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**MINUTES**  
of the  
**JOINT NELSON TASMAN REGIONAL TRANSPORT  
COMMITTEE MEETING**  
**Komiti Te Kawenga Rohe o Nelson Tasman**

held  
**9:31am, Tuesday, 20 February 2024**

at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** **Tasman District Council:** Deputy Mayor S Bryant (Chair) and Councillor B Dowler and alternate Councillor C Butler

**Nelson City Council:** Mayor N Smith (Deputy Chair) and Deputy Mayor R O'Neill-Stevens and alternates Councillors M Courtney and J Hodgson

**NZTA Waka Kotahi Representative:** Ms E Speight

**In Attendance** **Tasman District Council:** Councillor G Daikee, Chief Executive Officer (L Rae), Group Manager - Community Infrastructure (R Kirby), Group Manager – Services and Strategy (J Ridd), Strategic Planning Manager (D Fletcher), Team Leader – Democracy Services (E Stephenson) and Democracy Services Advisor (K McLean)

**Nelson City Council:** Group Manager Infrastructure (A Louverdis), Transport Manager (M Parfitt), and Public Transport Operations Supervisor (M Watts)

**1 OPENING, WELCOME**

The Chair invited Tasman District Council's Strategic Planning Manager, Dwayne Fletcher, to open the meeting with a karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Dowler/Deputy Mayor O'Neill-Stevens**  
**NTRTC24-02-1**

**That the apology from Councillor J Ellis be accepted.**

**CARRIED**

Mayor Nick Smith joined the meeting at 9.33am.

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### **3 PUBLIC FORUM**

Nil

### **4 DECLARATIONS OF INTEREST**

Nil

### **5 LATE ITEMS**

Nil

### **6 CONFIRMATION OF MINUTES**

**Moved Deputy Mayor O'Neill-Stevens/Councillor Dowler  
NTRTC24-02-2**

**That the minutes of the Joint Nelson Tasman Regional Transport Committee meeting held on Monday, 11 December 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

NZTA Waka Kotahi Representative, Emma Speight, joined the meeting at 9.35am.

### **7 REPORTS**

#### **7.1 Public Transport Update**

Transport Manager, Margaret Parfitt and Public Transport Operations Supervisor, Madeline Watts presented the report and Ms Parfitt noted that Friday would be Ms Watts' last day. She acknowledged her contribution to the eBus launch. Ms Parfitt answered questions regarding the report.

Following discussion, it was agreed that clause 4 to the recommendation be amended with the additional wording 'and subsequent amendments to the Fares Policy' and the starting date of 1 May 2024.

**Action:** Ms Parfitt to provide a report to the next meeting regarding the overspend in the public transport operational budget.

**Action:** Ms Parfitt to circulate the total cost per month of the Stoke On Demand service to Mayor Nick Smith.

**Action:** Ms Parfitt to circulate to members the additional cost incurred to rate payers for the accessibility concession.

**Moved Deputy Mayor O'Neill-Stevens/Councillor Dowler  
NTRTC24-02-3**

**That the Joint Nelson Tasman Regional Transport Committee**

- 1. receives the Public Transport Update report RNTRTC24-02-1; and**
- 2. supports the twelve (12) week trial of dogs on buses under the proposed terms and conditions in Attachment 1 to the agenda report; and**
- 3. supports the extension, as a trial, of the Stoke On Demand service to include the northern end of Nayland Road and the Junction retail outlet; and**
- 4. approves the introduction of an accessibility concession for Total Mobility cardholders from 1 May 2024, and subsequent amendments to the Fares Policy.**

**CARRIED**

## **7.2 NZTA Waka Kotahi Update**

Waka Kotahi, Emma Speight presented a PowerPoint presentation, which is available on Council's website in the Minutes Attachments Document.

Ms Speight answered questions regarding her update.

**Moved Councillor Dowler/Deputy Mayor O'Neill-Stevens  
NTRTC24-02-4**

**That the Joint Nelson Tasman Regional Transport Committee**

- 1. receives the NZTA Waka Kotahi Update Report.**

**CARRIED**

Attachment 1 Waka Kotahi Presentation - Emma Speight

The meeting concluded at 10.53am.

Confirmed as a correct record of proceedings by resolution on 20 March 2024.

**Moved Councillor Dowler/Deputy Mayor O'Neill-Stevens  
NTRTC24-03-5**

**That the minutes of the Joint Nelson Tasman Regional Transport Committee meeting held on Tuesday, 20 February 2024, be confirmed as a true and correct record of the meeting.**

**CARRIED**