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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
**Komiti Whenua Saxton**  
held  
**9:30 am, Tuesday, 27 February 2024**  
at  
**Boardroom, Sports House, 142 Saxton Road East, Saxton**  
**Field Complex**

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**Present:** Mr D Shaw (Chairperson), Tasman District Councillors J Ellis and B Maru and Nelson City Councillors C Rollo and T Skinner

**In Attendance:** Tasman District Council: Councillor G Daikee, Group Manager – Community Infrastructure (R Kirby), Reserves Officer (R Coleman), Democracy Services Officer (R Harvey) and Executive Assistant (H East).  
Nelson City Council: Group Manager Community Facilities (A White), Team Leader – Events (S Dalton), Team Leader Parks and Facilities Activity Management (K Nolan), and Parks and Facilities Asset Planner (J Loughnan).

**1 OPENING, WELCOME**

Chair Derek Shaw opened the meeting and invited Group Manager – Community Infrastructure Richard Kirby to give the karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

Nil

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#### **4 DECLARATIONS OF INTEREST**

Councillor Rollo declared a continuing interest as a board member for Hockey Nelson and Councillor Maru declared his continuing interest as a contractor to Sport Tasman.

#### **5 LATE ITEMS**

Nil

#### **6 CONFIRMATION OF MINUTES**

**Moved Councillor Rollo/Councillor Ellis  
SFC24-02-26**

**That the minutes of the Saxton Field Committee meeting held on Tuesday, 7 November 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### **7 REPORTS**

##### **7.1 Saxton Field Activity Report**

Parks and Facilities Asset Planner (NCC) Jane Loughnan presented the report and answered questions.

**ACTION:** Staff to provide committee members with the current numbers for softball and baseball.

**ACTION:** Nelson City Council staff to confirm and advise committee members on the delegations around operational decisions regarding management solutions for Saxton Field

**Moved Councillor Maru/Councillor Rollo  
SFC24-02-27**

**That the Saxton Field Committee**

- 1. receives the Saxton Field Activity Report RSFC24-02-1.**

**CARRIED**

#### **8 CONFIDENTIAL SESSION**

Nil

Mr Kirby closed the meeting with a karakia.

The meeting concluded at 9:59am.

Confirmed as a correct record of proceedings by resolution on 16 April 2024.

**SFC24-04-1**

**That the minutes of the Saxton Field Committee meeting held on Tuesday, 27 February 2024, be confirmed as a true and correct record of the meeting.**