

Notice is given that an ordinary meeting of the Community Grants Subcommittee will be held on:

Date: Thursday 8 February 2024
Time: 1.30 pm
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street, Richmond
Zoom conference link: <https://us02web.zoom.us/j/87902640633?pwd=Lzcxc1M3RlhLMUUsNjRzcCtGKzVWUT09>
Meeting ID: 879 0264 0633
Meeting Passcode: 504568

Community Grants Subcommittee

Komiti iti Karaati Hapori

AGENDA

MEMBERSHIP

Chairperson	Cr T Walker	
Members	Deputy Mayor S Bryant	Cr C Hill
	Cr G Daikee	Cr D Shallcrass

(Quorum 2 members)

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AGENDA

1 OPENING, WELCOME, KARAKIA

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF [MINUTES](#)

That the minutes of the Community Grants Subcommittee meeting held on Wednesday, 15 November 2023, be confirmed as a true and correct record of the meeting.

5 REPORTS

5.1 Consideration of the Special Grant Applications 2023-2024..... 4

6 CLOSING KARAKIA

5 REPORTS

5.1 CONSIDERATION OF THE SPECIAL GRANT APPLICATIONS 2023-2024

Decision Required

Report To:	Community Grants Subcommittee
Meeting Date:	8 February 2024
Report Author:	Yulia Panfylova, Community Partnerships Coordinator
Report Authorisers:	John Ridd, Group Manager - Service and Strategy
Report Number:	RCSGS24-02-2

1. Purpose of the Report / Te Take mō te Pūrongo

- 1.1 The purpose of the Tasman District Council Special Grants Fund is to encourage and support new significant events or projects within the Tasman District that benefit both residents and visitors.
- 1.2 This report provides the Subcommittee with a summary of the Special Grants Fund's purpose and presents the five applications for consideration.

2. Summary / Te Tuhinga Whakarāpoto

- 2.1 Council agreed that, in the years where Council achieves a general rate surplus from experiencing higher than anticipated growth, a contestable Special Grants Fund of up to \$50,000 per annum will be made available.
- 2.2 There is \$50,000 available for allocation in the 2023/2024 financial year.
- 2.3 The Council has received five applications that fit the criteria of the grant (Attachment 1). Four of the applications (Golden Bay Mountain Bike Club, Ngatimoti School, Richmond Tennis Club and The Bridge Valley Christian Trust) align with the Council's outcome "Our communities have access to a range of social, cultural, educational and recreational facilities". The application from Te Tai o Awatea aligns with the Council's outcome "Our communities have opportunities to celebrate and explore their heritage, identify and creativity".
- 2.4 Staff recommend that the Subcommittee allocates the entire amount of \$50,000 as per the staff recommendation table in Attachment 2.

3. Recommendation/s / Ngā Tūhunga

That the Community Grants Subcommittee

1. receives the Consideration of the Special Grant Applications 2023-2024 Report RCSGS24-02-2; and
2. approves the following grant/s:

Organisation	Project	Approved
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Golden Bay Mountain Bike Club	Takaka Hill Mountain Bike Trail Stage 1	\$
Ngatimoti School	Build Swimming Pool Changing Rooms and Toilets	\$
Richmond Tennis Club	Pickleball Courts	\$
Te Tai o Awatea	Te Tai o Awatea - Kaiterere Waka Hourua Festival 2024	\$
The Bridge Valley Christian Trust	Septic Wastewater Upgrade	\$
	Total	

4. Background / Horopaki

- 4.1 In the years where the Council achieves a general rate surplus as a result of experiencing more growth across the District than planned, a Special Grants Fund of up to \$50,000 per annum is made available. If there is no cash surplus, then there is no additional funding available for that year.
- 4.2 By 31 October each year the Council will decide whether there are funds available from the previous financial year and how much, if anything, will be available for the Special Grants Fund.
- 4.3 The purpose of the fund is to encourage and support new significant events or projects within the Tasman District that provides benefits to both residents and visitors.
- 4.4 The Special Grants Policy is included in Attachment 3 and it includes the funding criteria and priorities for the Special Grants Fund.
- 4.5 The five applications that were submitted to the Special Grants Fund for 2023/2024 are included in Attachment 1.

5. Analysis and Advice / Tātaritanga me ngā tohutohu

- 5.1 The process for consideration of the Special Grants Funds is as follows:
- the Community Grants Subcommittee will consider all Special Grants applications;
 - staff have provided the Subcommittee with comments and recommendations on the applications based on the criteria (special staff recommendations - Attachment 2);
 - a spreadsheet summary of all applications will be sent to each Subcommittee member;
 - each Subcommittee member will be required to assess all applications; and
 - Subcommittee members should consider:
 - if they support the applications, the amount of support suggested and any conditions on granting support; or

- if the application is declined, the reasons for the decline must be given. This will be used to inform the applicants.

6. Options / Kōwhiringa

6.1 The options are outlined in the following table:

Option	Advantage	Disadvantage
1. The Community Grants Subcommittee agrees to fully allocate funds to the applicants based on staff recommendation.	Applicants receive funding to deliver their proposed projects.	Applicants may receive less funding than they applied for.
2. The Community Grants Subcommittee agrees to amend the staff recommendation.	This option is appropriate if the Subcommittee decide that the applicant does not meet the criteria.	Some applicants may be rejected funding.

6.2 Option one is recommended.

7. Legal / Ngā ture

7.1 The proposed funding fits with the purpose of local government, where Section 10 of the Local Government Act 2002 states:

“(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and*
- (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.”*

7.2 The Council’s role in grant funding is to meet the needs of our local community by assisting community sector groups to provide services to the Tasman community in order to contribute to community well-being.

7.3 The Council’s community outcomes (from page 48, Tasman’s 10 Year Plan 2021-2031) are:

COMMUNITY WELL-BEING AND COMMUNITY OUTCOMES

- Our Council provides leadership and fosters partnerships, including with iwi, fosters a regional perspective, and encourages community engagement
- SOCIAL WELL-BEING**
- Our communities are healthy, safe, inclusive and resilient
 - Our urban and rural environments are people-friendly, well planned, accessible and sustainably managed
 - Our communities have access to a range of social, cultural, educational and recreational facilities and activities

- ECONOMIC WELL-BEING**
- Our region is supported by an innovative and sustainable economy
 - Our infrastructure is efficient, resilient, cost effective and meets current and future needs

- ENVIRONMENTAL WELL-BEING**
- Our unique natural environment is healthy, protected and sustainably managed

- CULTURAL WELL-BEING**
- Our communities have opportunities to celebrate and explore their heritage, identity and creativity

8. Iwi Engagement / Whakawhitiwhiti ā-Hapori Māori

8.1 No iwi engagement has taken place because this matter is of relatively low significance for iwi.

9. Significance and Engagement / Hiranga me te Whakawhitiwhiti ā-Hapori Whānui

9.1 This matter is of relatively low significance as the Special Grants Fund is to offer funding support for projects that benefit Tasman communities. The funding decisions are based on the objectives and criteria outlined in the Special Grants Policy (Attachment 3). Therefore, consultation is not required prior to the Subcommittee making the decisions sought in this report.

	Issue	Level of Significance	Explanation of Assessment
1.	Is there a high level of public interest, or is decision likely to be controversial?	Low	The Special Grants Fund is to offer funding support for projects that benefit Tasman communities. The funding decisions are based on the objectives and criteria outlined in the Special Grants Policy.
2.	Are there impacts on the social, economic, environmental or cultural aspects of well-being of the community in the present or future?	Moderate	This fund can financially support community groups which contribute to the wellbeing of the Tasman community.
3.	Is there a significant impact arising from duration of the effects from the decision?	No	
4.	Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	
	Does this activity contribute or detract from one of the goals in the Tasman Climate Action Plan 2019 ?	No	
5.	Does the decision create a substantial change in the level of service provided by Council?	Low	There will be a level of service improvement for the organisation(s) benefitting from the funding. However, this will not impact on Council's levels of service in the Long Term Plan 2021-2031.
6.	Does the proposal, activity or decision substantially affect debt, rates or	No	The Special Grants Fund is only available from years that the Council achieves a general rate

	Issue	Level of Significance	Explanation of Assessment
	Council finances in any one year or more of the LTP?		surplus due to additional growth over what is expected.
7.	Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
8.	Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	Low	The Special Grants Fund is a grant to assist community groups with carrying out specific projects. The applicant will be allocated funds for a specific purpose and required to report on the outcomes achieved and account for the use of the funds. This proposal does not relate to a 'group of Council activities'.
9.	Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	
10.	Does the proposal require particular consideration of the obligations of Te Mana O Te Wai (TMOTW) relating to freshwater and Affordable Waters services?	No	

10. Communication / Whakawhitiwhiti Kōrero

10.1 The information about the grant was advertised on the Council website.

11. Financial or Budgetary Implications / Ngā Ritenga ā-Pūtea

11.1 There is \$50,000 available in the Special Grants Fund.

11.2 There are no budget implications from these decisions provided the funding allocated is within the budget available.

12. Risks / Ngā Tūraru

12.1 The main potential risk to the Council from allocating the funding is that some groups may question the allocation they receive or if they do not receive any funding, and the risk that the funding may not be allocated within the criteria for the scheme. The Subcommittee can mitigate the risks by clearly explaining the reasons for the decisions to the applicant and through careful consideration of the application to ensure it meets the Special Grants funding criteria.

- 12.2 An additional risk is that the applicant will apply in future years for Special Grant funding. This risk will be mitigated by staff advising the group that if they are successful with this application, it will be a one-off grant.

13. Climate Change Considerations / Whakaaro Whakaaweawe Āhuarangi

- 13.1 No climate change implications are expected from this grant allocation.

14. Alignment with Policy and Strategic Plans / Te Hangai ki ngā aupapa Here me ngā Mahere Rautaki Tūraru

- 14.1 The administration and allocation of the Special Grants Fund is guided by the Tasman District Council's Special Grants Policy. The Subcommittee needs to consider the priorities and criteria in the Policy when making its decisions on the applications.

15. Conclusion / Kupu Whakatepe

- 15.1 There is funding in the Special Grants budget to allocate funds, and applications that have been sought from community groups and organisations wishing to access the funding. The funding criteria needs to be applied to the consideration of the funding requests.

16. Next Steps and Timeline / Ngā Mahi Whai Ake

- 16.1 We will advise the applicants of the Subcommittee's decisions following the meeting.

17. Attachments / Tuhinga tāpiri

1. Applications for Special Grants Fund 2023/2024
2. Special Grants Database
3. Special Grants Policy