levy, Section 72 decision, Section 75 decision, Reserve Financial Contributions and Development Contributions may apply, see our full schedule for further details.</p> <p>BRANZ and MBIE Levies, along with a portion of S72, S76 (Building Act 2004) decision are collected on behalf of Government Departments.</p> <p>Travel fees may apply for Golden Bay Ward and Lakes Murchison Ward. This will be charged at our hourly rate. If boat access is required to access the building site, this will be recovered based on the cost incurred.</p> <p>By submitting your application, you are agreeing to our terms and conditions:</p> <ul style="list-style-type: none"> Council reserves the right to assess individual cases as required and additional reasonable charges may be requested by virtue of Section 281B of the Building Act 2004. <p>All Invoices are due to be paid by the 20th of the following month. The Council reserves the right to charge any expenses incurred in the course of recovering outstanding debts, which will be payable by the applicant.</p>		
Hourly charge-out rate for Staff		
Building Support and Residential Building Technical Officers	\$187.00	\$210.00
Commercial Building Technical Officers	\$187.00	\$240.00
Building Leadership Team	\$187.00	\$270.00
Pre-Lodgement Meetings		

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
First 30 minutes	Free	Free
30 minutes or more	\$187.00/hr	As per hourly rate depending on project
Solid Fuel Heater Application (Inclusive of Application Fee)		
Freestanding	\$482.00	\$560.00
Inbuilt	\$670.00	\$770.00
Minor Works Application For minor building work, e.g. kitset/unlined carports, garages, sheds, wastewater only, swimming pools and fences requiring no more than four Inspections and includes a PIM/RMA check. (Levies, AlphaOne Application Fee, specialist input or additional requests for information will be charged additionally per hour or part thereof).	\$1,925.00	\$2,150.00
RESIDENTIAL DWELLINGS		
New Dwellings		
Value up to \$400,000	\$4,150.00	\$4,200.00
Value - \$400,001 to \$600,000	\$4,400.00	\$4,600.00
Value - \$600,001 to \$800,000	\$5,000.00	\$5,200.00
Value - \$800,001-\$1,000,000	\$5,900.00	\$6,300.00
Value - \$1,000,001 or more	\$187.00/hr	\$210.00/hr
Multi-Dwelling Consents (Consents for two or more dwellings)	\$187.00/hr	\$210.00/hr
Relocated Dwellings (Not including alterations)	\$2,750.00	\$2,900.00
All Other Building Work including commercial	\$187.00/hr	\$2,000.00 deposit
Amended Plans		
Formal Amendments are charged per hour. Related additional charges may apply, e.g.. AlphaOne fee, PIM rechecking, Additional inspections.	\$350.00 deposit \$187.00/hr	\$400.00 Non- refundable

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
		deposit
Onsite minor variations	\$187.00/hr	As per hourly rate depending on project
Associated Building Costs (GST inclusive)		
Application Fee Applies to all consent applications (Building Consents, Amendments, Certificate of Acceptance, Schedule 1(2) Exemptions).	\$143.75	\$165.83
Project Information Memorandum (PIM) New Construction, additions and alterations, additions/alterations	\$352.00	\$420.00
Resource Management Act Check (Not applicable if PIM application has previously been made. See PIM/RMA Rechecking fee)	\$352.00	\$420.00
PIM/RMA Rechecking fee (Note: further charges may apply if changes other than minor have been made requiring planning re-assessment)	\$222.00	\$210.00
Insurance Levy		
< \$20,000 assessed value	Nil	Nil
> \$20,000 assessed value	\$1.00/ \$1,000.00 value of project	\$2.00/ \$1,000.00 value of project
Quality Levy		
< \$20,000 assessed value	Nil	Nil
> \$20,000 assessed value	\$1.50/ \$1,000.00 value of project	\$3.60/ \$1,000.00 value of project
BRANZ Levy <i>Fees and charges set in accordance with Building Research Levy Act 1969</i>		
< \$20,000 assessed value	Nil	Nil

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
> \$20,000 assessed value	\$1.00/ \$1,000.00 value of project	\$1.00/ \$1,000.00 value of project
MBIE Levy <i>Fees and charges set in accordance with S53 BA</i>		
< \$65,000 assessed value	Nil	Nil
> \$65,000 assessed value	\$1.75/ \$1,000.00 value of project	\$1.75/ \$1,000.00 value of project
Failed Inspection Fee To cover additional Inspections required (one hour per inspection)	\$187.00/hr	As per hourly rate depending on project
Inspection Cancellation Fee (For cancellations after 2pm the day prior to the day of inspection)	\$187.00/hr	\$210.00/hr
Certification Charge For historic consents older than 5 years	\$187.00/hr	As per hourly rate depending on project
Swimming Pool Audit Fee	\$187.00/hr	\$210.00/hr
Swimming Pool Audit conducted by IQPI lodgement	\$187.00/hr	\$210.00/hr
Work Start Extension Request or Work Completion Request	\$187.00/hr	\$210.00/hr
Refuse, lapse and withdraw of building consent administration fee	\$187.00 plus \$187.00/hr for time spent	\$210.00 plus hourly rate depending on project
Certificate of Public Use (CPU) – Section 363A Building Act 2004 Renewal	\$440.00 \$440.00	\$450.00 \$450.00

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Compliance Schedule New application, whether or not associated with Building Consent	\$500.00	\$530.00
Compliance Schedule Amendments	\$300.00	\$320.00
Building Warrant of Fitness – Before due date	\$200.00	\$210.00
Building Warrant of Fitness – After due date	\$400.00	\$420.00
Building Warrant of Fitness for back flow preventer ONLY	\$80.00	\$100.00
Building Warrant of Fitness Audit Fee	\$187.00/hr	\$240.00/hr
Building Infringement Notice <i>Infringement fees are set out in the Building (Infringement Offences, Fees and Forms) Regulations 2007</i>	Charges depending on the degree of the offence	Charges depending on the degree of the offence
Notice to fix (NTF)		
Issue and administration where NTF is issued	\$200.00	\$210.00
Application for Certificate of Acceptance (COA) (Section 97 of the Building Act 2004) Applicants will be charged a \$1,250.00 application fee, charged per hour for the processing of the application, and any levies that would have been payable had building consent been applied for before carrying out the work. The deposit will be a down-payment towards these costs.	\$1,000.00 deposit \$187.00/hr	\$2,000.00 deposit
Building Act Schedule 1(2) Exempted Work (BC80) Applicants will be charged a \$460.00 deposit; applications will be charged per hour for the processing of the applications. Levies and Application Fee will be charged additionally.	\$400.00 deposit \$187.00/hr	\$460.00 non- refundable deposit
Lodgement of unauthorised building reports (pre Building Act only – pre June 1991)	\$143.00	\$210.00
Lodgement of Building Act Schedule 1 (BC74) Exempt work reports with owner's declarations	\$110.00	\$210.00
Building Code Waivers or Modification	\$250.00	\$260.00
Section 72, Section 75 (Building Act 2004) decision, plus legal disbursements	\$460.00 deposit	\$500.00 deposit

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Section 124 Dangerous and Insanitary and Affected Building Notice	\$523.00 plus \$187.00/hr	\$600.00 plus hourly rate depending on project
Consultancy Specific design peer reviews (unless provided by applicant)	At cost plus 10%	At cost plus* 10%
Specialist input When a PS2 design is provided this fee may not be applicable	At cost plus 10%	At cost plus *10%
Building Certificates required under other legislation (e.g. Sale & Supply of Alcohol Act 2012) Plus inspection charge (if required)	\$187.00/hr \$187.00	\$240.00/hr \$240.00
Documents requiring Council resolution, certification or Council seal Plus actual cost (over 60 minutes) and any legal disbursements	\$187.00 \$187.00/hr	\$210.00 \$210.00/hr
Earthquake Prone Building Application fees for exemptions or extensions of time are to be paid at the time of lodgement. Additional fees may be incurred for assessment of information or other requirements and will be charged at an hourly rate of \$240.00/hour. NB: At cost is work outsourced to suitably qualified persons.		
To obtain an Engineering assessment s133A(3)(c) by the Territorial Authority	At cost plus \$187.00/hr	At cost* plus \$240.00/hr
Application for Exemption to carry out Seismic work s133AN(2)	\$440.00	\$600.00
Application for an extension of time to complete seismic work for Heritage buildings s133AO(3)	\$440.00	\$600.00
Council to erect hoarding or fence for an EQP Building s133AR(1)(a)	At cost plus \$187.00/hr	At cost* plus \$240.00/hr
Territorial Authority may carry out seismic work s133AS	At cost	At cost*
Issue of Earthquake Prone Building notice s133AL (5 copies)	\$385.00	\$415.00
Additional or replacement earthquake-prone building notice s133AL	\$110.00 ea	\$120.00 ea
Earthquake-prone building site visit		\$240.00/hr

Building Assurance	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
(To confirm EQB notices are displayed or other reasons)		
Assessment of information related to a Building's EQP status s133AH and s133AK	\$187.00/hr	\$240.00/hr
Dam Safety regulations		To be advised**
Disputes and Investigations (where Council deemed not in fault)		\$270.00/hr
Determination Charge (Unless Council is the applicant of the determination)	\$187.00/hr	\$270.00/hr

NB

- * At cost refers to work outsourced to a suitably qualified person(s), and the additional hourly charge-out rate is to cover internal costs
- ** Costs to be established with Building (Dam Safety) Regulations 2022 coming into force on 13 May 2024

Property Information & Development Contributions	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set in accordance with S12 LGA</i>		
Land Information Memorandum requested under S44A of the Local Government Official Information and Meetings Act 1987		
Residential	\$347.00	\$350.00
Commercial/Industrial	\$531.00	\$550.00
<p>Large properties involving more than one certificate of title will be charged at the staff hourly rate.</p> <p>Note: Should a special request be made that results in a field inspection and/or submitter research, Council reserves the right to charge any additional fees that are appropriate, based on the amount of time required to provide the requested information.</p>		
Property enquiries – access to Council records		
Files sent via Sharefile or transferred to USB Plus cost of USB if Council provides	\$50.00/file	\$55.00
Frequent user discount is available as follows		
A lump sum payable annually in advance for a company giving access to an unlimited number of files	\$2,200.00	\$2,500
Deposit for Development Contributions Objection Hearing	\$1,713.00	\$1,884.00
Application for Reconsideration	\$342.00	\$376.00

Environmental Health	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Food businesses <i>Fees and charges set in accordance with S205 Food Act 2014 (FA)</i> Note that section 205(5) of the Food Act 2014 requires the Council when fixing fees under that section, to take into account the criteria in section 198(2) and have the options provided by sections 198(6) and (7) and 199 (other than paragraph (g)). Also note clause 5 of the Food (Fees and Charges) Regulations 2015, which provides for TAs to exempt waive or refund fees.		
Pre-registration guidance (under LGA)	\$187.00/hr (pro rata)	\$206.00/hr (pro rata)
New Template Food Control Plan registration	\$283.00 + \$187.00/hr over 60 min	\$330.00 + \$206.00/hr over 60 minutes
Renewal of template Food Control Plan registration	\$116.00 + \$187.00/hr over 60 min	\$140.00 + \$35.00 per each additional site (for multi- site registrations)
New National Programme registration	\$283.00 + \$187.00/hr over 60 min	\$330.00 + \$206.00/hr Over 60 mins
Renewal of National Programme registration	\$116.00 + \$187.00/hr over 60 min	\$140.00 + \$35.00 per each additional site (for multi- site registrations)
Amendment of Food Control Plan or National Programme registration	\$116.00 + \$187.00/hr over 60 min	\$140.00 + \$35.00 per each additional site (for multi- site registrations)

Environmental Health	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Verification (audit) of Food Control Plan including site visit, correspondence, report, following up corrective actions	\$187.00/hr + disbursements	\$206.00/hr + disbursements
Verification (audit) of National Programme including site visit, correspondence, report, following up corrective actions	\$210.00/hr + disbursements	\$230.00/hr + disbursements
Verification appointment cancellation fee within one week of agreed time	\$121.00	\$133.00
Verification appointment cancellation fee within 48 hours of agreed time	\$240.00	\$264.00
Compliance – development & issue of Improvement Notice	\$199.00 + \$187.00/hr over 60 min Additional visits to check compliance charged at \$187.00/hr	\$300.00 + \$206.00/hr over 60 minutes Additional visits to check compliance charged at \$206.00/hr
Compliance – application for review of Improvement Notice Based on fixed fee, and processing fee after 30 minutes	\$199.00 + \$187.00/hr over 30 min	\$219.00 + \$206.00/hr over 30 min
Other Registered Premises <i>Fees and charges set in accordance with Section 7 Health (Regulations of Premises) Regulations 1966</i>		
New premises application fee	\$182.00	\$200.00
Camping ground registration fee – basic fee	\$333.00	\$333.00
Funeral director registration fee	\$333.00	\$333.00
Hairdresser registration fee	\$215.00	\$280.00
Offensive trade	\$309.00	\$330.00
Transfer of Registration Fee	\$113.00	\$124.00
Trading in Public Places <i>Fees and charges set in accordance with S12 LGA</i>		

Environmental Health	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Mobile traders	\$113.00	\$124.00
Hawker's licence	\$63.00	\$69.00
Commercial services	\$63.00	\$69.00
Soliciting donations, selling street raffle tickets, and buskers	No fee	No fee
Registered premises application for exemption (new or renewal) fee (plus any costs associated with staff time, hearings, and inspections)	\$317.00	\$349.00
Noise		
<i>Charge set under S336 RMA</i> Return of property seized under S.323 and S.328 RMA	\$100.00	\$200.00
SALE OF ALCOHOL <i>Fees and charges set under Sale and Supply of Alcohol Act 2012</i>		
Special Licences The definition of event size for special licences is: large event is for more than 400 people; medium event is for between 100 and 400 people; and small event is for fewer than 100 people.		
Special Licence: class 1 (1 large event: or, more than 3 medium events: or, more than 12 small events). NB There is provision for applications by not-for-profit fundraising and community events to be reduced by one class depending on circumstances.	\$575.00	Fixed by legislation – see table below to calculate fees
Special Licence: class 2 (3 medium events: or, 3 to 12 small events)	\$207.00	Fixed by legislation – see table below to calculate fees
Special Licence: class 3 (1 or 2 small events)	\$63.20	Fixed by legislation – see table below to calculate fees
Managers Certificate - application fee or renewal fee	\$316.20	Fixed by

Environmental Health	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
		legislation – see table below to calculate fees
Temporary Authority application	\$296.70	Fixed by legislation – see table below to calculate fees
Temporary Licence application	\$296.70	Fixed by legislation – see table below to calculate fees
Extract from Register	\$57.50	Fixed by legislation – see table below to calculate fees
Public Notice Advertising <i>Charge set as per S12 LGA</i>		
Per application	N/A	\$100.00
Refer to the table below to calculate fees for club, on or off licenses. A number of factors influence the final cost for any particular licence application or renewal fee, or annual licence fees.		

How to calculate your cost / risk rating and fees

A		B		C		TOTAL WEIGHTING			
Types of premises	Weighting	Latest time allowed by licence	Weighting	Number of enforcement holdings in last 18 months	Weighting	Total Weighting	Cost/Risk Rating	Application Fee for all renewals, new licences and variations Incl GST (\$)	Annual Licence Fee Incl GST (\$)
Class 1 restaurant, night club, tavern, adult premises, supermarket, grocery store, bottle store	15	On-licences and clubs 2.00 am or earlier	0	None	0	0 – 2	Very low	368.00	161.00
Class 2 restaurant, hotel, function centre, Class 1 Club, Off-licence in hotel or tavern	10	Off-licences 10.00 pm or earlier				3 – 5	Low	609.50	391.00
Class 3 restaurant, other premises, Class 2 Club, Club off-licence, remote sale off-licence, other off – licence premises	5	On-licences and clubs between 2.01 am and 3.00 am	3	1	10	6 – 15	Medium	816.50	632.50
BYO restaurants, theatres, cinemas, winery cellar doors, Class 3 Club	2	Off-licences any time after 10.00 pm				16 – 25	High	1023.50	1035.00
		On-licences and clubs any time after 3.00 am	5	2 or more	20	26 plus	Very High	1207.50	1437.50

Definitions		<ul style="list-style-type: none"> Class 1 restaurants – restaurants with a significant separate bar area which, in the opinion of the relevant TA, operate that bar at least one night a week in the manner of a tavern. Class 2 restaurants – restaurants that have a separate bar but which, in the opinion of the relevant TA, do not operate that area in the nature of a tavern at any time. Class 3 restaurants – restaurants that only serve alcohol to the table and do not have a separate bar area. Class 1 clubs – clubs which have at least 1,000 of purchase age) and which, in the opinion of the relevant TA, operate in the nature of a tavern at any time. Class 2 clubs – clubs which are not class 1 or class 3 clubs. Class 3 clubs – clubs that have fewer than 250 members of purchase age and operates a bar for no more than 40 hours each week. Enforcement Holding – has the same meaning as a "Holding" under section 288 of the Act, or a previous offence for which a holding may have been issued if the offence had occurred before 18 December 2013.
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Dog Control	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges as per S37 Dog Control Act 1996 (DCA)</i>		
Registration Fees		
Urban Dogs (Includes all properties <1Ha in rural areas)	\$53.00	\$65.00
Rural (Large Properties >1Ha)	\$32.00	\$45.00
Disability Assist Dogs	No charge	No charge
Search and Rescue Dogs	No charge	No charge
Late payment fee – if registration paid after 1 August	Additional 50%	Additional 50%
<i>Fees and charges as per S32(1)(e) DCA</i> Dangerous dogs fees 150% higher than the applicable fee that would apply if the dog was not classified as a dangerous dog		
<i>Fees and charges as per S68 DCA</i>		
Impounding Fees		
1 st impounding	\$70.00	\$70.00
2 nd impounding	\$100.00	\$100.00
3 rd impounding	\$150.00	\$150.00
Sustenance	\$15.00/day	\$20.00/day
Drop Off or Pick Up Fee (where dogs are not impounded)	\$40.00	\$50.00
Fee for the euthanizing of impounded dogs	Actual Cost	Actual Cost
Micro-chipping		
<i>Fees and charges as per S69A DCA</i> Micro-chipping impounded dogs if required	\$25.00	\$35.00
<i>Fees and charges as per S12 LGA</i> Micro-chipping on request (when available)	\$15.00	\$20.00
Micro-chipping first registered dogs under 6 months	No charge	No charge
<i>Fees and charges as per Dog Control Bylaw 2014 s7</i> Kennel Licence: Initial Application (plus any additional costs associated with staff time,	\$100.00	\$200.00

Dog Control	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
hearings and inspections)		
<i>Fees and charges as per S37 DCA</i> Replacement registration tag or disk	\$5.00	\$5.00

Stock Control	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Impounding Fees (per animal) <i>Fees and charges set as per S14 Impounding Act 1955</i>		
Sheep or goat	\$16.00	\$16.00
Horse, mule, donkey	\$32.00	\$32.00
Bull over the age of 9 months	\$32.00	\$32.00
All other cattle	\$27.00	\$27.00
Pig	\$32.00	\$32.00
Alpaca, llama or deer	\$27.00	\$27.00
Any other impounded stock animal will be charged at rate determined fair and reasonable for that animal		
Sustenance per animal per day or part thereof	\$5.00	\$5.00
Other fees for droving, hire of equipment, necessary medical treatment etc. will be charged at actual cost. These fees are in addition to any allowed for under the Impounding Act 1955.	Actual cost	Actual cost

Biosecurity	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Hourly staff charge-out rate that will apply when undertaking Council's responsibilities under the Biosecurity Act 1993 associated with inspection and administration when issuing notices under the Act. <i>See sections 128(3) & 154(C)(c) Biosecurity Act 1993</i>	\$187.00/hr	\$206.00/hr

Maritime	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Subject to the <i>Mooring Area Bylaw 2020</i> , and the <i>Mooring Area provisions in Plan Change 72</i> to the Tasman Resource Management Plan being operative, the following proposed mooring charges will be in force. <i>Fees and charges set under S33R MTA or S12 LGA</i>		
Mooring Licence		
Application and renewal of existing mooring licence For new applications or renewal of expiring mooring licences with substantial changes or lack of inspection report	\$338.00	\$372.00
Annual monitoring and administration fee	\$187.00	\$206.00
Renewal of existing mooring licence A renewal application where there are no substantial changes required to the mooring licence conditions and where all inspection reports	\$114.00	\$125.00
Late payment fee (for annual renewal)	Additional 20%	Additional 20%
Additional costs Reimbursement of any reasonable and necessary additional costs incurred by Council in assessing an application or enforcing compliance	\$187.00/hr	\$206.00/hr
Waitlist administration cost	\$57.00	\$63.00
<i>Fees and charges set under S33R MTA</i> The following navigation safety levies will be applied to all vessels over 500 gross tonnes that anchor within the Tasman Harbour Limits with the exemption of any vessel berthing at Port Nelson facilities for less than 12 hours (not applied to ships that are visiting Port Nelson within 24 hours of anchoring):		
Cruise vessels	\$25.00/ metre of vessel per visit	\$28.00/ metre of vessel per visit
Cargo vessels	\$0.45/ gross tonnage per visit	\$0.50/ gross tonnage per visit
Other vessels	\$0.50/ gross tonnage per	\$0.55/ gross tonnage per visit

Maritime	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
	visit	
Extended anchoring (in addition to the appropriate per visit charge)	\$0.10/ gross tonnage per week or part thereof	\$0.11/ gross tonnage per week or part thereof
Miscellaneous		
Trans-shipping (per tonne trans-shipped)	\$0.25	\$0.28
Use of Sentinel for non-emergency work (includes two crew)	\$450.00/ hour or part thereof	\$450.00/ hour or part thereof

Commercial Operator's Licence	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set as per S12 LGA</i>		
Application Fee Payable on initial application and in addition to the annual fee (plus reimbursement for any reasonable and necessary additional costs incurred by Council in assessing an application, e.g. evaluation of seaworthiness, qualifications and experience).	\$281.00	\$309.00
Annual Fee For each multiple of either one power-driven vessel or up to a total of 15 kayaks, rafts, waka or similar vessels that are not power-driven with greater than 10hpw.	\$363.00	\$399.00
Late Payment Fee	Additional 20%	Additional 20%

Community Infrastructure	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges for goods, services or amenities are S12 LGA, applications for permits and inspections under S150 LGA</i>		
Staff time for inspection (including subdivision inspections), engineering and as-built plan processing, or administration.	\$187.00/hr	\$206.00/hr
Fencing between private and Tasman District Council owned land excluding roads subject to a case-by-case basis	Council contribution - half actual cost per linear metre or \$77.00/metre (incl. GST), whichever is the lower	Council contribution - half actual cost per linear metre or \$85.00/metre (incl. GST), whichever is the lower
Transportation network charges		
Vehicle Access Crossing	\$300.00	\$330.00
Corridor Access Request (CAR) – in accordance with the Utilities Access Act 2010 and as part of a Code for the Management of a Road Corridor.		
Standard CAR – excavation (includes Traffic Management Plan {TMP} and 2 inspections)	\$531.00 (includes one revision of TMP) Additional charge if TMP non-compliant with standards after one revision \$120.00	\$584.00 (includes one revision of TMP) Additional charge if TMP non-compliant with standards after one revision \$132.00
Non-excavation on CAR/TMP (one-off event, e.g. parade/sporting events)	Initial submission \$265.00 (includes one revision) Additional charge if TMP non-compliant with standards after one revision \$120.00	Initial submission \$292.00 (includes one revision) Additional charge if TMP non-compliant with standards after one revision \$132.00

Community Infrastructure	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Revision/update of TMP after approval	\$60.00	\$66.00
Generic TMP	\$354.00 covers up to 2 hours) plus \$187.00/hr	\$389.00 covers up to 2 hours) plus \$206.00/hr
Generic TMP (inspection and mobile operations only)	\$187.00	\$206.00
Global CAR	Actual staff time and expenses \$187.00/hr	Actual staff time and expenses \$206.00/hr
Non-approval penalty (undertaking activity without approval)	CAR fee plus \$400.00	CAR fee plus \$440.00
Parking permit	\$43.00/day	\$43.00/day
Application for Tourist Facility Sign (\$100 refunded if consent refused)	\$262.00 plus actual sign materials & installation costs	\$288.00 plus actual sign materials & installation costs
Road Closure (events, parades)	\$460.00 application fee, plus actual staff costs and expenses \$2,000 refundable deposit (Insurance and public liability cover)	\$506.00 application fee, plus actual staff costs and expenses \$2,200 refundable deposit (Insurance and public liability cover)
Application for a road name change	\$450.00	\$495.00
Applications for Road Stopping (S.342 Local Government Act) (S.116 Public Works Act)	\$369.00 application fee plus actual staff costs and expenses	\$406.00 application fee plus actual staff costs and expenses

Community Infrastructure	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges under S12 or S150 LGA</i>		
Water supply network charges		
On Demand (Metered) Water Supply Network		
Individual connection where the physical connection to the main is between the property boundary and the adjacent kerb and no footpath exists	\$1,874.00	\$2,061.00
Disconnection of water supply (on demand and restricted connection) between the property boundary and water supply main	\$1,500.00	\$1,650.00
All other connections	Actual costs (up to a maximum of estimate of costs) plus \$187.00/hr for administration	Actual costs (up to a maximum of estimate of costs) plus \$206.00/hr for administration
Special water reading fee	\$80.00/reading minimum and \$187.00/hr, or part of the hour, for each site i.e. a single development.	\$88.00/reading minimum and \$206.00/hr, or part of the hour, for each site i.e. a single development.
Restricted flow water supply network		
Individual connection where the physical connection to the main is less than 10 metres from the main	\$1,874.00	\$2,061.00
All other connections	Actual costs (up to a maximum of estimate of costs) plus \$187.00/hr for administration	Actual costs (up to a maximum of estimate of costs) plus \$206.00/hr for administration
Alter restrictor size	\$294.00	\$323.00

Community Infrastructure	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Disconnection of water supply (on demand and restricted connection) between the property boundary and water supply main	\$1,500.00	\$1,650.00
To relocate restrictor	Actual costs (up to a maximum of estimate of costs) plus \$187.00/hr for administration	Actual costs (up to a maximum of estimate of costs) plus \$206.00/hr for administration
Subdivision		
Undertaking connection to main	Actual costs (up to a maximum of estimate of costs) plus \$187.00/hr for administration	Actual costs (up to a maximum of estimate of costs) plus \$206.00/hr for administration
Permit to take from a Fire Hydrant supply – Murchison, Collingwood and Tapawera only. (in accordance with the Council's Public Water Supply Bylaw 2016)		
Annual charge	\$660.00 pa plus the current urban water rate per cubic metre for water consumed	\$726.00 pa plus the current urban water rate per cubic metre for water consumed
Permit to take from a bulk filling point – Richmond, Wakefield and Motueka only. (in accordance with the Council's Public Water Supply Bylaw 2016)		
Annual charge per swipe card	\$187.00 pa plus double the current urban water rate per cubic metre for water consumed	\$206.00 pa plus double the current urban water rate per cubic metre for water consumed

Community Infrastructure	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p>General Rules Applying in Respect of Water Charges</p> <p>For Restricted Flow Water Supply, refer to the targeted rates section of the Long Term Plan 2021-2031 for the annual supply charge. The restricted supply schemes for Dovedale, Redwood Valley, Eighty-Eight Valley, and Māpua are currently closed due to lack of capacity from the source and/or the network.</p> <p>Connections to the restricted supply for Wakefield, Brightwater, and Richmond are subject to water availability.</p>		

Waste Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set under S46 WMA and S12 LGA</i>		
Mixed refuse		
Weight-based charge	\$282.90/ tonne	\$360.60/ tonne
Volume-based charge, where weighbridge not available	\$100.00/m ³	\$72.00 per m ³
60 litre bag (a maximum of two bags can be charged at this rate where a weighbridge is available)	\$6.30 ea	\$2.60 ea
Light wastes surcharge (polystyrene and other similar wastes, where >25% of load)	\$203.00/m ³	\$299.00/m ³ of light waste
Fee to recover unacceptable and undeclared waste	\$30.00/load	\$33.00/load
Minimum domestic weighbridge transaction	N/A	\$6.50
Minimum commercial transaction	\$16.50	\$20.00
Greenwaste, cleanfill, scrap metals and recyclable materials when combined with other waste will be charged at mixed refuse rate when site constraints do not allow for separate measurement and unloading.		
Rubbish bags (Tasman District Council sale price)		
Small bags (45 litres)	\$4.10 ea	\$5.20 ea
Big bags (60 litres)	\$4.80 ea	\$5.80 ea
Greenwaste (where accepted)		
Less than one tonne	\$82.50/ tonne	\$135.70/ tonne
One tonne to two tonne	\$108.00/ tonne	\$135.70/ tonne
Greater than two tonne	\$135.00/ tonne	\$135.70/ tonne
Volume based charge, where weighbridge not available	\$18.70/m ³	\$20.00/m ³

Waste Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set under S46 WMA and S12 LGA</i>		
Minimum domestic charge	\$4.50	\$5.00
Minimum commercial transaction	N/A	\$20.00
Cleanfill (clean, without contaminants) (where accepted) The source location must be declared and Council retains the right to refuse loads or recover costs for disposal of contaminated material		
Weight based charge	\$40.00/tonne	\$50.00/tonne
Volume-based charge where weighbridge is not available	\$80.00/m ³	\$75.00/m ³
Minimum domestic charge	N/A	\$5.00
Minimum commercial transaction	\$16.50	\$20.00
Clean concrete, brick and rubble (where accepted) All material must be clean and free of contamination, including asbestos, wood and steel reinforcing		
Weight based charge	N/A	\$75.00/tonne
Volume based charge where weighbridge is not available	N/A	\$150.00/m ³
Minimum domestic charge	N/A	\$7.50
Minimum commercial transaction	N/A	\$20.00
Weighbridge charge		
Weighbridge docket for public and commercial vehicles (when site operational constraints allow)	\$15.00/vehicle	\$16.50/vehicle
Scrap metals (where accepted)		
Scrap steel (sheet and heavy gauge by arrangement)	\$40.00/tonne or \$20.00/m ³	\$50.00/tonne
Car bodies and other vehicles (clean, drained, without wheels batteries and clear of waste)	\$40.00/tonne	\$50.00/tonne
Refrigerating Whiteware (including fridges, freezers & dehumidifiers)		
Where a weighbridge is available	\$282.90/tonne	\$326.60/tonne

Waste Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set under S46 WMA and S12 LGA</i>		
At all other locations	\$14.00 ea	\$15.50 ea
Other Whiteware	\$40.00/tonne or \$5.00 ea	\$50.00/ tonne
Recyclables (where accepted) Domestic customers (quantities less than 1.0m ³)		
Glass (bottles) – clean, colour sorted	No charge	No charge
Clean paper and cardboard	No charge	No charge
Clean, plastic bottles and containers (Grades 1, 2, 5 only)	No charge	No charge
Clean cans	No charge	No charge
Unsorted or contaminated materials	At mixed refuse charge	At mixed refuse charge
Commercial customers or domestic customers greater than 1.0m ³	By arrangement with site contractor	By arrangement with site contractor
Tyres (where accepted)		
Car and motorcycle	\$13.50 ea	\$14.50 ea
Car tyres on rims	\$29.00 ea	\$32.00 ea
Truck (truck tyres on rims and other large tyres not accepted)	\$40.00 ea	\$44.00 ea
Paint (where accepted)		
Resene branded	No charge	No charge
Other brands: containers 4 litres or smaller	\$1.50 ea	\$1.70 ea
Other brands: containers greater than 4 litres	\$3.50 ea	\$3.90 ea
Hazardous waste (where accepted)		
Automotive Oil	No charge	No charge
Gas cylinders	No charge	No charge
Batteries (automotive and small household)	No charge	No charge

Waste Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set under S46 WMA and S12 LGA</i>		
Household hazardous wastes – up to 20kg annually (The source location must be declared and Council retains the right to refuse some materials; Commercial or agricultural hazardous waste not accepted)	No charge	No charge
Commercial customer services		
Dallas tags for commercial waste customer (up to one per product per vehicle)	N/A	No charge
Replacement tags	N/A	\$25.00 ea
Kerbside recycling services		
Additional kerbside recycling services - annual fee	\$160.00	\$153.00
Additional kerbside recycling services - part year (per month)	\$13.33	\$12.75
Replacement mobile recycling bin (delivered)	\$176.00	\$194.00
Replacement mobile recycling bin (from Resource Recovery Centre)	\$88.00	\$97.00
Additional or replacement glass recycling crate (delivered)	\$34.00	\$37.00
Additional or replacement glass recycling crate (from Council or RRC)	\$28.50	\$31.35
Cancellation fee to collect mobile recycling bin (if a bin from an invoiced service is not returned)	\$105.00	\$116.00
Exchange fee to deliver a smaller or larger recycling bin (This fee is waived for customers with genuine mobility problems)	\$105.00	\$116.00
York Valley and Eves Valley landfill charges (operated by the Nelson Tasman Regional Landfill Business Unit)		
General refuse (Municipal Solid Waste)	\$243.80/ tonne	\$287.50/ tonne
Polystyrene	\$3,047.50/ tonne	\$3,723.70/ tonne

Waste Management	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<i>Fees and charges set under S46 WMA and S12 LGA</i>		
Light wastes and sawdust (treated and untreated)	\$254.15/ tonne	\$586.50/ tonne
HAIL and Hazardous waste¹		
York Valley - before Eves Valley begins accepting HAIL waste	\$219.65/ tonne	TBC if charge still exists
York Valley - after Eves Valley begins accepting HAIL waste	\$241.50/ tonne	\$287.50/ tonne
Eves Valley Only if tested, within specified limits (TBC), and able to be blended	\$163.30/ tonne	\$188.60/ tonne
Notes on landfill charges from Nelson Tasman Regional Landfill Draft Business Plan 2024/2025: This charging table includes charges for HAIL and hazardous material (≈35% discounted rate) for HAIL that meets the criteria that allows it to be reprocessed when received at Eves Valley (once the proposed new facility is operational) and which can be disposed to a nearby clean or managed fill site. The specified limits are still to be confirmed. HAIL requiring disposal to York Valley Landfill is proposed to move to the general waste rate once an alternative facility for disposal is available at Eves Valley, and hazardous material disposed at York Valley remains at the general refuse rate. An additional rate is proposed for the disposal of sawdust and light wastes at York Valley Landfill of \$510 per tonne (excl. GST), commencing in 2024/25. This rate reflects the significant difference in density and lack of compaction of sawdust and other light waste loads have when compared to general refuse and is a better representation of the value of airspace consumed by sawdust and light wastes. Sawdust and light wastes are currently charged at the same rate as general refuse. Light wastes are wastes that - in the opinion of the NTRLBU and its operators - are significantly less dense than general waste. For example, wastes that contain more than 25% polystyrene by volume. This budget is based on the Waste Disposal Levy increase to \$60 per tonne (excl. GST) for the 2024/25 year.		

¹ HAIL = Hazardous Activities and Industries List

Water Supply	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 Incl. GST
Water supplied by Tasman District Council to Nelson City Council (Nelson Residential Water Supply Area) per cubic metre supplied	\$5.05	\$5.87
Water supplied to Nelson Industrial Water Supply Area (per cubic metre supplied) Plus fixed daily charge per rating unit	\$3.10 \$1.37	\$3.47 \$1.68

A penalty of 10% will be added to the amount of water charges remaining unpaid on the day after the final date for payment as shown on the water invoice.

Tasman District Council supplies water to some parts of the Nelson City, including the Champion Road/Hill Street North area and the Wakatu Industrial Estate, shown on the maps attached to this Schedule of Charges and referred to as Nelson Residential Water Supply Area and Nelson Industrial Water Supply Area.

Water supplied will be charged in accordance with the 2021 Engineering Services Agreement between Nelson City Council and Tasman District Council, or in accordance with any subsequent enacted agreement if applicable. For the water supplied to the Nelson Industrial Water Supply Area and to 484 and 490 Nayland Road, Stoke, and 910 Main Road Stoke, water charges may be charged directly to the customer and will be set to approximate the same rates charged as if the entities had been located in the Tasman District.

Wastewater Network		Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Connections			
Stand-over for connection only		No charge	No charge
Wastewater Network Charges for Nelson City Council Properties			
The Council provides wastewater services to a small number of properties within the Nelson City Council boundaries. The wastewater charges are set at the same \$ amounts as the wastewater rates that are paid by the residents of Tasman District. Please refer to Council's Funding Impact Statement for details of the amounts.			
Trade Waste Discharges <i>Fees and charges set in accordance with Wastewater Bylaw 2022</i>			
Conditional Trade Waste activity			
Temporary Discharge		\$187.00	\$206.00
Grease Converter Annual Charge (where the grease converter was in operation prior to June 2015 and is therefore allowed by Wastewater Bylaw)		\$187.00	\$206.00
All other Conditional Trade Waste Activity Annual Charge		\$530.00	\$583.00
Conditional Trade Waste Conveyance and Treatment Charges			
Volume		\$2.33/m ³	\$2.39/m ³
Five-day Biochemical Oxygen Demand (BOD5)		\$2.33/kg	\$2.61/kg
Chemical Oxygen Demand (COD)		\$0.15/kg	\$0.16/kg
Total Suspended Solids (TSS)		\$1.36/kg	\$1.65/kg
Total Kjeldahl Nitrogen (TKN)		\$1.89/kg	\$2.05/kg
Total Phosphorus (TP)		\$1.03/kg	\$0.89/kg

General Rule in Respect of Trade Waste and Domestic Wastewater Charges

Where trade waste is discharged or measured separately from domestic wastewater, both trade waste and pan charges will be applied cumulatively. Where the waste streams are combined, the pan charge shall apply and act as a credit against the trade waste charges, so that only the trade waste charges in excess of the pan charge shall be payable.

Stormwater Network	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
Stand-over for connection only	No charge	No charge

Motueka and Tākaka Aerodromes	Charges from 1 July 2023 incl. GST	Charges from 1 July 2024 incl. GST
<p><i>Fees and charges set in accordance with S12 LGA</i></p> <p>For general aviation user landing charges:</p> <ul style="list-style-type: none"> • Every landing incurs a landing charge • The first touch and go any aircraft registration number for each 60-minute period is charged as a landing charge • Any touch-and-go that occurs over 60 minutes after the first will incur an additional movement fee • Unpaid landings will be invoiced and will incur an administration charge of \$150.00 per invoice • No Cash payments are allowed, please see signage for banking payment details. All payments must be made through payWave located on-site (directions at fuel bowser). Please provide tail identification number. • If unpaid after three months debt will be passed to debt collection agency - additional collection charges to apply • Long-term parking agreements will be negotiated individually with commercial operators • Hangar application fees are non-refundable. Hangar Application fees cover the provision of development guidelines, meetings, calls and lease information to prospective lessees. • The charges may be varied by the Enterprise & Property Services Manager where special circumstances exist. 		
Single Aircraft movement – User Agreement and Bond Held	Per aircraft movement \$10.00	Per aircraft movement \$20.00 Bond of \$500.00
Single Aircraft movement – no User Agreement and Bond Held	Per aircraft movement \$10.00	Per aircraft movement \$30.00
Hangar Application fee	Per application not charged	Per application \$1,725.00

5.2 ADOPTION OF CONSULTATION MATERIAL - LONG TERM PLAN 2024-2034**Decision Required**

Report To:	Tasman District Council
Meeting Date:	25 March 2024
Report Author:	Alan Bywater, Team Leader - Community Policy; Brylee Wayman, Senior Community Policy Advisor - Data Analyst; Dwayne Fletcher, Strategic Policy Manager; Matthew McGlinchey, Finance Manager; Anna Gerraty, Senior Community & Reserves Policy Advisor
Report Authorisers:	Dwayne Fletcher, Strategic Policy Manager
Report Number:	RCN24-03-2

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 The purpose of this report is to seek the Council's adoption of the documents required for the consultation process for the Long Term Plan (LTP) 2024-2034 and its concurrent consultations.
- 1.2 The report seeks the Council's adoption of:
 - 1.2.1 The LTP 2024-2034 Consultation Document under sections 83, 83A, 93A, 93B, 93C, 93F and 93G of the Local Government Act 2002 (LGA); and
 - 1.2.1.1 the Draft Revenue and Financing Policy and associated consultation information,
 - 1.2.1.2 the Draft Rates Remission Policy and associated consultation information,
 - 1.2.1.3 the Draft Policy on the Remission and Postponement of Rates on Māori Land and associated consultation information,
 - 1.2.1.4 the Draft Development and Financial Contributions Policy and associated consultation information,
 - 1.2.1.5 the draft Community Facilities Funding Policy consultation information, and
 - 1.2.1.6 the draft Tasman Climate Response Strategy and Action Plan, for concurrent consultation in accordance with sections 82 and 83A of the LGA; and
 - 1.2.1.7 the Draft Financial Strategy,
 - 1.2.1.8 the Draft Infrastructure Strategy,
 - 1.2.1.9 Draft Accounting Information,
 - 1.2.1.10 The Draft Funding Impact Statement,
 - 1.2.1.11 Draft Forecasting Assumptions,
 - 1.2.1.12 Draft Council Activities Summaries,

- 1.2.1.13 the Draft Statement on Fostering Māori Participation in Council Decision-Making through Ngā Iwi o Te Taihū/Council Partnership,
- 1.2.1.14 Draft Activity Management Plans,
- 1.2.1.15 Draft Housing and Business Assessment, and
- 1.2.1.16 Draft Tasman Growth Projections, as supporting information to the Consultation Document in accordance with section 93G of the LGA.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 Since the beginning of 2023, elected members and staff have been laying the groundwork for the LTP, which we are calling 'Tasman's 10-Year Plan'. The Council carried out early engagement between March and May 2023, which helped inform the development of the proposals and information contained within the LTP Consultation Document and supporting information.
- 2.2 In the LTP Consultation Document Council proposes (in general terms) to:
- 2.2.1 retain and maintain the existing services and facilities; and
 - 2.2.2 continue to invest in the upkeep and renewal of our infrastructure assets; and
 - 2.2.3 support growth and development in line with the Future Development Strategy; and
 - 2.2.4 respond to climate change in an integrated way across a range of Council activities; and
 - 2.2.5 maintain moderate capacity to borrow, if necessary, to recover from unplanned events; and
 - 2.2.6 provide capacity to be good custodians of the District's environment and natural resources; and
 - 2.2.7 continue with our digital innovation programme; and
 - 2.2.8 invest in four new community facilities.
- 2.3 At its meeting on 13 December 2023 the Council agreed that the key issues for inclusion in the Long Term Plan Consultation Document were:
- 2.3.1 Financial sustainability
 - 2.3.2 Provision of new community facilities
 - 2.3.3 Transport
 - 2.3.4 Climate change and resilience
- 2.4 For each key issue, alternative options have been developed and the impacts on rates, debt and levels of service are stated.
- 2.5 A Consultation Document has been drafted and audited. This is designed to meet the statutory requirements and provide the basis for the community to make submissions on our proposals, to inform the final decision-making process.
- 2.6 There are several LTP-related policies that we intend to consult on in parallel to the LTP consultation. Namely, these are the Draft Revenue and Financing Policy, Draft Rates

Remission Policy, Draft Policy on the Remission and Postponement of Rates on Māori Land, Draft Development and Financial Contributions Policy and Draft Community Facilities Funding Policy. We will also consult concurrently on the Draft Tasman Climate Response Strategy and Action Plan.

- 2.7 In each case the draft policy and consultation material has been prepared and will be published.
- 2.8 A range of information has been relied upon to develop the Consultation Document. This information has either already been adopted by the Council or is attached to this report for adoption. This supporting information will be published alongside the Consultation Document to provide further detail about various aspects of the LTP.
- 2.9 The Consultation Document, policies for concurrent consultation and supporting information need to be adopted at this meeting to enable the formal consultation process to get underway and to meet statutory deadlines.
- 2.10 The consultation period is between 28 March and 28 April 2024, with hearings and deliberations scheduled for May 2024. The Council is scheduled to adopt the final LTP at its meeting on 28 June 2024.

3. Recommendation/s / Ngā Tūtohunga

That the Tasman District Council

- 1. receives the Adoption of consultation material - Long Term Plan 2024-2034 report RCN24-03-2; and Supporting Information; and**
- 2. notes the proposed change in the alcohol licensing level of service to the following:**

Level of Service	Performance Measure	Target
We will provide an environmental health service that in association with other agencies fosters responsible sale and consumption of alcohol.	All alcohol licensing inspector reports for alcohol licence applications (excluding those with public objections or requiring additional information from the applicant) are completed and submitted to the secretary of the District Licensing Committee within 15 working days following the conclusion of the public notification period.	100%

- 3. adopts the following as supporting information for Tasman's 10-Year Plan Consultation Document, as required by section 93G of the LGA:**

- **Draft Financial Strategy (Attachment 1 to the agenda report)**
- **Draft Infrastructure Strategy (Attachment 2 to the agenda report)**
- **Draft Accounting Information (Attachment 3 to the agenda report)**
- **Draft Funding Impact Statement (Attachment 4 to the agenda report)**
- **Draft Forecasting Assumptions (Attachment 5 to the agenda report)**
- **Draft Council Activities Summaries (Attachment 6 to the agenda report)**
- **Draft Activity Management Plans (Attachments 7-19 to the agenda report)**

- **Draft Fostering Māori Participation in Council Decision-Making through Ngā Iwi o Te Taihū/Council Partnership (Attachment 20 to the agenda report)**
- **Draft Housing and Business Assessment (Attachments 21, 22 and 23 to the agenda report);**
- **Draft Tasman Growth Projections (Attachments 24 to the agenda report); and**

Concurrent Consultations

4. **notes that the Strategy and Policy Committee adopted a draft Community Facilities Funding Policy at its 16 November 2023 meeting; and**
5. **adopts the following as supporting information for concurrent consultations:**
 - **Draft Revenue and Financing Policy plus associated consultation material (Attachment 25 to the agenda report)**
 - **Draft Rates Remission Policy plus associated consultation material (Attachment 26 to the agenda report)**
 - **Draft Policy on the Remission and Postponement of Rates on Māori Land plus associated consultation material (Attachment 27 to the agenda report)**
 - **Draft Development and Financial Contributions Policy plus associated consultation material (Attachment 28 to the agenda report);**
 - **Consultation material for the Draft Community Facilities Funding Policy (Attachment 29) to the agenda report;**
 - **Draft Tasman Climate Response Strategy and Action Plan (Attachment 30 to the agenda report); and**
6. **agrees to use a process similar to a Special Consultative Procedure, involving the receipt of written submissions, hearing of verbal submissions and deliberations, in conjunction with the consultation process for Tasman's 10-Year Plan Consultation Document; and**

Unbalanced Budget

7. **notes that the Consultation Document and supporting information result in an unbalanced budget in years 1, 2, 5, 6 and 8; and**
8. **having had regards to the factors listed from a. to d. in paragraph 11.6 of this report, agrees to adopt an unbalanced budget for years 2024/2025, 2025/2026, 2028/2029, 2029/2030 and 2031/2032 in its proposal for the Long Term Plan 2024-2034; and Tasman's 10-Year Plan Consultation Document**
9. **receives the Audit Opinion from Audit New Zealand for inclusion in the Consultation Document; and**
10. **agrees that the Consultation Document in Attachment 31 to the agenda report provides a fair representation of the matters that are proposed in the Long Term Plan 2024-2034; and**
11. **adopts the Consultation Document in Attachment 31 to the agenda report, incorporating any minor amendments agreed at the meeting, for release as the basis for community consultation in accordance with sections 83, 83A, 93A, 93B, 93C, 93F and 93G of the Local Government Act 2002; and**

Consultation Process

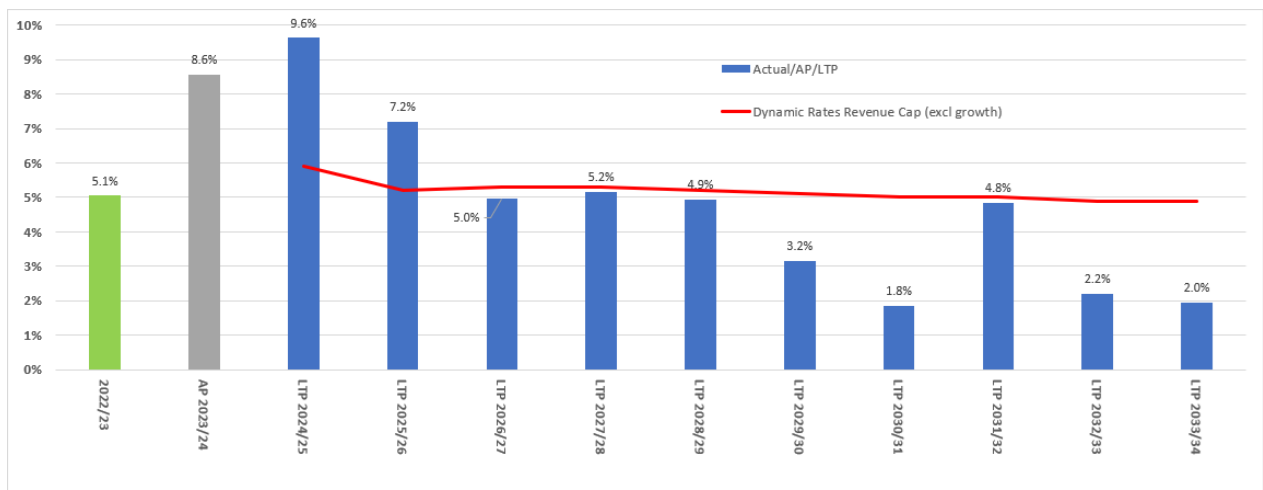
12. agrees that the Consultation Document, concurrent consultations and supporting information be made available through Council offices, libraries, other public offices and on the Council's dedicated Long Term Plan website; and
13. agrees these documents will be made available to the public on or before 28 March 2024; and
14. agrees that the submission period for these consultations closes at 4.00 pm on 28 April 2024; and
15. agrees to the Mayor and Chief Executive Officer approving any further editorial amendments in any of these documents prior to them being published and made available for public consultation.

4. Background / Horopaki

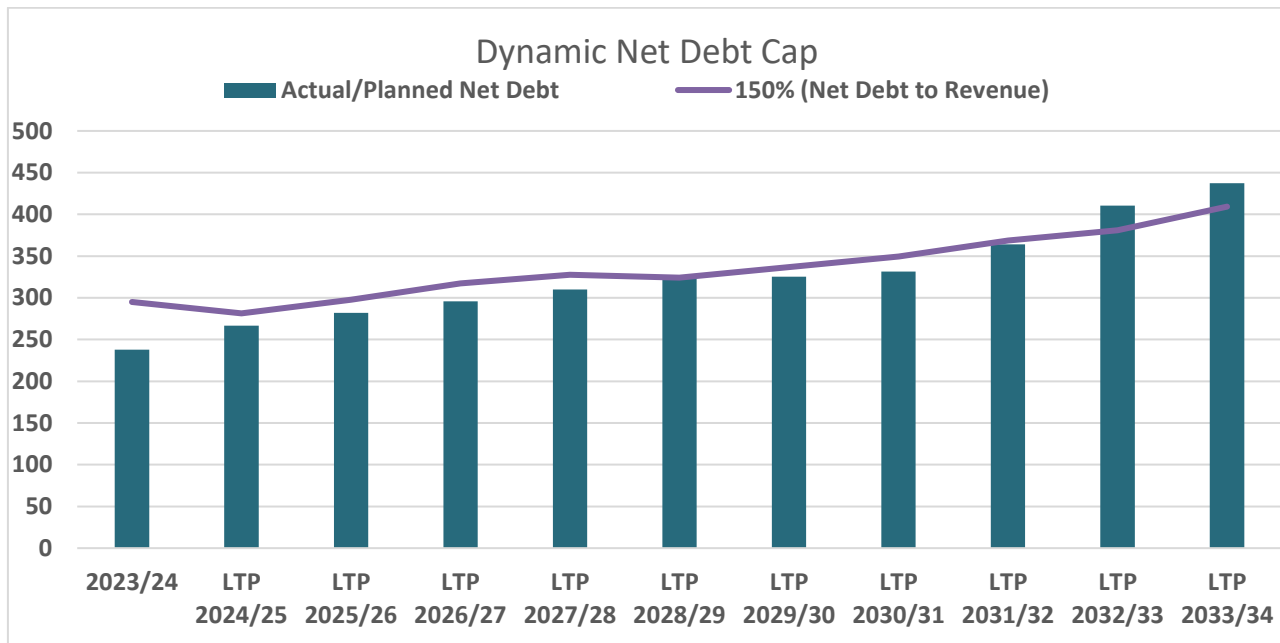
- 4.1 All councils are legally required to adopt a LTP and review it every three years. The LTP sets out the Council's activities, plans, budgets and policies and must be adopted before the beginning of the first year it relates to, having used a special consultative procedure to consult with the community. This LTP must be adopted prior to 1 July 2024.
- 4.2 The Government has recently repealed the previous administration's affordable waters reforms. This means that the Council remains responsible for managing the three waters networks. The LTP Consultation Document and supporting information have been prepared on this basis.
- 4.3 Similarly, the Government has repealed the legislation intended to replace the Resource Management Act. Most resource management matters will now continue according to what was set out in the earlier legislation (the Resource Management Act), and the Council's role will be largely unchanged, in the short term at least. We have provided resources to review the Tasman Resource Management Plan and its replacement in the LTP.
- 4.4 Over the past year, the Mayor and Councillors and staff have held several workshops and meetings to formulate the budgets and key directions for each of the groups of activities that are proposed to be included in the final LTP 2024-2034. At the Council meeting on 13 December 2023, the Council agreed that the key issues for inclusion in the Long Term Plan Consultation Document are:
 - 4.4.1 Financial sustainability
 - 4.4.2 Provision of new community facilities
 - 4.4.3 Transport
 - 4.4.4 Climate change and resilience
- 4.5 The options for each of these key issues were discussed at a workshop with the Mayor and Councillors on 1 February 2024, along with several of the pieces of supporting information.
- 4.6 To ensure that the consultation process for the LTP and associated policies is undertaken within the statutory timeframe, the Consultation Document and related consultation material need to be adopted at this meeting.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 The purpose of the Consultation Document is to provide an effective basis for public participation in the Council's decision-making about the LTP.
- 5.2 In the Consultation Document the Council is required to identify the issues necessary to achieve this purpose. For each of these issues, we must explain the principal options, our proposal, and the likely consequences of the proposal on rates, debt, and levels of service.
- 5.3 In addition, we must include matters of public interest relating to the Financial Strategy and Infrastructure Strategy, significant changes to how we fund our operating and capital expenditure, the proposed rates and debt levels, changes to levels of service and the rates impact on example properties.
- 5.4 The Council has wide latitude to determine what else it includes in the Consultation Document. We cannot publish a draft LTP but must adopt the information that the consultation document relies upon.
- 5.5 In the Draft Financial Strategy, we have moved to a dynamic rates revenue increase cap (excluding growth). This will be established as a relationship to the inflation rate the Council is expected to experience (i.e. the Local Government Cost Index (LGCI)) and an adjustor for service changes (currently set at 3% per annum). The adjustor for service changes provides some capacity to respond to further unfunded mandates imposed by the Government, as well as respond to the needs and wants of our community.
- 5.6 In our draft Financial Strategy, the rates increase cap is exceeded in 2024/2025 and 2025/2026. The rates increase in these years are largely driven by higher inflation, interest rates, insurance costs, and depreciation funding.



- 5.7 Our draft Financial Strategy includes a dynamic net debt cap, set at 150% of revenue, and a substantial increase in the Council's net debt over the 10 years of the LTP. The net debt cap is projected to be exceeded in 2032/2033 and 2033/2034 because of the high costs of replacing the wastewater treatment plants in Motueka and Tākaka (see chart below).



- 5.8 The draft Financial Strategy does not make provision for accumulating emergency funds (i.e. the Council will not collect revenue ahead of an emergency event taking place to create reserves). We expect a level of Central Government support will be available to assist in the recovery from substantial emergency events. Following a substantial emergency event, we anticipate re-prioritising the Council's planned work programmes and services and additional borrowing to support recovery. The Draft Strategy maintains moderate net debt headroom (above the self-imposed dynamic debt cap) to enable us to borrow in these circumstances. In the years following an emergency event, it may be necessary to increase rates (and other forms of revenue) to service the loans used to fund the recovery.
- 5.9 The cost of depreciation has increased substantially as the value of the assets has risen. To ensure that the current ratepayers contribute their fair share towards obsolescence and the wear and tear on our assets, we are moving towards these costs being fully funded each year. We started this 10-year transition in 2015. To reduce the impact of substantial upward asset revaluations on rates, the 10-year transition has been extended by five years to 2030. This decision will result in higher borrowing and additional costs for future ratepayers.
- 5.10 The scope of our draft Infrastructure Strategy covers water supply, wastewater, stormwater, transportation, and rivers and flood control. The draft Infrastructure Strategy retains the same priorities as the previous edition i.e. providing safe and secure infrastructure services; enabling growth; planning, developing and maintaining resilient communities and sustainable management of assets and the environment.
- 5.11 There are several LTP-related policies that we intend to consult on in parallel to the LTP consultation. Namely, these are the Draft Revenue and Financing Policy, Draft Rates Remission Policy, Draft Policy on the Remission and Postponement of Rates on Māori Land, Draft Development and Financial Contributions Policy and Draft Community Facilities Funding Policy. We also intend to consult concurrently on the draft Tasman Climate Response Strategy and Action Plan.

- 5.12 In the Draft Revenue and Financing Policy we are proposing to change from charging for river X and Y¹ rates based on land value, to charging on capital value. We are proposing to increase the Uniform Annual General Charge (UAGC) to 15% of general rate take and making some changes to where stormwater, River X & Y, Richmond CBD, and the Refuse and Recycling rates are charged.
- 5.13 In the Draft Rates Remission Policy, we are proposing making remissions for social housing providers and papakāinga, as well as several relatively small changes to the various remission policies.
- 5.14 We are proposing a new policy on the Remission and Postponement of Rates on Māori Land. This Policy is intended to support the Principles in the Preamble of the Te Ture Whenua Māori Act 1993, as required by statute. The Draft Policy proposes rates remission to help remove or reduce barriers to the use of Māori freehold land and certain other land in collective Māori ownership.
- 5.15 The key changes proposed in the Draft Development and Financial Contributions Policy are simplified criteria for the small homes discount; introducing criteria for determining which non-residential developments are eligible for a special assessment; and remissions for specific types of development on some categories of Māori land. Consultation information has been prepared to accompany the Draft Policy during the consultation phase.
- 5.16 There are increased charges in this Draft Policy, reflecting the increased investment in growth infrastructure planned in the LTP.
- 5.17 The Draft Community Facilities Funding Policy was adopted for consultation at the Strategy and Policy Committee meeting on 16 November 2023. Consultation information has been prepared to accompany the policy during the consultation phase.
- 5.18 In response to a suggestion from Audit NZ we have noted that if the required community fundraising contribution is not achieved for a facility, we would consider delaying the project to allow more fundraising to take place, explore other funding options or, as a last resort, cancel the project. We have also added an assumption on the amount of community fundraising assumed for the four community facilities which are included in Choice 4 in the Consultation Document.
- 5.19 Also, in response to suggestions from Audit NZ, we have amended the assumptions for Fixed Asset Revaluation, Interest Rates, Waka Kotahi funding, and Development Contributions. Further details on potential financial impacts have been added to all assumptions. We have also made minor amendments to include updated contextual information and to link readers to sources of further information.
- 5.20 The Activity Management Plans (AMPs) were circulated to the Mayor and Councillors in early February 2024 for review with the invitation to raise any concerns with the relevant author. The AMPs need to be adopted at this meeting as information relied upon to produce the consultation document and will be made available to the public during the consultation period.

¹ We maintain 285 km of major rivers throughout the district to carry out our statutory roles of promoting soil conservation and mitigating damage caused by floods and riverbank erosion. These rivers, known as classified rivers X and Y, are funded by a differential river rating system based on capital value.

Rivers that are covered under the rivers X and Y schemes include our major rivers like the Waimea, Motueka, Riuwaka, Moutere, Tākaka, Aorere as well as several tributaries.

5.21 There is one change proposed to the levels of service in the Public Health and Safety Activity Management Plan about our alcohol licensing work. When the levels of service were shared with the Mayor Councillors and in the Activity Management circulated in February this level of service was - *We will ensure that a fully resourced District Licensing Committee is available to carry out its legislated functions.* We have identified some issues in being able to objectively measure and report on this. The change has no impact on the proposed budget in this area.

5.22 Consequently, this level of service has been altered to the following:

Level of Service	Performance Measure	Target
We will provide an environmental health service that in association with other agencies fosters responsible sale and consumption of alcohol.	All alcohol licensing inspector reports for alcohol licence applications (excluding those with public objections or requiring additional information from the applicant) are completed and submitted to the secretary of the District Licensing Committee within 15 working days following the conclusion of the public notification period.	100%

5.23 Table 1 sets out the various documents and policies that will be consulted on concurrently with the LTP Consultation Document, along with the information to be adopted and published in support of the Consultation Document.

Table 1

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Consultation under section 83 of the Local Government Act 2002			
Consultation Document	Special Consultative Process (SCP)	Various - s93A-s93G	The Consultation Document is consulted on and following consideration of submissions, a final LTP is adopted before the end of June 2024. Attachment 30 (late item).
Consultation under section 82 of the Local Government Act 2002			
Draft Revenue and Financing Policy and its consultation information	Consultation (s82). Process similar to SCP to be used.	LGA s103, 102 (2)(a) and Schedule 10, Clause 10.	Consultation information and draft policy to adopt at this meeting for concurrent consultation. Required to be adopted as part of the final LTP. Attachment 24.

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Draft Rates Remissions Policy and its consultation information	Consultation (s82). Process similar to SCP to be used.	LGA s102(3) and 109	Consultation information and draft policy to adopt at this meeting for concurrent consultation. Final Policy is due to be adopted at same time as the final LTP. Attachment 25.
Draft Policy on Remission and Postponement of Rates on Māori Land and its consultation information	Consultation (s82). Process similar to SCP to be used.	LGA s102, 108 and Schedule 11. 102(3A) policy must support principles set out in the Preamble to Te Ture Whenua Māori Act 1993	Consultation information and draft policy to adopt at this meeting for concurrent consultation. Final Policy is due to be adopted at same time as the final LTP. Attachment 26.
Draft Development and Financial Contributions Policy and its consultation information	Consultation (s82). Process similar to SCP to be used.	LGA s82, s106 and s102 (2)(d).	Consultation information and draft policy to adopt at this meeting for concurrent consultation. LTP financials for growth-related projects are based on this policy. The final policy is due to be adopted at same time as the final LTP. Attachment 27.
Draft Community Facilities Funding Policy and its consultation information.	Consultation (s82). Process similar to SCP to be used.	Discretionary, not mandatory under the LGA.	The Draft Policy itself was adopted at the 16 November 2024 Strategy and Policy Committee. The consultation information should be adopted to enable the consultation process. Attachment 28.

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Draft Tasman Climate Response Strategy and Action Plan	Consultation (s82).	LGA s82 and 82A.	<p>Draft Strategy and Action Plan to adopt at this meeting for concurrent consultation. Final document is due to be adopted immediately after the final LTP has been adopted. Attachment 29.</p> <p>Note that the Council consulted on an earlier version of the draft Strategy and Action Plan, with submissions open from 13 March – 5 May 2023. The document has been revised in response to feedback received and draft LTP budgets have been allocated and listed alongside relevant actions in the Plan. The Council's proposed investment in responding to climate change is one of the key issues in the LTP Consultation Document.</p> <p>The draft Strategy and Action Plan and information about the consultation process will be published on: https://shape.tasman.govt.nz/tasman-climate-response-strategy-and-action-plan and linked to the Shape Tasman page for Tasman's 10-Year Plan.</p>
Supporting Information Documents			
Draft Financial Strategy	Information	LGA s101A and Schedule 10, Clause 9.	Draft strategy to adopt at this meeting as supporting information. Must be adopted by the Council prior to Consultation Document. The final Financial Strategy is to be included in the final LTP. Attachment 1.
Draft Infrastructure Strategy	Information	LGA s101B and Schedule 10, Clause 9.	Draft strategy to adopt at this meeting as supporting information. The final Infrastructure Strategy is to be included in the final LTP. Attachment 2.

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Draft Accounting Information (including Inflation Adjusted Accounts, Reserve Funds and Financial Benchmarks)	Information	Schedule 10, clause 12.	Draft information to adopt at this meeting as supporting information. Provides additional information for those members of the public who are interested in more detail. Due to be adopted as part of the final LTP. Attachment 3.
Draft Funding Impact Statement – rates (FIS) (including Rating Maps)	Information	LGA Schedule 10, clause 15. Rating Act Section 23	Draft FIS rates to be adopted at this meeting as supporting information. The final FIS must be included in the final LTP. Attachment 4.
Draft Forecasting Assumptions	Information	LGA Schedule 10, clause 17.	Draft information to adopt at this meeting as supporting information. Provides additional information for those members of the public who are interested in more detail. Due to be adopted as part of the final LTP. Attachment 5.
Draft Council Activities Summaries	Information	LGA Schedule 10, clauses 2, 3, 4 and 5.	Draft summaries of groups of Council activities to adopt at this meeting as supporting information. Provides additional information for those members of the public who are interested in more detail without reading the full Activity Management Plans. Due to be adopted as part of the final LTP. Attachment 6.
Draft Activity Management Plans (AMPs)	Information	Various. Including s100 LGA (maintaining service capacity of assets)	Draft plans to adopt at this meeting as supporting information. AMPs are not required to be consulted on, however their adoption directly links the Council's decisions on budgets to the management of assets and activities. They also provide detailed information for those members of the public who are interested in specific projects. Attachments 7-18.

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Draft Statement on Fostering Māori Participation in Council Decision-Making through Ngā Iwi o Te Taihū/Council Partnership	Information	LGA s81 and Schedule 10, Clause 8.	Draft Statement to adopt at this meeting as supporting information. The Council is required to have processes to provide opportunities for Māori to contribute to its decision-making processes and may consider ways to foster Māori capacity to contribute to these processes. The Council must also provide relevant information on these to Māori. The final Statement is to be included in the final LTP. Attachment 19.
Draft Housing and Business Assessment (HBA)	Information	Required under NPS Urban Development.	Draft HBA to adopt at this meeting as supporting information. The HBA assesses whether sufficient development land, of the right type and in the right place, can be provided by the Council. Attachment 20 Combined Tasman and Nelson HBA. Attachment 21 Tasman HBA. Attachment 22 HBA Summary.
Draft Tasman Growth Projections 2024-2054	Information	N/A	Draft summary to adopt at this meeting as supporting information. It provides additional information on the growth assumption, including where the Council expects growth to occur in the District. Attachment 23.

5.24 Table 2 sets out the information already adopted that will be made available in support of the LTP Consultation Document.

Table 2

Document	Legal requirement (either for consultation or information)	Section of LGA or Rating Act	Adoption/Notes
Vision and Community Outcomes	Information	Various, including LGA 93(6)(b) and 101(3)(a)(i), and Schedule 10, clause 1.	Adopted for consultation at the 20 August 2020 Strategy and Policy Committee meeting, with descriptors adopted at the 18 December 2020 Full Council meeting.
Treasury Risk Management Policy including Liability Management and Investment Policies	Information	LGA s102(b) and (c), 104 and 105.	The Council is required to have a liability management policy and an investment policy. These were adopted by the Council as its Treasury Risk Management Policy in June 2019. Aspects of this Policy must be included in the Financial Strategy.

6. Options / Kōwhiringa

6.1 The options are outlined in the following table:

Option	Advantage	Disadvantage
1. Recommended option: Adopt the Consultation Document, draft policies for parallel consultation and supporting information, including any minor amendments.	<p>Enables the planned consultation process to be undertaken within the statutory timeframe.</p> <p>Enables the Council to stay on track to adopt the final LTP by 30 June 2024 i.e. to meet the statutory deadlines.</p> <p>Enables rates for the 2024/2025 year to be set and collected in a timely manner.</p>	<p>Adopting the Consultation Document and draft policies for parallel consultation limits the range of options the Council can adopt without undertaking further consultation.</p> <p>i.e. The Council is limited in how far it can diverge from the proposals and options canvassed in the Consultation Document and parallel consultations without undertaking further consultation.</p>

Option		Advantage	Disadvantage
2.	Delay adoption of the Consultation Document, draft policies for parallel consultation and supporting information	Provides additional time to amend these draft documents prior to consultation.	<p>Any major changes will very likely mean we cannot meet the statutory timeframe for adopting the final LTP.</p> <p>It creates a risk that the first rates instalment will not be collected at the required level. This would be a major challenge for the Council.</p> <p>The planned consultation process including meetings arranged with community associations would have to be revised and rearranged.</p> <p>Further work by the auditor would be required to review amended documents, with associated additional costs.</p> <p>Further staff time and resources will be required to amend the documents and seek Council approval.</p>

6.2 Option 1 is recommended.

7. Legal / Ngā ture

- 7.1 The relevant sections of the LGA and Local Government Rating Act 2002 are noted in Section 5 above. Running concurrent consultation processes is provided for by section 83A of the LGA.
- 7.2 Concurrent consultation, which is more efficient for both the Council and our community, is in line with the principles included in the Council's Significance and Engagement Policy.
- 7.3 For the concurrent consultations, the Council is expected to apply the principles in section 82 of the Local Government Act 2002 and to meet the information requirements detailed in section 82A. To help achieve this consultation, information has been prepared on the Draft Revenue and Financing Policy, the Draft Rates Remission Policy, the Draft Policy on Remission and Postponement of Rates on Māori Land, the Draft Development and Financial Contributions Policy, the Draft Community Facilities Funding Policy and the Draft Tasman Climate Response Strategy and Action Plan.
- 7.4 Before adopting the LTP Consultation Document, section 93G requires the Council to prepare and adopt the information relied upon to develop the content of the Consultation Document. This is necessary to enable the Auditor-General to provide their audit report and provides the basis for the preparation of the LTP 2024-2034.
- 7.5 A consultation document is a legal obligation under section 93A of the LGA.

- 7.6 Section 93C(1) of the LGA sets out the content required for a consultation document. The LGA states that the content must be such as a local authority considers, on reasonable grounds, will achieve the purpose in section 93B. It will include a mixture of discretionary and mandatory requirements.
- 7.7 Section 93F covers the form and manner of presentation of a consultation document. In particular, it seeks to ensure that the contents of the consultation document are presented in a form and manner that enables the consultation document to achieve its purpose.
- 7.8 Section 93G requires the Council to adopt the information that is relied on by the content of the consultation document.
- 7.9 Section 94 requires the audit of the LTP.
- 7.10 Section 100 sets out the balanced budget requirement and what the Council must have regard to in adopting a budget that is not balanced (see Section 11 of this report).
- 7.11 Section 101 details the Council's requirement to manage its finances prudently and the factors it must consider in determining the funding sources for its activities.
- 7.12 Section 101A records that the purpose of the Financial Strategy is to facilitate prudent financial management by the Council and to make the overall effects of the Council's proposals on services, rates, debt and investments.
- 7.13 Section 101B records that the purpose of the Infrastructure Strategy and the requirements to record how we will manage our infrastructure assets.
- 7.14 Section 102 identifies the requirement for the Council to have funding and financial policies, in our case a revenue and financing policy, a liability management policy, an investment policy, a policy on development contributions and a policy on the remission and postponement of rates on Māori freehold land. This section also enables the development of rates remission and rates postponement policies and details the consultation requirements for consultation on the financial policies.
- 7.15 Section 102(3A) of the Local Government Act 2022 states that the policy on the remission and postponement of rates for Māori freehold land and the development contributions policy must support the principles set out in the Preamble to the Te Ture Whenua Māori Act 1993. Further, any policy the Council adopts on rates remission must support these principles.
- 7.16 The Council is required to adopt a policy on the remission and postponement of rates for Māori freehold land under Sections 102, 108 and Schedule 11 of the Local Government Act 2002.
- 7.17 The Council may also adopt a policy on the remission and postponement of rates for other land, including land in Māori ownership, which is not Māori freehold land, under Sections 102, 109 and 110 of the Local Government Act 2002.
- 7.18 The Local Government Act (section 102(3) and 109) enables the Council to adopt a rates remission policy. Section 102 (3A) states that the policy must also support the This policy generally supports principles set out in the Preamble to Te Ture Whenua Māori Act 1993., as it enables the remission of rates:
- 7.18.1 on land owned by Māori where the criteria are met
 - 7.18.2 on Papakāinga where the criteria are met

It does not, however, apply to Māori freehold land, as such land is considered and dealt with under the Council's Policy on the remission and postponement of rates on Māori land.

- 7.19 The requirements for a development contributions policy are detailed in section 106 of the Local Government Act. In developing its Development and Financial contributions policy, the Council has considered the principles detailed in s197AB of the LGA.
- 7.20 A legal review of the Draft Community Facilities Funding Policy, Rates Remission Policy, Draft Development and Financial Contributions Policy, Draft Revenue and Financing Policy and Draft Rates Funding Impact Statement has been undertaken as part of their development. In addition, legal advice was sought earlier in the process on options to reflect Te Ture Whenua Māori Act in the Draft Policy on Remission and Postponement of Rates on Māori Land and the Draft Development and Financial Contributions Policy.

8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

- 8.1 Manawhenua ki Mohua hosted and participated in one of the early engagement hui in May 2023. Representatives of Te Āwhina Marae attended and participated in the Motueka early engagement workshop.
- 8.2 We have made several invitations to all nine iwi Trusts to engage on the LTP. This took the form of several offers for the Trusts to provide advice on how they wanted to be engaged.
- 8.3 Staff analysed the iwi environmental plans and iwi Trust's strategic plans to identify the areas of priority that had a relationship to the LTP. We identified the connection to the LTP and asked some open questions to stimulate iwi thinking about the LTP. We circulated this information to the iwi Trusts.
- 8.4 We held two online hui with Taiao staff and general managers from several iwi Trusts, where the LTP was explained, key linkages to areas of iwi interest were identified and discussion took place. Some iwi discussed specific matters as part of this hui. The opportunity to engage further with the Council was offered with the (then) Kaihautū offering herself and Te Kāhui Hononga as guides to connect iwi into the right people within the Council and processes to engage on matters of interest.
- 8.5 Subsequently, staff have carried out some engagement on Te Ture Whenua Māori Act, aspects of the Development and Financial Contributions Policy, and the Remission and Postponement of Rates on Māori Land Policy. Some initial feedback was received from the iwi Trusts on these matters.
- 8.6 The Kaihautū has sent a further memo to iwi general managers outlining the timeline for consultation and submissions and raising the following items with them from the LTP documentation:
- 8.6.1 Te Ture Whenua Māori Act; and
 - 8.6.2 Draft Statement on Fostering Māori Participation in Council Decision Making.
- 8.7 Staff will write to the nine iwi Trusts, marae, Wakatū Incorporation and Ngāti Rārua Ātiawa Iwi Trust (NRAIT) to invite submissions as part of the consultation process. In addition, information on the LTP consultation will be included in the online iwi engagement tool: Whakawhitiwhiti Whakaaro - Iwi Engagement Space.

9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

- 9.1 The LTP Consultation Document sets out the key issues and choices facing the District and the Council as it plans its budgets, levels of services and work programme for inclusion in the LTP 2024–2034.

- 9.2 There are several proposals within the LTP Consultation Document that are of high public interest to specific communities, and others that are of high public interest to the wider community. These proposals can have major financial implications for the Council and ratepayers. The decision to adopt the LTP Consultation Document has a high level of significance.
- 9.3 The LGA recognises the importance of the LTP Consultation Document and therefore, requires that the Special Consultative Procedure, as set out in section 83, must be used prior to adopting the final LTP.
- 9.4 The Council plans to advertise, promote and hold meetings throughout the District as part of its community consultation process on the LTP. The schedule for these meetings is included in the Consultation Document and will be available in Newsline and on the dedicated LTP consultation webpage.
- 9.5 The availability of the Consultation Document, the concurrent consultation and how people can make a submission and present their submissions will be advertised in Newsline and local newspapers.
- 9.6 If submitters would like to be heard but are unable to attend the hearings in person, audio-links through Zoom or other means will be made available.
- 9.7 There are several policies and documents associated with, but separate from, the LTP that will be consulted on concurrently. These will be consulted on using a process of submissions and hearings under section 82 of the LGA.
- 9.8 The planned consultation process will meet the legislative requirements and statutory timeframes.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	High	There are a number of decisions in the Consultation Document, the concurrent consultation documents and the related policies and documents that are likely to be of high public interest. The Financial Sustainability key issue has a high level of public interest.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	High	The LTP sets out the Council's planned actions and budgets to enable social, economic, environmental and cultural well-being over the next ten years.
3.	Is there a significant impact arising from duration of the effects from the decision?	Medium	The LTP has a 10-year time horizon, except for the Infrastructure Strategy which has a 30-year plus time horizon. The next LTP is required in 2027. The Annual Plan can be used to notify and consult with the community on any changes

	Issue	Level of Significance	Explanation of Assessment
			<p>from the budgets and work programme in the LTP for 2025/2026 and 2026/2027.</p> <p>There are some decisions (specified in the LGA02) that can only be made through a LTP or by amending an LTP.</p> <p>The policies being consulted on in parallel with the LTP can be amended before the next LTP by following an appropriate process.</p>
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Medium	The LTP Consultation Document and supporting information include plans for the management of our strategic assets. Our proposals do not contemplate the disposal of any strategic assets but the 'Sell Assets' option in the Financial Sustainability key issue identifies this as a possibility.
5.	Does the decision create a substantial change in the level of service provided by Council?	Medium	Our proposed preferred options in the Consultation Document largely maintain levels of service but also propose increases in selected activities. The alternative options canvassed include changes to levels of service in several activities.
6.	Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	High	The documents to be consulted on set out the Council's Financial Strategy, budgets and funding sources for the next 10 years.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	Medium	Our proposal does not include the sale of a CCO or a substantial portion of a CCO. The 'Sell Assets' option in the Financial Sustainability key issue identifies the sale of Infrastructure Holding Limited shares as a possibility.
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	NA	NA
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	NA	NA

	Issue	Level of Significance	Explanation of Assessment
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters services?	Medium	Consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters services have been made in the development of the relevant Activity Management Plans and their associated budgets.

10. Communication / Whakawhitiwhiti Kōrero

- 10.1 A programme of early engagement took place from March to May 2023. This involved the opportunity for the public to make comments and suggestions in a variety of forms on Shape Tasman and a series of meetings/workshop around the District. In addition, several emails were received from individuals and organisations.
- 10.2 The main themes from the early engagement were considered by the Mayor and Councillors during the LTP process. Several of the prominent topics from this process are included in the issues we are seeking submissions on in the upcoming formal consultation.
- 10.3 In addition, the Mayor and Councillors considered the specific requests from various organisations at workshops and provided initial direction on how staff should respond to these when developing the LTP.
- 10.4 Since the early engagement concluded ongoing low-level communication has taken place on Shape Tasman about the LTP process.
- 10.5 During the formal consultation period, people can make submissions by:
- 10.5.1 Using the online submissions database via the Tasman 10-Year Plan page on Shape Tasman
 - 10.5.2 completing the hardcopy form in the Consultation Document
 - 10.5.3 emailing to LTP@tasman.govt.nz
 - 10.5.4 writing to the Council.
- 10.6 The Consultation Document will be posted online, and hardcopies will be made available at Council offices and libraries.
- 10.7 Topics from the Consultation Document and concurrent consultations will be featured in editions of Newslines in the lead-up to and during the consultation period.
- 10.8 Shape Tasman will be used at the key online location for LTP information. Through the Tasman 10-Year Plan page on Shape Tasman people will be able to view a range of information about the LTP, the concurrent consultations and access the full range of supporting information, as well as make a submission.
- 10.9 Staff will identify key parties interested or affected by particular proposals in the LTP and concurrent consultations (e.g. ratepayers affected by changes how we charge for river rates for River X and Y) and contact these people by email/mail.
- 10.10 People who were involved in/registered to receive further information during the early engagement will also be contacted by email. Note that while comprehensive lists of all

workshop attendees were not collected, we will be revisiting the community associations that hosted many of the workshops.

- 10.11 A programme of attendance at community/residents' association meetings is being developed. These will be opportunities for us to explain what is included in the Consultation Document and concurrent consultations. However, these meetings will not be used as vehicles for collecting feedback; attendees will be encouraged to make written submissions.
- 10.12 Staff have been liaising with the Motueka and Golden Bay Community Boards about how best to consult with those communities. A drop-in session will be arranged in Motueka and Tākaka as a means of communicating what is in the Consultation Document and concurrent consultations, as well as to answer questions.
- 10.13 During the early engagement there were several groups in the community that were targeted as ones that are often hard to reach i.e. young people, people with disabilities, those from cultural/ethnic groups. Staff will be exploring how best to reach these groups in the formal consultation process as well.
- 10.14 Further methods that will be used to communicate the content and opportunity to submit on Tasman's 10-Year Plan include:
- 10.14.1 social media and posting to community noticeboards with reminders and calls for action.
 - 10.14.2 newspaper and radio advertising
 - 10.14.3 media releases
 - 10.14.4 podcasts to be posted on Shape Tasman
 - 10.14.5 video to be posted on Shape Tasman and used at drop-in sessions
 - 10.14.6 Giggle TV.
- 10.15 Staff will also be encouraged to use their contacts with stakeholders and interested parties to get share messages about Tasman's 10-Year Plan and concurrent consultations, plus the opportunity to make submissions.

11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

- 11.1 The financial implications of the proposed budgets for inclusion in the LTP 2024-2034 have been considered at workshops and at the Council meeting on 13 December 2023. The Consultation Document reflects the Council's direction and decisions from this meeting and workshops and includes the proposed options and allocated funding.
- 11.2 The proposals in the various financial policies presented for concurrent consultation have been used in developing the financial forecasts in the Consultation Document and supporting information.
- 11.3 Carrying out consultation on several LTP-related policies concurrently with the Consultation Document is more transparent for the public, provides cost efficiencies and helps keep consultation costs at a reasonable level.
- 11.4 The costs of carrying out the LTP consultation are budgeted for in the 2023/2024 financial year. The costs for the LTP audit have increased and will exceed the budget provision

made in the 2023/2024 year by around \$50,000, however we have little option but to accept these costs.

- 11.5 Our proposal includes an unbalanced budget for five of the 10 years covered by the LTP. This lack of budget balance is because:
- 11.5.1 for some operating expenditure has an enduring benefit and we have chosen not to fund this from rates (e.g. the Digital Innovation programme); or
 - 11.5.2 we are transitioning to fully funding the wearing out and obsolescence of Council assets; or
 - 11.5.3 we are balancing the rating demands and its expenditure along with the impact this has on community well-being.
- 11.6 Section 100 of the LGA enables the setting of an unbalanced budget if the Council resolves that it is financially prudent to do so, having regard to the:
- 11.6.1 estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
 - 11.6.2 projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
 - 11.6.3 equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
 - 11.6.4 funding and financial policies adopted under section 102.
- 11.7 The unbalanced budgets and the reasons for them are noted in the Financial Strategy and commented on in the Consultation Document.
- 11.8 These matters have been considered during the development of the LTP and resolutions 6 and 7 enable the Council to meet the requirements under the LGA.

12. Risks / Ngā Tūraru

- 12.1 If the Consultation Document, draft policies and supporting information is not adopted at this meeting for consultation there is a high risk that the statutory timeframe for completing the LTP will not be achieved with likely negative impacts on our ability to collect rates in the 2024/2025 year.
- 12.2 If the Council decides to make changes to any of the documents for adoption that are more than very minor, there is a high risk that further audit work will be required at additional cost and potentially impacting our ability to meet the statutory deadlines.
- 12.3 There is a low risk that the Council's consultation processes might be challenged because this is mitigated through:
- 12.3.1 providing a consultation period that meets the one-month minimum. This meets the statutory requirement;
 - 12.3.2 having a comprehensive consultation plan and monitoring this throughout the consultation process; and
 - 12.3.3 providing several different ways for people to make submissions; and

- 12.3.4 identifying and contacting people who are interested and affected parties for various of the proposals and changes in the Consultation Document and concurrent consultations; and
- 12.3.5 providing communications technology that enables people to present their submissions to hearings remotely.

13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 13.1 The matter requiring a decision in this report was considered by staff in accordance with the process set out in the Council's 'Climate Change Consideration Guide 2024'.
- 13.2 As the purpose of this report is to seek the Council's adoption of the documents required for the consultation process for the LTP 2024-2034 and its concurrent consultations, there is no direct impact of the decision on either greenhouse gas (GHG) emissions or climate adaptation opportunities or threats.
- 13.3 The adoption of the final LTP in June 2024 will have an impact on both matters. The Council's planned response to climate change is outlined in the draft Tasman Climate Response Strategy and Action Plan, proposed to be concurrently consulted on alongside the other documents referred to in this report (refer to the table within section 5 of this report).
- 13.4 The draft Strategy and Action Plan aligns with Government's plans, policies and legal obligations relating to climate change (e.g. Climate Change Response Act, Emissions Reduction Plan, National Adaptation Plan etc).

14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 14.1 The Council's strategy for the development of the LTP has been to ensure that the document aligns with our key strategic priorities and community outcomes.
- 14.2 The LTP is the vehicle through which resources are allocated for the delivery of the services and projects that Council provides. Various Council strategies and policies, as well as statutory requirements and other obligations and risks have been used to prioritise and allocate the resources planned in the LTP.

15. Conclusion / Kupu Whakatepe













- 15.1 Considerable work has been undertaken by the Mayor and Councillors and staff over the last year or more on the LTP 2024-2034. This has led to the development of the attached Consultation Document, policies for concurrent consultation and supporting information.
- 15.2 These documents have been audited and need to be adopted at this meeting to enable the formal consultation process to take place between 28 March and 28 April 2024.

16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 The Consultation Document, concurrent consultation documents and supporting information will be made available to the public on 28 March 2024 with submissions closing on 28 April 2024. We have scheduled a number of community meetings around the District over the consultation period to present information on the LTP 2024-2034. Hearing of submissions will occur between 8-10 May 2024. A deliberations meeting is scheduled for 23, 24, 29 and 30 May 2024. Adoption of the final LTP is planned for 28 June 2024.






























16.2 Any minor editorial amendments made to the documents are to be signed off by the Mayor, and the Chief Executive Officer.









17. Attachments / Tuhinga tāpiri

1.  	Draft Financial Strategy	109
2.  	Draft Infrastructure Strategy	123
3.  	Draft Accounting Information	210
4.  	Draft Funding Impact Statement	259
5.  	Draft Forecasting Assumptions	347
6.  	Draft Council Activities Summary	392

Draft Activity Management Plans under separate cover can be accessed via the link below. The size of the attachments was too large to process in the usual manner:

[Activity Management Plans | Tasman District Council](#)

7. 	Draft Enterprise Activity Management Plan (<i>Under Separate Cover</i>)	
8. 	Draft Environmental Management Activity Management Plan (<i>Under Separate Cover</i>)	
9. 	Draft Libraries Activity Management Plan (<i>Under Separate Cover</i>)	
10. 	Draft Parks and Facilities Activity Management Plan (<i>Under Separate Cover</i>)	
11. 	Draft Property Activity Management Plan (<i>Under Separate Cover</i>)	
12. 	Draft Public Health and Safety Activity Management Plan (<i>Under Separate Cover</i>)	
13. 	Draft Rivers Activity Management Plan (<i>Under Separate Cover</i>)	
14. 	Draft Stormwater Activity Management Plan (<i>Under Separate Cover</i>)	
15. 	Draft Coastal Assets Activity Management Plan (<i>Under Separate Cover</i>)	
16. 	Draft Transportation Activity Management Plan (<i>Under Separate Cover</i>)	
17. 	Draft Waste Management and Minimisation Activity Plan (<i>Under Separate Cover</i>)	
18. 	Draft Wastewater Activity Management Plan (<i>Under Separate Cover</i>)	
19. 	Draft Water Activity Management Plan (<i>Under Separate Cover</i>)	
20.  	Draft Fostering Māori Participation in Council Decision-Making	558
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25.  	Draft Revenue and Financing Policy	728
26.  	Draft Rates Remission Policy	794
27.  	Draft Policy on the Remission and Postponement of Rates on Māori Land	825

28.	 	Draft Development and Financial Contributions Policy	833
29.	 	Draft Community Facilities Funding Policy	921
30.	 	Draft Tasman Climate Response Strategy and Action Plan	931
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